



## CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Meeting Date:</b>  January 28, 2025	<b>Department:</b>  Legislative	<b>Presented By:</b>  Toni Fisher, ACM/Interim City Secretary
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### **AGENDA ITEM:**

**Discussion/Action: to adopt a revised ordinance to Order the May 3, 2025 General Election with updated polling location.**

### **BACKGROUND:**

Per state law (Section 3.004 of the Texas Election Code) the city is required to order the general election of the political subdivision. This year the city will order the general election for Mayor, and City Council Places 1 and 2. The 2025 General Election will be held May 3, 2025.

This original ordinance was presented to City Council and approved on January 14, 2025, but amended here to designate the polling location of the Willow Park Public Safety Building, 101 Stagecoach Trail, Willow Park.

### **EXHIBITS:**

- Amended Ordinance No. 915-25-A

### **REQUIRED MOTION:**

***MOTION TO ADOPT A REVISED ORDINANCE ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 3, 2025 FOR THE PURPOSE OF ELECTING CERTAIN MUNICIPAL OFFICERS FOR THE CITY OF WILLOW PARK, SPECIFICALLY MAYOR AND CITY COUNCILMEMBERS FOR PLACE NO. 1 AND PLACE NO. 2; DESIGNATING A POLLING PLACE, WITHIN THE MUNICIPAL LIMITS; APPOINTING A PRESIDING ELECTION JUDGE AND ALTERNATE PRESIDING ELECTION JUDGE; ESTABLISHING OTHER PROCEDURES FOR THE CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.***