



## CITY COUNCIL MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, March 12, 2024 at 6:00 PM

---

### CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Moss called the meeting to order at 6:00 pm.

#### PRESENT

Mayor Doyle Moss  
Councilmember Eric Contreras  
Councilmember Chawn Gilliland  
Councilmember Lea Young  
Councilmember Nathan Crummel

#### ABSENT

Councilmember Greg Runnebaum

#### STAFF PRESENT

City Manager Bryan Grimes  
City Secretary Crystal Dozier

### PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Moss requested a moment of silence followed by the pledge of allegiance.

### PUBLIC COMMENTS (Limited to three minutes per person)

*Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:*

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**There were no public comments.**

## CONSENT AGENDA

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Approve City Council Minutes - Regular City Council Meeting February 27, 2024.

**To approve City Council Minutes - Regular City Council Meeting February 27, 2024.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel**

## REGULAR AGENDA ITEMS

2. Discussion/Action: to approve the Fiscal Year 2022-2023 Audit Report.

**Reba Long with Snow, Garrett and Williams presented the audit report.**

**To approve the Fiscal Year 2022-2023 Audit Report as present.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Young.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel**

3. Discussion/Action: to approve a final plat for Lots 1-6, Block 1, Haney Complex, being 31.247 acres, Eliza Ozer Survey, Abstract No. 1031, in the City of Willow Park, Parker County, Texas.

**To approve a final plat for Lots 1-6, Block 1, Haney Complex, being 31.247 acres, Eliza Ozer Survey, Abstract No. 1031, in the City of Willow Park, Parker County, Texas.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel**

## INFORMATIONAL

Mayor and City Council Comments

**Mayor Moss thanked City Manager, Bryan Grimes; Chief Financial Officer, Candy Scott; and CPA, Jake Weber for the last couple of years of a job well done on the city's financials.**

## City Manager Comments

**City Manager, Bryan Grimes echoed Mayor Moss's comments on Candy Scott and Jake Weber on a job well done on the city's financials. He also mentioned the Weatherford Mountain Bike Club has started its fundraising for the trails and skills project started at Kings Gate Park. Information regarding the fundraising can be found on the city's website. Ranch House Road is under construction this week to replace some concrete panels.**

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

**Mayor Moss convened into executive session at 6:15 pm.**

4. Section 551.072 - Discussing the purchase, exchange, lease, or value of real property; 205 Canyon Ct.
5. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

**RECONVENE** *into Open Session and consider action, if any, on the item discussed in Executive Session.*

**Mayor Moss reconvened into open session at 6:30 pm.**

**To authorize the Mayor to approve a real estate contract for the property located at 205 Canyon Ct., Willow Park, TX pending the appraisal report.**

**Motion made by Councilmember Crummel, Seconded by Councilmember Gilliland.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel**

## **ADJOURNMENT**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel**

**Mayor Moss adjourned the meeting at 6:32 pm.**

These minutes were approved on the 26<sup>th</sup> of March, 2024.

---

Mayor Doyle Moss

---

Crystal R. Dozier, TRMC, CMC  
City Secretary