



CITY COUNCIL REGULAR MEETING MINUTES

Municipal Complex, 516 Ranch House Rd, Willow Park, TX 76087

Tuesday, October 11, 2022 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

PRESENT

Mayor Doyle Moss
Councilmember Eric Contreras
Councilmember Chawn Gilliland
Councilmember Lea Young
Councilmember Nathan Crummel

ABSENT

Councilmember Greg Runnebaum
City Manager Bryan Grimes

STAFF PRESENT

Assistant City Manager Bill Funderburk
City Attorney Pat Chesser
City Secretary Crystal Dozier

PLEDGE OF ALLEGIANCE AND INVOCATION

Pastor Jon Sherman with Trinity Bible Church gave the invocation followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Public Comments were made under agenda item 6.

PROCLAMATION

1. Mayor Moss presented a proclamation to Freedom House for Domestic Violence Awareness Month.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

2. Approve City Council Meeting Minutes - Regular City Council Meeting September 27, 2022.

**Approve City Council Meeting Minutes - Regular City Council Meeting
September 27, 2022.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember
Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland,
Councilmember Young, Councilmember Crummel**

REGULAR AGENDA ITEMS

3. Discussion/Action: to approve an Interlocal Cooperation Agreement between Parker County and the City of Willow Park for law enforcement dispatch services.

**To approve an Interlocal Cooperation Agreement between Parker County and the
City of Willow Park for law enforcement dispatch services.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember
Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland,
Councilmember Young, Councilmember Crummel**

4. Discussion/Action: to approve an amendment to Section 1.03.031 of the Code of Ordinances removing the fixed time of 7:00 p.m. for City Council meetings.

**To approve an amendment to Section 1.03.031 of the Code of Ordinances
removing the fixed time of 7:00 p.m. for City Council meetings.**

Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel

5. Discussion/Action: to reschedule the Tuesday, November 8, 2022 Regular City Council meeting.

To reschedule the Tuesday, November 8, 2022 Regular City Council meeting to Tuesday, November 15, 2022.

Motion made by Councilmember Contreras, Seconded by Councilmember Young.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel

6. Discussion Only: transition plan in the event of ESD Annexation.

Assistant City Manager, Bill Funderburk reported on the following:

At the request of Council and the public, city staff, working with ESD #1 Chief Stephen Watson, developed the following transition points should the Annexation Vote be approved by the voters. Staff has developed the following transition points / objectives that will be codified into a binding, Interlocal Agreement that will be approved by both the Willow Park City Council and the ESD #1 Board. The talking points are general in nature and should reflect a starting point of discussion, with both governing bodies having the final word before passage.

PLEASE NOTE: THESE ARE NON-BINDING AND ARE SUBJECT TO APPROVAL OF THE CITY COUNCIL AND THE ESD #1 BOARD—UPON VOTER APPROVAL OF THE ESD ANNEXATION ON NOVEMBER 8, 2022.

1. ESD will guarantee employment of current WPFD Personnel.
2. ESD will lease the current Fire Station (attached to the Willow Park Public Safety Building (PSB)); AND, will purchase the existing City Hall Property (516 Ranch House Road) for construction of a future Fire Station.
3. The City will lease the current Fire Station and the ESD will lease the current City Hall to the other respective entity at an agreed upon fair market rate. The lease for both entities will be a for 2 – 3 Year period, or until the City can construct a City Hall at a site to be determined.
4. The Sale of Real Property will be an agreed upon amount based off appraisals and supporting documentation.
5. ESD #1 will acquire all assets as needed for the operation of the fire service. With respect to the current Willow Park Fire Department Fleet, each

entity will secure an appraisal on each vehicle, and then agree upon an amount for each vehicle based on the two appraisals.

6. ESD #1 will be required to have a ladder truck stationed in Willow Park.

7. The purchase of Station 2, located near the City of Willow Park Public Works Building, will be determined by ESD #1 to see if it is required for operations. If not purchased, the City of Willow Park has need for the building and will utilize it. However, fire service operations are the priority with this facility.

8. Upon the transition of personnel from the City to the ESD (See Dates below), the City will pay the ESD for fire services. It is anticipated it will be for Q3 and Q4 of the current fiscal year.

9. The Interlocal Agreement will be completed by April 1, 2023. This is also the transition date for fire personnel to go from the City of Willow Park to ESD #1. All talking points and action items will be concluded on or before September 30, 2023—the end of the fiscal year for both entities.

KJ Hannah at 177 Melbourne Dr. and Dale Lewis at 113 Camouflage Cir. both spoke before the City Council regarding agenda item 6.

INFORMATIONAL

Mayor and City Council Comments

Mayor Moss mentioned the Parker County's Mayor Food Drive is currently going on. He also mentioned the Aledo Education Foundation started on Adopt a Classroom Program. Mayor Moss made it clear to the citizens that the City did not look into selling the Fire Department to fund a new city hall.

City Manager Comments

There were no City Manager comments.

ADJOURNMENT

Motion made by Councilmember Young, Seconded by Councilmember Gilliland.
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel

Mayor Moss adjourned the meeting at 6:28 P.M.

These minutes were approved on the 25th of October, 2022.

Doyle Moss, Mayor

Crystal R. Dozier, TRMC
City Secretary

DRAFT