



CITY COUNCIL MEETING JULY 14, 2026 MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, July 14, 2026 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

Mayor Teresa Palmer called the meeting to order at 6:00 pm and determined a quorum was present for this meeting.

PRESENT

Mayor Teresa Palmer
Councilmember Eric Contreras
Councilmember Chawn Gilliland
Councilmember Buddy Wright
Councilmember Scott Smith
Councilmember Nathan Crummel

Staff Present:

City Manager - Toni Fisher

City Secretary - Deana McMullen

City Attorney - Judy El Masri in for Andy Messer

INVOCATION, PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE

Detective Brian Roberts of Willow Park PD gave the Invocation and led the Pledge of Allegiance and Texas Pledge.

1. Mayor Comments: 1) Bible Verse 2) Business Recognition

Mayor Teresa Palmer read Bible Verse: Proverbs 21:41

Mayor Teresa Palmer recognized the following businesses:

Vintage Floors & Finishes - On South Ranch House Road across from Railhead.

Connect - Wellness and Health - Also on South Ranch House Road.

PROCLAMATION(S)

Due to the Coach and the team being out of Town for this meeting the Proclamation will be postponed to the next meeting on July 28th.

2. Aledo High School Baseball Team

PUBLIC COMMENTS (Limited to five minutes per person)

To address the City Council, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits for speaking to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the City Council and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

The following Citizens were here to speak:

- 1) Gene Martin 700 Kings Gate Road
- 2) Houston Wingard 709 Kings Gate Road

CONSENT AGENDA

All items listed below are considered routine or "housekeeping" by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member requests, in which event the item will be removed from the general order of business and considered in its normal sequence. Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendation.

3. Approval of Regular City Council Meeting Minutes: June 23, 2026

Motion was made to approve the minutes from the June 23rd regular council meeting as presented.

Motion made by Councilmember Wright, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Wright, Councilmember Smith, Councilmember Crummel

REGULAR AGENDA ITEMS

4. Discussion: Recognition of City Employees. *(City Manager Toni Fisher)*

City Manager Toni Fisher wanted to recognize the following employees on their recent accomplishments:

Parks Director - Mandy McCarley - Certification for Local Government Project Procedures Qualification from the Texas Department of Transportation.

Municipal Court Administrator - Michelle Lowe - completion of Level III Court Clerk Certification, the highest level of Certification for Court Clerks in Texas

Fire Marshal- Charlie Schneider and Assistant Fire Marshal Kevin Lockwood attending Texas A&M Engineering and Extension Service 36-hour code enforcement class. Charlie passed his Texas Dept of Licensing and Regulation exam and Kevin is set to take his exam next month.

Texas Economic Development & Tourism Office within the office of the Governor announced that the City of Willow Park has been designated by the Texas Film Commission as a Film Friendly Texas Certified Community. Ms. Fisher thanked Communications Director Rosealee Hoffman for her work in completing the multi-step training and certification process.

Ms. Fisher then thanked both Rosalee Hoffman and Mandy McCarley for the outstanding Celebration of USA 250th Anniversary Celebration. Ms. Fisher also thanked Andy Taylor, Charlie Schneider and all of the Police Personnel who helped with this event.

"Thank you all for being valuable employees for our city and committed to personal and professional improvement"

5. Discussion/Action: for potential park dedication to Lea Young. *(Councilmember Scott Smith, Councilmember Buddy Wright)*

Councilmember Buddy Wright and Councilmember Scott Smith wanted discussion for a possible park dedication to former City Councilmember Lea Young who served Willow Park for over 20 years being on the board of adjustment and serving 7 years on the City Council. She was a tireless advocate for Willow Park's community spaces. Ms. Fisher stated that dedication would most likely come when the city opens a new park.

There was no formal action taken on this item at this time.

6. Discussion/Action: to consider possible Subdivision regulations in the Extraterritorial Jurisdiction in Willow Park as it relates to Data Centers. *(Councilmember Eric Contreras)*

This item was tabled to the next regular meeting.

No action was taken on this item.

7. Discussion and possible action to approve an Ordinance to approve a new City Code of Conduct to ensure the professional conduct of City Council, Staff, Boards and Commissions to increase public confidence and efficient, respectful governance. (Mayor Teresa Palmer)

Mayor Teresa Palmer addressed the City Council to discuss an Ordinance to approve a new City Code of Conduct to ensure the professional conduct of City Council, Staff, Boards and Commissions to increase public confidence and efficient respectful governance. Mayor Palmer stated she had asked for this item to be put on Agenda because she received an email from a Council person in another city that said the City Manager and City Planner of Willow Park were speaking with someone at a TML Meeting and they were saying False, Vicious and Malicious things about me (Mayor Palmer) She asked council to consider adopting an Ordinance for a new City Code of Conduct.

Citizen Chris Wood spoke on this item.

Citizen Gene Martin deferred his comments on this item.

Following discussion, there was no action taken on this item.

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

Mayor Teresa Palmer adjourned the regular session of the Willow Park City Council into Executive Session at 6:37 pm to discuss items listed on the agenda.

Those in attendance were Mayor Teresa Palmer, Mayor Pro Tem Nathan Crummel, Councilmember Eric Contreras, Councilmember Chawn Gilliland, Councilmember Buddy Wright, Councilmember Scott Smith, City Manager Toni Fisher and City Attorney Judy El Masri.

- 8. Section 551.071, Consultation with Attorney: City of Willow Park v. Halff & Associates. (Fort Worth Water Project)**
- 9. Section 551.071, Consultation with City Attorney: City of Aledo, Texas and City of Fort Worth, Texas v. City of Willow Park, Texas, Beall-Dean Ranch and Parker County cause number: CV26-0175 in Parker County District Court, 43rd District.**
- 10. Section 551.071, Consultation with City Attorney: Charter and Charter Commission legal issues.**
- 11. Section 551.074 Personnel; Section 551.071 Consultation with City Attorney: Police Chief Position**
- 12. Section 551.074 Personnel; Section 551.071 Consultation with City Attorney: City Manager Agreement**

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Teresa Palmer called the regular session of the City Council meeting back to order at 8:59 pm and asked if there is any action on any items discussed in the Executive Session meeting.

There were no motions/actions on any item discussed in Executive Session.

13. Discussion/Action: Regarding City Charter and possible City Council appointment of a Charter Commission and assigned tasks.

Ms. Carol Brackeen spoke on this item.

Gene Martin also spoke on this item.

There was no formal action taken on this item at this time.

INFORMATIONAL COMMENTS

14. City Manager Comments: Response/Reaction to Meeting

Community Interest:

"National Night Out" Event - October 6, 2026 @The District of Willow Park.

City Manager Toni Fisher informed the Council of the National Night Out Event that will be held on October 6, 2026 at the District.

Also, the city will start holding a Muni-versity event every other month to give the residents knowledge of what each department does for the city. This will start this Saturday, July 18th and will go over the budget process and property taxes. Meeting will start at 8:00 am and go until 9:00 am then we will hold our City Budget Work session with the City Council at 9:00 am.

15. City Council/Mayor Comments: Response/Reaction to Meeting

Councilmember Eric Contreras thanked Michelle/Charlie/Kevin and all the incredible City Staff we have working for us and the outstanding job that they do. And thank you to all of them for their great job on the Willow Spark event.

Councilmember Scott Smith stated that his Coffee with Councilmember will start up again on Friday August 7th from 8:30 - 9:30 am and will be held monthly on the first Friday of each month.

Mayor Teresa Palmer requested that the City Manager contract be public and the document should be put online.

16. Future Agenda Items requested by Mayor, City Council or City Staff

Mayor Palmer requested that an item be added to the next Agenda to set policies for preparation of the meeting Agenda.

Councilmember Eric Contreras asked for an item to be added from Michelle and Chase to update on the progress of the wastewater treatment plant.

ADJOURN

With nothing further to discuss or consider, Mayor Teresa Palmer asked for a motion to adjourn the regular meeting of the City Council.

Motion was made to adjourn the regular meeting at 9:15 pm

Motion made by Councilmember Contreras, Seconded by Councilmember Smith.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Wright, Councilmember Smith, Councilmember Crummel

THESE MINUTES WERE APPROVED BY WILLOW PARK CITY COUNCIL:

Mayor

Date

City Secretary