



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

|   |                             |                                      |
|---|-----------------------------|--------------------------------------|
| <b>Council Date:</b><br>August 26, 2025 | <b>Department:</b><br>Admin | <b>Presented By:</b><br>City Manager |
|---|-----------------------------|--------------------------------------|

**AGENDA ITEM: Discussion / Action: Accept Engagement Letter from Messer Fort for City Attorney Services**

**BACKGROUND:** On July 18, Pat Chesser tendered his resignation as City Attorney for the City of Willow Park. Subsequently, Councilman Chawn Gilliland was tasked by Council to seek out and recommend new representation for City Attorney services. On August 12<sup>th</sup>, Andy Messer, with Messer Fort, provided staff with an engagement letter. Council tabled the execution of the engagement letter, pending further review. Staff feels that it is imperative to secure legal services to ensure operations of the City, and recommends that Council accept the engagement letter as presented on August 12, 2025

**Suggested Motion:** I move to accept the engagement letter from Messer Fort as presented.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

**EXHIBITS:**

| ADDITIONAL INFO: | FINANCIAL INFO:   |    |
|------------------|-------------------|----|
|                  | Cost              | \$ |
|                  | Source of Funding | \$ |
|                  |                   |    |
|                  |                   |    |
|                  |                   |    |