



SPECIAL/SPECIFIC USE PERMIT APPLICATION

City of Willow Park – Planning & Development Dept.
516 Ranch House Rd, Willow Park, TX 76087
817-441-7108 x100 www.willowpark.org

APPLICANT INFORMATION

Name of Applicant/Agent: Brittini Lee		Business Name (if applicable): Canvas At Willow Park
Business/Mailing Address: Street, City, State, Zip 300 Meadow Place Dr. Willow Park, TX 76087		
Email Address: canvasatwillowpark@gmail.com		Cell/Primary Phone # of Applicant/Agent: 817-717-4090
NOTE: Email is the primary form of contact with Applicants.		
Are you the Owner of the property or the Owner's Agent? <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent*	Do you have written permission from the Owner of the property or the Owner's Agent to proceed with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No*	*NOTE: If you are not the Owner of the Property, the Owner must sign this Application below to indicate his/her permission and approval of this request.

DESCRIPTION OF REQUEST

Current Zoning Classification: Commercial-I-20	Legal Description of Property: lot SPT 1 Block 1 Trinity Meadows EAST	Street address of Property (if known): IH 204200
Reason for Special Use Permit: Describe the nature of the proposed use of this property, activity, and any particular characteristics related to the use of the property: Free standing off premise sign		

PROPERTY OWNER INFORMATION

Name of Property Owner: Larry Lawley	Business Name (if applicable): Hay Texas
Business/Mailing Address: Street, City, State, Zip 113 Dennis Junction Rd. Weatherford TX 76088	
Email Address: larry@datastitch.com	Cell/Primary # of Property Owner: 817-939-0206

INCLUDE WITH APPLICATION SUBMISSION

THIS APPLICATION **MUST** BE SUBMITTED WITH THE ITEMS LISTED BELOW:

- Completed and fully executed Special/Specific Use Permit Application
- Renderings of proposed construction including building elevations, square footage, bldg. height, construction materials, and uses of bldgs
- Site Plan showing placement of building(s), location/construction of sign(s), off-street parking areas, and ingress/egress to public streets
- Landscaping plan & visual screening (walls/paintings/fences)
- Map, Plot Plan, Survey, and/or Plat of property location
- Permit Fee Payment as specified in Development Services Fees
- Relationship of intended use to all existing properties/land uses in all directions to minimum distance of 200 feet of application property

****The Applicant or his/her Representative(s) must be present at the scheduled Public Hearing for this Permit.**** Public Hearing will be scheduled based on City's acceptance of completed Application with all supporting documents and payment as it aligns with the Planning & Zoning Schedule.

I hereby certify that I am, or that I represent, the legal owner of the property described above and do hereby submit this request for a Special Use Permit to the Planning and Zoning Commission for consideration.

Applicant's Signature: *Brittini Lee* Date: **3.20.23**
 Owner's Signature* (if different than Applicant): *Larry Lawley* Date: **3.24.23**
 *Owner's signature indicates permission to proceed with this Permit request.

Please email completed Application and all Attachments to permits@willowpark.org. Permit Fee may be paid by check (mailed or in person) or by credit card (in person or processed over the phone to Permit Tech x103; processing fee applies).

CITY USE: Date App Rec'd: _____ App Reviewed by: _____ Date App Officially Accepted: _____ MyGov Proj#: _____