



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: May 09, 2023	Department: Planning & Development	Presented By: Toni Fisher
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AGENDA ITEM:

Consideration & Action: Request for Special Use Permit regarding the placement of a temporary, free-standing, off-premise sign on Lot S PT 1, Block 1, Trinity Meadows Subdivision, in the City of Willow Park, Parker County, Texas.

BACKGROUND:

Applicant, Brittini Lee of Canvas at Willow Park, is requesting a Special Use Permit for the allowable placement of a temporary free-standing, off-premise sign for the purpose of advertising to be placed on the property located on the corner of Kings Gate and I-20 North Service Road, owned by Larry Lawley, and zoned Commercial/I-20 Overlay District.

Per the city's current Fee Schedule ((Ordinance No. 859-22, Adopted 4/12/22), an off-premise sign must be submitted via Special Use Permit Application and a fee of \$3,000 for permit.

Applicant is proposing to place one single-sided 5'x10' wooden sign advertising homes for rent at Canvas at Willow Park, as per design attached hereto. The location, dimensions, and information are compliant with City sign ordinances within Sec. 14.07.002.

City staff proposed and Applicant agreed that the sign placement will be temporary, its city permit expiring in 12 months from date of issuance.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Staff recommends approval, and Planning & Zoning Commission has approved the Special Use Permit for the temporary sign, as presented.

EXHIBITS:

- Special Use Permit Application
- Sign Location – Aerial & Street views
- Sign Rendering

RECOMMENDED MOTION:

Approval of the Special Use Permit for the placement of the temporary, free-standing, off-premise sign, as presented.