



CITY COUNCIL SPECIAL MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, July 18, 2023 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Moss called the meeting to order at 6:00 pm.

PRESENT

Mayor Doyle Moss
Councilmember Eric Contreras
Councilmember Chawn Gilliland
Councilmember Lea Young
Councilmember Nathan Crummel

ABSENT

Greg Runnebaum

STAFF PRESENT

City Manager Bryan Grimes
City Attorney Pat Chesser
City Secretary Crystal Dozier

PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Moss requested a moment of silence followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

There were no public comments.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approve City Council Meeting Minutes - Regular Meeting June 27, 2023.

To approve City Council Meeting Minutes - Regular Meeting June 27, 2023.

**Motion made by Contreras, Seconded by Gilliland.
Voting Yea: Gilliland, Contreras, Young, Crummel**

REGULAR AGENDA ITEMS

2. Discussion Only: Preliminary 2023-2024 Fiscal Year Budget Workshop.

Bryan Grimes, City Manager gave a brief summary of the proposed 2023-2024 Fiscal Year Budget that was filed with the City Secretary's office on Friday, July 7, 2023.

No action was taken.

3. Discussion/Action: the City Council may approve a resolution awarding a bid to construct a wastewater treatment plant.

No action taken.

4. Discussion/Action: the City Council may approve a resolution rejecting all bids for the construction of a wastewater treatment plant.

No action taken.

5. Discussion/Action: the City Council may approve a resolution rejecting all bids for the construction of a wastewater treatment plant and authorize staff to rebid the project.

To approve Resolution 2023-06 of the City Council of the City of Willow Park, Texas, rejecting all non-withdrawn bids for the construction of the new wastewater treatment plant; authorizing City Staff to rev-advertise for bids for the new wastewater treatment plant; and authorize City Staff to make a claim on the bid bond of MH Civil Constructors, Inc.

**Motion made by Contreras, Seconded by Gilliland.
Voting Yea: Gilliland, Contreras, Young, Crummel**

6. Discussion/Action: the City Council shall consider authorizing the City Administrator to issue notice to the Willow Park Baptist Church to extend the term of the lease for its

existing wastewater treatment plant for an additional one year term, such additional year to begin on August 19, 2024 and end on August 18, 2025.

To authorize the City Administrator to issue notice to the Willow Park Baptist Church that the City will extend the existing lease term for an additional one-year period to end on August 18, 2025.

**Motion made by Contreras, Seconded by Crummel.
Voting Yea: Gilliland, Contreras, Young, Crummel**

INFORMATIONAL

Mayor and Council Comments

Mayor Moss thanked the City Council for working together in recently making some difficult decisions.

City Manager Comments

There were no City Manager comments.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Mayor Moss convened into executive session at 6:04 pm.

7. Section 551.071 - Consultation with Attorney;
 - Halff & Associates possible litigation
 - Possible bid bond claim against MH Civil Constructors, Inc. for the wastewater treatment plant

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

Mayor Moss reconvened into open session at 6:24 pm.

To reject any settlement offers made by Halff and Associates and to authorize the City Attorney to file suite on behalf of the City.

**Motion made by Young, Seconded by Gilliland.
Voting Yea: Gilliland, Contreras, Young, Crummel**

ADJOURNMENT

**Motion made by Gilliland, Seconded by Contreras.
Voting Yea: Gilliland, Contreras, Young, Crummel**

Mayor Moss adjourned the meeting at 6:27 pm.

These minutes were approved on the 8th of August, 2023.

Mayor Doyle Moss

Crystal R. Dozier, TRMC
City Secretary

DRAFT