



CITY COUNCIL REGULAR MEETING - MARCH 11, 2025 MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, March 11, 2025 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

Mayor Doyle Moss called the meeting to order at 6:00 pm. with a quorum present.

PRESENT

Mayor Doyle Moss

Councilmember Chawn Gilliland

Councilmember Greg Runnebaum - Came in at 7:00 pm

Councilmember Lea Young

Councilmember Nathan Crummel

ABSENT

Councilmember Eric Contreras

Staff Present:

Bryan Grimes -City Manager

Deana McMullen - City Secretary

PLEDGE OF ALLEGIANCE AND INVOCATION

Senior Pastor Clark Boshier of The Willow Park Baptist Church was present to give the Invocation.

The Pledge of Allegiance was given by all present.

PROCLAMATION

1. Recognition of Fred Lock 100th Birthday

Mayor Doyle Moss read aloud a Proclamation in Recognition of Willow Park resident Fred Lock's 100th Birthday.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start

of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

There were No public comments for this meeting.

REGULAR AGENDA ITEMS

2. Approval of Regular City Council Meeting Minutes: February 25, 2025.

Motion to approve the minutes from the February 25, 2025 regular meeting of the Willow Park City Council as presented.

Motion made by Councilmember Gilliland, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Gilliland, Councilmember Young, Councilmember Crummel

3. Discussion/Action: To Consider and act on approval of the Fiscal Year 2023-2024 Audit.

Reba Long with Snow Garrett Williams presented the Fiscal Year 2023-2024 Audit to the Council with a clean and unmodified Audit.

Motion was made to accept the Fiscal Year 2023-2024 Audit as presented.

Motion made by Councilmember Young, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Gilliland, Councilmember Young, Councilmember Crummel

4. Discussion & Action: to Award Utility Extension Bid for East Bankhead Highway.

5. Discussion & Action: to approve the proposed professional service agreement including design, bidding, and construction-phase services for the water and street infrastructure improvements.

City Engineer Gretchen Vasquez presented to the Council the proposed professional service agreement including design, bidding and construction-phase services for the water and street infrastructure improvements in the amount of \$524,000.00 with \$450,000.00 for Basic engineering and \$75,000 for the Design and construction surveying as needed.

Motion was made to approve the proposed professional service agreement to Jacob and Martin, LLC in the amount of \$525,000 as presented.

**Motion made by Councilmember Young, Seconded by Councilmember Gilliland.
Voting Yea: Councilmember Gilliland, Councilmember Young, Councilmember Crummel**

- 6. Discussion & Action: for Capital Improvement Projects including funding options.**

Discussion with City Manager Bryan Grimes regarding Capital Improvement Projects including possible funding options.

- 7. Discussion & Action: to accept resignations and appointments for 2025 Planning & Zoning Commission and Parks Board.**

Assistant City manager Toni Fisher addressed the Council with changes to the Planning & Zoning Commission and Parks Board.

Motion was made to accept the resignation and appointments for 2025 Planning & Zoning Commission and Parks Board as presented by Toni Fisher.

**Motion made by Councilmember Young, Seconded by Councilmember Gilliland.
Voting Yea: Councilmember Gilliland, Councilmember Young, Councilmember Crummel**

REPORTS

- 8. Discussion: Annual Racial Profiling Report by Interim Police Chief Quincy Hamilton.**

Interim Chief of Police Quincy Hamilton presented the Annual Racial Profiling Report to the City Council and answered any questions.

Motion was made to approve and accept the Annual Racial profiling report from Interim Chief of Police Quincy Hamilton.

Motion made by Councilmember Young, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Gilliland, Councilmember Young, Councilmember Crummel

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

- 9. Section 551.071 - Consultation with Attorney; City of Willow Park v. Halff & Associates.**

No action on this item.

- 10. Section 551.074 – Personnel Matters: City Council may interview candidates for Chief of Police Position; application review, discussion, consideration, and/or employment offers among candidates.**

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

Mayor Doyle Moss adjourned the Executive Session and reconvened the regular session at 8:48 pm.

Motion was made to appoint William Ray Lacey as the Chief of Police at a salary of \$110,000 and \$5,000 for moving expenses.

Motion made by Councilmember Young, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

INFORMATIONAL COMMENTS

11. Mayor and Council Comments:

Councilmember Nathan Crummel wanted to say Thank You to Tyler VanSant for his service on the City Council and other places he served the city. He is a true service leader, and I am grateful for his friendship and leadership. I am grateful for good people for stepping up like he did. I wish him well in his endeavors.

Mayor Doyle Moss said Thank you to everyone for your time. Willow Park is a neat little part of the world and you guys and girls make it so much better. Thank You.

12. City Manager Comments:

City Manager Bryan Grimes congratulated City Attorney Pat Chesser on his 60th Birthday and asked everyone to sing Happy Birthday to him.

ADJOURNMENT

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

With nothing further to discuss or consider motion was made to adjourn the regular meeting of the Willow Park City Council at 8:48 pm.

Motion made by Councilmember Gilliland, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

THESE MINUTES WERE APPROVED BY WILLOW PARK CITY COUNCIL:

Mayor

Date

City Secretary