



APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please type or use black ink. Limit attachments to two pages.

A member cannot serve on more than two(2) boards simultaneously (Ord. 1.05.002, 11/2025)

If applying for more than one board, please number by preference. (Ex. interested in parks first but would also like to serve on BOA, Number Parks #1, BOA #2)

For questions or additional information, call the City Secretary's Office at (817) 441-7108 ext.108

Return completed application to:

City of Willow Park
City Secretary's Office
120 El Chico Trl., Ste A
Willow Park, TX 76087

Email: [CitySecretary](mailto:CitySecretary@willowparktx.gov)

Name: _____

(Please print legal name and your name as you wish it to appear, if different.)

Interest: ☐ Planning & Zoning Commission ☐ Zoning Board of Adjustments ☐ Parks Board
☐ Capital Improvement Advisory Committee ☐ Building Standards Commission ☐ Comprehensive Planning Advisory Committee

Personal Information

Occupational Information

Home Address: _____

Employer: _____

Mailing Address: _____

Occupation: _____

Cell: _____

Work Telephone: _____

E-Mail: _____

Work Email: _____

Duration of Residency in Willow Park: _____

Are you 18 years of age or older? _____

Are you registered to vote? ☐ Yes ☐ No

Preferred method of contact: ☐ Text ☐ Phone Call/Cell ☐ Work Email ☐ Personal Email

Have you served on a board in another city before? _____

Prior or current work experience as related to application position: *(please include dates)*

Educational Achievement:

High School Graduate? ☐ Yes ☐ No

Higher Education: ☐ Certificate College:Some ☐ Associate's ☐ Bachelor's ☐ Masters's ☐ Doctorate's

Name of School/College/University: _____

Volunteer Work as related to the application position: *(Please include dates)*

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board:

Are you presently serving on a City board or committee? ☐ Yes ☐ No

If so, which one? _____

Why do you want to become a member of this particular board/commission and how would you use this experience to benefit the City?

Briefly explain what you believe are the three most important issues facing this board and how you believe this board or commission should address each issue?

1)

2)

3)

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board:

Have you attended a meeting of the board you are applying to or talked to anyone currently on the board? ☐ Yes ☐ No

Comments: _____

Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)? ☐ Yes ☐ No

If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant. _____

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Willow Park's Planning & Zoning Commission, Zoning Board of Adjustment, and/or Parks Board, as noted in the overview. I am aware of meeting dates and times of the meetings for which I have applied, and that all Board/Commission members are expected to attend a minimum of 75% of regularly scheduled meetings annually, or risk dismissal of position. If appointed, I agree to serve on the Board/Commission for which I have applied for the two-year term designated for that Place position. Applications, including those received after the posted deadline, will remain on file for one year from the date of receipt. **I understand that, as a matter of public record, the information provided on this Application shall be made available, if requested.**

Signature: _____ Date: _____