



CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, September 12, 2023 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Moss called the meeting to order at 6:00 pm.

PRESENT

Councilmember Eric Contreras
Councilmember Lea Young
Councilmember Greg Runnebaum
Councilmember Nathan Crummel

ABSENT

Councilmember Chawn Gilliland

STAFF PRESENT

Assistant City Manager Bill Funderburk
City Attorney Pat Chesser
City Secretary Crystal Dozier

PLEDGE OF ALLEGIANCE AND INVOCATION

Pastor Brooke Leonard with The Well Church gave the invocation followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

There were no public comments.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approve City Council Minutes - Regular City Council Meeting August 22, 2023.

To approve City Council Minutes - Regular City Council Meeting August 22, 2023.

Motion made by Councilmember Contreras, Seconded by Councilmember Young.

Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

REGULAR AGENDA ITEMS

2. PUBLIC HEARING to consider a request for change in rezoning of "PD" Planned Development District for Red River Development's single-family dwelling subdivision of Country Hollow of 19.16 acres John H. Phelps Survey, Abstract No. 1046, City of Willow Park, Parker County, Texas.

Public Hearing open at 6:03 pm.

Hearing none.

Public Hearing closed at 6:06 pm.

3. Discussion/Action: to adopt an ordinance of the City of Willow Park, Texas, providing for a zoning change of "PD" Planned Development District for Red River Development's single-family dwelling subdivision of Country Hollow, 19.16 acres situated within the John Phelps survey, abstract no 1046, City of Willow Park, Texas; repealing conflicting ordinances; providing for a severability; and providing for an effective date.

To adopt an ordinance of the City of Willow Park, Texas, providing for a zoning change of "PD" Planned Development District for Red River Development's single-family dwelling subdivision of Country Hollow, 19.16 acres situated within the John Phelps survey, abstract no 1046, City of Willow Park, Texas; repealing conflicting ordinances; providing for a severability; and providing for an effective date.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

4. Discussion/Action: to approve an interlocal agreement with Parker County for road repairs in Precinct Four.

To approve an interlocal agreement with Parker County for road repairs in Precinct Four.

Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

5. Discussion/Action: to approve an addendum with Parker County for road repairs on Emsley Road in Precinct Four.

To approve and addendum with Parker County for road repairs on Emsley Road in Precinct Four.

Motion made by Councilmember Young, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

6. Discussion/Action: to approve an amendment to the Interlocal Agreement between Parker County and the City of Willow Park for dispatch services.

To approve an amendment to the Interlocal Agreement between Parker County and the City of Willow Park for dispatch services.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

7. Discussion/Action: to adopt an ordinance of the City Council of the City of Willow Park, Texas rescinding and repealing article 8.02 minors of the Willow Park Cod of Ordinances which established a juvenile curfew; providing a severability clause; providing a savings clause; providing for an effective date.

To adopt an ordinance of the City Council of the City of Willow Park, Texas rescinding and repealing article 8.02 minors of the Willow Park Cod of Ordinances which established a juvenile curfew; providing a severability clause; providing a savings clause; providing for an effective date.

Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

8. Discussion/Action: to adopt an ordinance of the City of Willow Park, Texas repealing and rescinding the previous Noise Ordinance contained in Chapter 8 "OFFENSES AND NUISANCES", Article 8.03 "NOISE" and amending the Code of Ordinances of the City

of Willow Park, Texas, Chapter 8 "OFFENSES AND NUISANCES," by adopting a new Article 8.03, "NOISE"; providing definitions; providing applicability; providing offenses; providing for the authorization of Temporary Noise Permits; providing for appeal of the denial of a Temporary Noise Permit; providing for a penalty not to exceed \$500 for violations and that each day during or on which a violation occurs shall be deemed a separate offense; providing a severability clause; providing a cumulative repealer clause; providing for publication; providing for engrossment and enrollment; and providing an effective date.

To adopt an ordinance of the City of Willow Park, Texas repealing and rescinding the previous Noise Ordinance contained in Chapter 8 "OFFENSES AND NUISANCES", Article 8.03 "NOISE" and amending the Code of Ordinances of the City of Willow Park, Texas, Chapter 8 "OFFENSES AND NUISANCES," by adopting a new Article 8.03, "NOISE"; providing definitions; providing applicability; providing offenses; providing for the authorization of Temporary Noise Permits; providing for appeal of the denial of a Temporary Noise Permit; providing for a penalty not to exceed \$500 for violations and that each day during or on which a violation occurs shall be deemed a separate offense; providing a severability clause; providing a cumulative repealer clause; providing for publication; providing for engrossment and enrollment; and providing an effective date.

**Motion made by Councilmember Young, Seconded by Councilmember Crummel.
Voting Yea: Councilmember Contreras, Councilmember Runnebaum,
Councilmember Young, Councilmember Crummel**

9. Discussion/Action: to adopt an ordinance of the City Council of the City of Willow Park, Texas, adopting a Comprehensive Fee and Rate Schedule for the following Enterprise Fund Utility Rates/Services/Charges for Fiscal Year 2023/24, including Water Impact Fees, Water Tap Fees Wastewater Impact Fees, Wastewater Tap Fees Drainage Impact Fees, Utility Deposits/Fees, Water Base Rates, Water Volumetric Charges, Wastewater Rates, Solid Waste Rates, Additional Utility Services Charges, and Water Meter Costs; amending various city ordinances; and containing a severability clause and an effective date.

To adopt an ordinance of the City Council of the City of Willow Park, Texas, adopting a Comprehensive Fee and Rate Schedule for the following Enterprise Fund Utility Rates/Services/Charges for Fiscal Year 2023/24, including Water Impact Fees, Water Tap Fees Wastewater Impact Fees, Wastewater Tap Fees Drainage Impact Fees, Utility Deposits/Fees, Water Base Rates, Water Volumetric Charges, Wastewater Rates, Solid Waste Rates, Additional Utility Services Charges, and Water Meter Costs; amending various city ordinances; and containing a severability clause and an effective date.

**Motion made by Councilmember Young, Seconded by Councilmember Crummel.
Voting Yea: Councilmember Contreras, Councilmember Runnebaum,
Councilmember Young, Councilmember Crummel**

10. Discussion/Action: to approve a Resolution appointing a voting member and alternate to the Wholesale Water and Wastewater Customer Advisory Committee.

To approve a Resolution appointing a voting member and alternate to the Wholesale Water and Wastewater Customer Advisory Committee.

Motion made by Councilmember Crummel, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

INFORMATIONAL

Mayor and City Council Comments

Mayor Moss thanked the City Council for their cooperation, and he enjoys working with them.

Councilman Contreras mentioned he is very excited about the progress of the street improvement project, and he is looking forward to the roads opening soon.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Mayor Moss convened into Executive Session at 6:32 pm.

11. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.
12. Section 551.074 Personnel Matters; City Secretary Review

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

Mayor Moss reconvened into open session at 8:15 pm.

11. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

No action taken.

12. Section 551.074 Personnel Matters; City Secretary Review

To approve a 5 percent raise in salary for the City Secretary for the FY 2023-2024.

Motion made by Councilmember Contreras, Seconded by Councilmember Young.

Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

ADJOURNMENT

Mayor Moss adjourned the meeting at 8:35 pm.

**Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.
Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember
Young, Councilmember Crummel**

These minutes were approved on the 10th of October, 2023.

Mayor Doyle Moss

Crystal R. Dozier, TRMC
City Secretary

DRAFT