



PLANNING & ZONING COMMISSION MEETING JUNE 16TH, 2026 MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, June 16, 2026 at 6:00 PM

CALL TO ORDER

DETERMINATION OF QUORUM

PUBLIC COMMENTS (Limited to five minutes per person)

To address the Commission, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Commission Chair may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Commission is not permitted to take action on or discuss any item not listed on the agenda. The Commission may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the Planning & Zoning Commissioners and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

PUBLIC HEARINGS

1. Public Hearing: to consider approval of a Specific Use Permit (SUP) to allow for a New Multi-Tenant Pylon Sign with Electronic, Informative Digital Message for advertising live bands and more at the top to change every 8-10 seconds for **The District at Willow Park**, an approximately 1.29-acre tract legally described as Lot 8R1 Block B of the Crown Pointe Addition in Willow Park, TX, Parker County.

OPEN HEARING:

CLOSE HEARING:

Jared Fowler read the item and Chelsea presented the brief.

OPEN HEARING: 6:02PM

CLOSE HEARING: 6:02PM

AGENDA ITEMS:

2. Approval of Planning & Zoning Meeting Minutes: April 21st, 2026

Jared presented the minutes from April 21st 2026. A motion was made by Rodney Wilkins and seconded by Ever Gomez and the motion carried.

3. Discussion and Action: to consider approval of a Specific Use Permit (SUP) to allow for a New Multi-Tenant Pylon Sign with Electronic, Informative Digital Message for advertising live bands and more at the top to change every 8-10 seconds for **The District at Willow Park**, an approximately 1.29-acre tract legally described as Lot 8R1 Block B of the Crown Pointe Addition in Willow Park, TX, Parker County.

Jared presented the item for discussion. Chelsea showed all details of the sign, and SUP, as well as stating it was conditional upon the easement. A motion was made by Ever Gomez to approve as presented and seconded by Rodney Wilkins and the motion carried.

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the Commission will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

ADJOURN

As authorized by Texas Government Code, § 551.127, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

ckirkland@willowpark.org Any member of the public has the right to appear at the Public Hearing. Please contact the Development Department at 817-441-7108 with any questions.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times and was posted on the city website, and said Notice was posted on the following date and time: June 10th, 2026, at

5:00 p.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.

Chelsea Kirkland
City Planner

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at dmcmullen@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://www.willowparktx.gov/>

THESE MINUTES WERE APPROVED BY WILLOW PARK PLANNING & ZONING COMMISSION:

P&Z COMMISSION CHAIR/CO-CHAIR

Date