



## CITY COUNCIL AGENDA ITEM BRIEFING SHEET

|                                       |                                      |  |
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| <b>Meeting Date:</b><br>June 10, 2025 | <b>Department:</b><br>Administration | <b>Presented By:</b><br>Bryan Grimes, City Manager |
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### AGENDA ITEM

**Discussion & Action: Approving resolution to designate the Designated Officer or Employee for Truth & Taxation.**

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### BACKGROUND:

Providing the name, phone number, and email address of our designated officer or employee (DOE) who will prepare all Truth in Taxation (TNT) calculation forms in accordance with the rules and regulations of the Texas Property Tax Code and laws of Texas. This designee is responsible for calculating the no-new-revenue tax rate, voter-approved tax rate, and de minimis rate (if applicable).

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### STAFF/BOARD/COMMISSION RECOMMENDATION:

Staff recommend approval of resolution for DOE, as stated.

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### EXHIBITS:

- Resolution
- DOE Form

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### RECOMMENDED MOTION:

Motion Approving Resolution to designate the Designated Officer or Employee for Truth in Taxation.

| ADDITIONAL INFO: | FINANCIAL INFO:   |  |
|------------------|-------------------|--|
|                  | Cost              |  |
|                  | Source of Funding |  |
|                  |                   |  |
|                  |                   |  |
|                  |                   |  |

