



City of Willow Park
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Willow Park, Texas 76087
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Bryan Grimes
City Manager
City of Willow Park
516 Ranch House Road
Willow Park, Texas 76087

June 20, 2022

Mr. Grimes.

This has been one of the toughest decisions I have ever had to make in my lifetime, but today I am tendering my retirement from the Fire Service, the City of Willow Park, and TMRS effective August 2, 2022 at the end of day. This will give me 20 years in the service and the ability to reflect on what the future holds for me. This is my official 4 weeks' notice that is required by city policy under section 10 for department heads. With my vacation for 2 weeks off, today would give the ample time to provide an orderly transition of my position to an interim Fire Chief as well as meet the city handbook requirements.

I would like to recommend placing John Schneider now Assistant Fire Chief to the Interim Fire Chief/Fire Marshal/EMC position until a determination is made.

I would like to thank the City of Willow Park for allowing me the honor and privilege of being the Fire Chief of Willow Park Fire Rescue Department from May 2016 to present. It has been a great pleasure to help grow this Fire Department into the incredible professional service it has become.

Respectfully,

A handwritten signature in black ink, appearing to read 'James Michael LeNoir'. The signature is fluid and cursive, with a prominent initial 'J'.

James Michael LeNoir
Fire Chief/Fire Marshal/EMC