



CITY COUNCIL AGENDA ITEM DEPARTMENT REPORT

Council Date: February 25, 2025	Department: Parks	Presented By: Mandy McCarley, Director Toni Fisher, ACM Development and Parks
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AGENDA ITEM: PARKS DEPARTMENT REPORT

The first quarter of FY2024-25 has brought some needed improvements and additions to our parks system. Keeping expenditures minimal to only regular maintenance items and supplies has intentionally kept our expenses well below budget. We will have a park survey go out to our citizens in January. Status update by project is as follows:

- **Town Hall Meeting:** The Town Hall Meeting on October 29 was a huge success. We received some amazing feedback from our community. Mandy will work on implementing some of the suggestions that were made during the meeting.
- **Christmas Lighting:** Murphy Christmas Lighting did a wonderful job with the Christmas lights and decorations at City Hall, Public Safety Building, Memorial Park, Cross Timbers Park, and Kings Gate Park. They were on site at the Christmas Tree lighting and helped make the night a success. The contract for Murphy will expire in July 2025.
- **Landscaping & Mowing Contract:** I&E Services is doing a great job keeping up with mowing and lawn maintenance at City Hall, the parks and drainage ditches. The contract for I&E had an option for an additional year extension.
- **Willow Park Trail System:** “Trinity Track” is one of the most liked amenities at Kings Gate Park. We are looking at additional sites for trail extensions.
- **Cross Timbers Park:** Cross Timbers is one of the favorite parks in our great city. The bathroom locks are being closely monitored by Todd Covington and Mandy. Todd and Mandy will work on getting a camera installed this spring. Trimming and taking down any dead trees will take place in January.
- **Memorial Park:** Lawn maintenance continues. Trimming and taking down any dead trees will take place in January. A sign for the park will be ordered.
- **Kings Gate Park:** Kings Gate Park has a rock sign from Davy Vestal at the entrance. Mandy will get quotes for shade structures over the two park benches and additional park benches. Trimming and taking down any dead trees will take place in January. Getting quotes for
- **Nature Scope Park:** Regular lawn maintenance continues. Trimming and taking down any dead trees will take place in January.
- **City Hall Grounds:** Westwood Professional Services, Inc. has completed 90% construction documents for the parking lot/frontage renovation project plans. We are waiting to discuss any changes to the plan or additional park land attached to the project.

- **Billboards:** Both billboards have been updated every 6 weeks. We have had some great response to the new signs. The contracts for both billboards was approved for renewal at the November 26 City Council meeting.
- **TXDOT Green Ribbon Grant Program:** TXDOT Green Ribbon Grant meeting is scheduled for January 31, 2025.
- **TXDOT Transportation Alternatives:** Mandy is working with Gretchen Vasquez on preliminary applications for grants for an active transportation plan for the city and for a safer crossing and added sidewalks at Kings Gate and Meadow Place. The applications are due February 21, 2025.

