CORRECTIONS LIST

Project Type: Preliminary Plat | Project Title: Preliminary Plat

ID # 25-000001 | Started: 01/02/2025 at 8:39 AM



Address

The Bluffs 0000 Crown Rd, Willow Park, TX USA

Legal

No legal information

Property Info

No property information

Description

The Bluffs at Willow Park - Platting for Upcoming Subdivision

ORRECTION / ADDED ON	DESCRIPTION	PRIORITY
Miscellaneous		Required: 46 Corrected: 0
Title Block correction By: Toni Fisher 01/17/2025 at 9:40 AM	TOTAL ±82.37 GROSS ACRES OF LAND SITUATED IN THE A. McCARVER	Normal
REQUIRED	SURVEY, ABSTRACT 910, THE W. FRANKLIN SURVEY, ABSTRACT NUMBER 468, THE M.M.	Please see revised plat
	EDWARDS SURVEY, ABSTRACT 1955, & THE J.B. WYNN SURVEY, ABSTRACT 1637	title block.
	SITUATED IN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF WILLOW PARK,	
	PARKER COUNTY, TEX	
Page 2 - Identify Block	Identify "Block 3" on Page 2 lots	Normal
By: Toni Fisher 01/15/2025 at 1:28 PM REQUIRED		Please see revised plat. Page 2 updated.
Block/Lot Table By: Toni Fisher	Why does "Lot 1X" show on Block 1 and Block 2? "1X" mostly borders Block 1, and	Normal
01/15/2025 at 1:25 PM REQUIRED	only a few feet of Lot 23, Block 10.	Please see revised plat table and open spaces.

Block 10 - Dimension call-out

By: Toni Fisher 01/15/2025 at 1:20 PM

REQUIRED

The area dimensions on Lots 2, 3, 4 & 5 of Block 10 are overwritten with the lots' western side dimensions. Please move the call-outs for the side dimensions toward the front of the lot so that the area dimensions can be read.

Normal

Please see revised dimensions.

Call-out correction

By: Toni Fisher 01/15/2025 at 1:16 PM

REQUIRED

The parcel of land south of Block 10 is identified as "Current Zoning R-TH"; please correct this to read, "Current Zoning PD-SWP", which includes The Reserves at Trinity subdivision which this parcel is a part.

Normal

Please see annotations.

Lot 21, Block 1

By: Toni Fisher 01/15/2025 at 1:14 PM

REQUIRED

For easier park maintenance and less confusion of maintenance responsibility, it is recommended that the "notch" of land between the cul-de-sac and Lot 21, Block 1 be included in Lot 21, instead of parkland.

Normal

Please see revised dimensions.

Parkland Dedication: Hike & Bike Easement

By: Toni Fisher 01/15/2025 at 1:12 PM

REQUIRED

The "Future City Park" certainly meets the Parkland Dedication (1 acre per 100 units), but Staff would like to request the designation of a "25' Hike & Bike Trail Easement" whose location mirrors the outline of the western property boundary.

Normal

Please see added easement.

Street B & C - Right-of-Way

By: Toni Fisher 01/15/2025 at 1:02 PM

REQUIRED

Since "Street D" (which is the extension of JD Towles Drive) is 60' ROW, Staff believes that Street B and C should also be 60' ROW to safely move collector traffic out of the subdivision to Crown Rd.

Normal

Please see added easement.

Minimum Lot Size

By: Toni Fisher 01/15/2025 at 12:27 PM

REQUIRED

Staff recommends to increase the square footage of 4,800 sq. ft. lots to 5,000 sq. ft. lots to coincide with existing subdivisions of The Reserves at Trinity, Phase I and II, directly to the south of this development, and Country Hollow, whose plat and PD were approved in 2024.

Normal

Please see plat lotting.

ENG – Vicinity Map

By: Gretchen Vazquez 01/10/2025 at 3:22 PM

REQUIRED

Show and label the city limits.

Normal

ENG – Scale By: Gretchen Vazquez 01/10/2025 at 3:22 PM	The use of "off-standard" scales is not permitted. The plat shall be drawn to a scale of not more than two hundred feet (200') to the inch and where the area being	Normal Per discussion, we will have standard scales for
REQUIRED	subdivided will not fit in the aforesaid dimensions, two or more sheets should be used.	Final Plat.
ENG – Phasing Lines By: Gretchen Vazquez 01/10/2025 at 3:20 PM REQUIRED	Proposed phasing shall be included on a preliminary plat as necessary to delineate future development. Show and label phasing line.	Please see updated plat.
ENG – Adjacent Properties By: Gretchen Vazquez 01/10/2025 at 3:19 PM REQUIRED	Verify the owner's name of the adjacent properties and revise as needed. The most updated plat or deed recording information shall be shown.	Please see updated plat.
ENG – Street Names By: Gretchen Vazquez 01/10/2025 at 3:19 PM REQUIRED	Label the proposed names of all streets. Street names shall not have the same spelling or be similarly pronounced to that of any other street located within the city or the city's extraterritorial jurisdiction.	Please see updated plat.
ENG – Streets By: Gretchen Vazquez 01/10/2025 at 3:18 PM REQUIRED	Show the opposite side of Crown Road right-of-way line (change line type). Label right-of-way width.	Please see updated plat.
ENG – Streets By: Gretchen Vazquez 01/10/2025 at 3:17 PM REQUIRED	Label Royal View Court right-of-way width.	Please see updated plat.
ENG – Streets By: Gretchen Vazquez 01/10/2025 at 3:17 PM REQUIRED	Crown Road - Will additional right-of-way be required by the County? The city's Thoroughfare Plan classifies Crown Road as a major collector (80' right-of-way).	Please see updated plat. We have provided spacing for dedication and have hatched it.
ENG – Streets By: Gretchen Vazquez 01/10/2025 at 3:16 PM	Show section of Crown Road (west) of the intersection with Meadow Place Drive.	Normal
REQUIRED		Scaling and sheet layout has been approved to remain per discussion.

ENG - Streets

By: Gretchen Vazquez 01/10/2025 at 3:15 PM

REQUIRED

Show and label Verde Road. A copy of the Squaw Creek Estates West subdivision plat is attached. The system of streets designated for the subdivision, except in unusual cases, must connect with streets already dedicated in adjacent subdivisions. Verde Road (dead end street) was platted where the land adjoining the plat had not been developed, and the opportunity existed for the future extension of the street. Extend Verde Road onto the new Bluffs development.

Normal

Per discussion with city, we are not connecting road and ROW. We are connecting to the water on Verde Road.

ENG - Corner Clip

By: Gretchen Vazquez 01/10/2025 at 3:13 PM

REQUIRED

Provide corner clips at the intersection of Street A/Crown Road, Street C/Crown Road, and Street B/Royal View Court.

Normal

Please see updated plat.

ENG - Easement

By: Gretchen Vazquez 01/10/2025 at 3:13 PM

REQUIRED

Consider adding a 10' utility easement for franchise utilities along the frontage of all lots.

Normal

Please see updated lot detail.

ENG - Easement

By: Gretchen Vazquez 01/10/2025 at 3:12 PM

REQUIRED

Label offsite easements for all proposed public facilities. Recommend changing the minimum easement width to 15'.

Normal

Please see updated plat.

ENG - Easement

By: Gretchen Vazquez 01/10/2025 at 3:11 PM

REQUIRED

Are the 10' southwestern gas pipeline easement and the 5' Texas Electric Service Company easement to be abandoned by this plat? Are the 20' road easements to be abandoned by this plat as well? Check that no properties are landlocked.

Normal

All easements to be abandoned have been labeled. They will be abandoned by separate instrument prior to final plat.

ENG – Curve Data

By: Gretchen Vazquez 01/10/2025 at 3:10 PM

REQUIRED

Provide curve numbers/curve data on the plat.

Normal

ENG - Open Spaces

By: Gretchen Vazquez 01/10/2025 at 3:09 PM

REQUIRED

Provide a table (Lot and Block numbers) showing the open space lots owned and maintained by the HOA.

Normal

Please see updated plat.

ENG - Public Park

By: Gretchen Vazquez 01/10/2025 at 3:09 PM

REQUIRED

Are there any Recreational Amenities being proposed?

Normal

Landscape and park design will be started prior to final plat

ENG – Perimeter Screening Fence

By: Gretchen Vazquez 01/10/2025 at 3:08 PM

REQUIRED

Are there any perimeter screening walls/fences being proposed? If so, provide a fence/wall maintenance easement for the perimeter walls. The entire structure of the proposed walls must be located within a wall maintenance easement. The perimeter wall shall be maintained by the HOA. Add a note to the plat.

Normal

Perimeter fencing will be decided with final design prior to plat.

ENG – Floodplain Features

By: Gretchen Vazquez 01/10/2025 at 3:07 PM

REQUIRED

Include floodplain certificate.

Normal

Floodplain will be decided with final design prior to final plat.

ENG – Minimum Finish Floor Elevation

By: Gretchen Vazquez 01/10/2025 at 3:06 PM

REQUIRED

Where building sites are located in the floodplain, the minimum finished floor elevation above the 100-year flood elevation shall be written on the face of the plat for every lot or building site.

Normal

Floodplain will be decided with final design prior to final plat.

ENG - Permanent Structures

By: Gretchen Vazquez 01/10/2025 at 3:05 PM

REQUIRED

Aerial imagery shows several existing buildings on the lot. Will these buildings be removed?

Normal

Yes. Will not be destroyed before closing.

ENG – General Notes

By: Gretchen Vazquez 01/10/2025 at 3:01 PM

REQUIRED

Driveway Access along Street D - Add a note to plat stating that direct vehicular access from Lots 17-18, Block 5, Lots 1 and 30, Block 6, Lots 19-20, Block 8, Lots 1, 27, and 42 Block 9, and Lot 18, Block 10 to Street D will not be allowed.

Normal

ENG - Legend

By: Gretchen Vazquez 01/10/2025 at 3:00 PM

REQUIRED

Include surveyor's legend (IRS, IRF, etc.)

Please see updated plat. We are maintaining our preliminary stamp since this cannot be filed.

rmal

Normal

Normal

ENG - Surveyor's Certificate and

By: Gretchen Vazquez 01/10/2025 at 2:56 PM

REQUIRED

The surveyor's certificate and seal with signature, shall be placed on the mylar copy of the plat, similar to the one shown below:

____, do hereby certify that I prepared this plat from an actual and accurate survey of the land, and that the corner monuments shown thereon were properly placed under my supervision.

(Signature)

(Date)

Please see updated plat. We are maintaining our preliminary stamp since this cannot be filed.

By: Gretchen Vazquez 01/10/2025 at 2:56 PM

ENG - City Council Approval Block A certificate of approval by the City Council to be placed on the plat along with the date of approval:

REQUIRED

APPROVED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS, on

this _____ /

Mayor

City Secretary

ENG - Preliminary Paving Plan

By: Gretchen Vazquez 01/10/2025 at 2:54 PM

REQUIRED

Provide information showing how the future Street C will connect to Crown Road. Provide blow-up detail. Show right-of-way lines. Evaluate the traffic operational characteristics of the intersection. Street intersection improvements will be required.

Consider 6' bike lanes along collector street for future connection to the King's Gate Road and Crown Road bike lanes.

Normal

Acknowledged. Considered for roadway.

By: Gretchen Vazquez 01/10/2025 at 2:52 PM

REQUIRED

ENG - Traffic Impact Analysis (TIA) A TIA will be required as a part of the development review process to adequately assess the impact of the development on the roadway system and nearby residential neighborhoods. The development will be responsible for all or part of any right-ofway, design, hardware, and construction cost of traffic control devices if it is determined that improvements are necessitated by the traffic generated by the development.

Normal

TIA will be decided with final design prior to final plat.

ENG - Preliminary Drainage Plan

By: Gretchen Vazquez 01/10/2025 at 2:51 PM

REQUIRED

Provide an outline of drainage areas that contribute runoff to and from the site, including contour line elevations. Runoff from adjacent lots must be conveyed in an easement rather than across lots.

Normal

Rough drainge areas have been provided. Full Drainage area maps will be provided with flood study and final design

ENG - Preliminary Drainage Plan

By: Gretchen Vazquez 01/10/2025 at 2:50 PM

REQUIRED

Adequate consideration shall be given by the owner in the development of property to determine how discharge leaving the proposed development will affect downstream property. The proposed flows directly outfalls to the Clear Fork Trinity River. Would detaining runoff from this development result in an increased base flood elevation? Would detaining be detrimental to the overall drainage area and possibly adjacent properties?

Normal

Floodpain design will be provided with flood study and final design.

ENG - Preliminary Drainage Plan

By: Gretchen Vazquez 01/10/2025 at 2:40 PM

REQUIRED

It appears that Street A encroaches onto the floodway. According to the City's Floodplain Management Ordinance, "encroachments are prohibited, including fill, new construction, substantial improvements and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge". Grading, excavations, storm sewer and channel improvements must be further evaluated to determine whether they will result in increases in flood flows downstream.

Normal

Normal

Normal

Normal

Please see updated plat.

ENG - Preliminary Water Plan

By: Gretchen Vazquez 01/10/2025 at 2:35 PM

REQUIRED

Design requirements should include looping water mains.

Please see updated plat.

ENG – Preliminary Sanitary Sewer Plan

By: Gretchen Vazquez 01/10/2025 at 2:35 PM

REQUIRED

There is an existing 2-inch force main that goes directly to WWTP from Crown Road. Please contact the Public Works Department for recommended wastewater improvements.

Per discussion sewer extension has been added to improvement exhibits.

ENG – Preliminary Sanitary Sewer Plan

By: Gretchen Vazquez 01/10/2025 at 2:34 PM

REQUIRED

Confirm that the existing sanitary sewer line (The Reserves at Trinity) is sized to meet ultimate population/conditions.

Sewer analysis will be prior to final design.

ENG – Response Letter

By: Gretchen Vazquez 01/10/2025 at 2:33 PM

REQUIRED

Please provide a response letter to the comments with your next submittal.

Normal

Acknowledged and provided.

ENG - Phased Development

By: Gretchen Vazquez 01/10/2025 at 2:32 PM

REQUIRED

Each phase of a subdivision will be analyzed on its own merit to "stand alone". Design requirements will include looping water mains within the development and providing all sanitary/storm sewer improvements necessary for each phase of a development to function independently of a future phase of the development.

Normal

Acknowledged phase line provided.

ENG – Community Facilities Agreement

By: Gretchen Vazquez 01/10/2025 at 2:32 PM

REQUIRED

The City's subdivision ordinance identifies that a contract for the installation of community facilities or public improvements is required whenever new construction is planned. Before construction work can begin, a developer's contract must be executed, and construction inspection and administration fees paid.

Normal

Acknowledged.

ENG – Public Improvements

By: Gretchen Vazquez 01/10/2025 at 2:31 PM

REQUIRED

Provide breakdown of the public infrastructure cost and a timeline for the construction of the public improvements at the time of submittal of the Community Facilities Agreement.

Normal

Acknowledged.

Review Category A

Open Spaces

By: Michelle Guelker 01/07/2025 at 7:18 AM

REQUIRED

Will an HOA be created to maintain the open spaces, including the large Private Open Space and area between the fences and Crown Road?

Normal

Required: 2 | Corrected: 0

Yes.

Street Names

By: Michelle Guelker 01/07/2025 at 7:17 AM

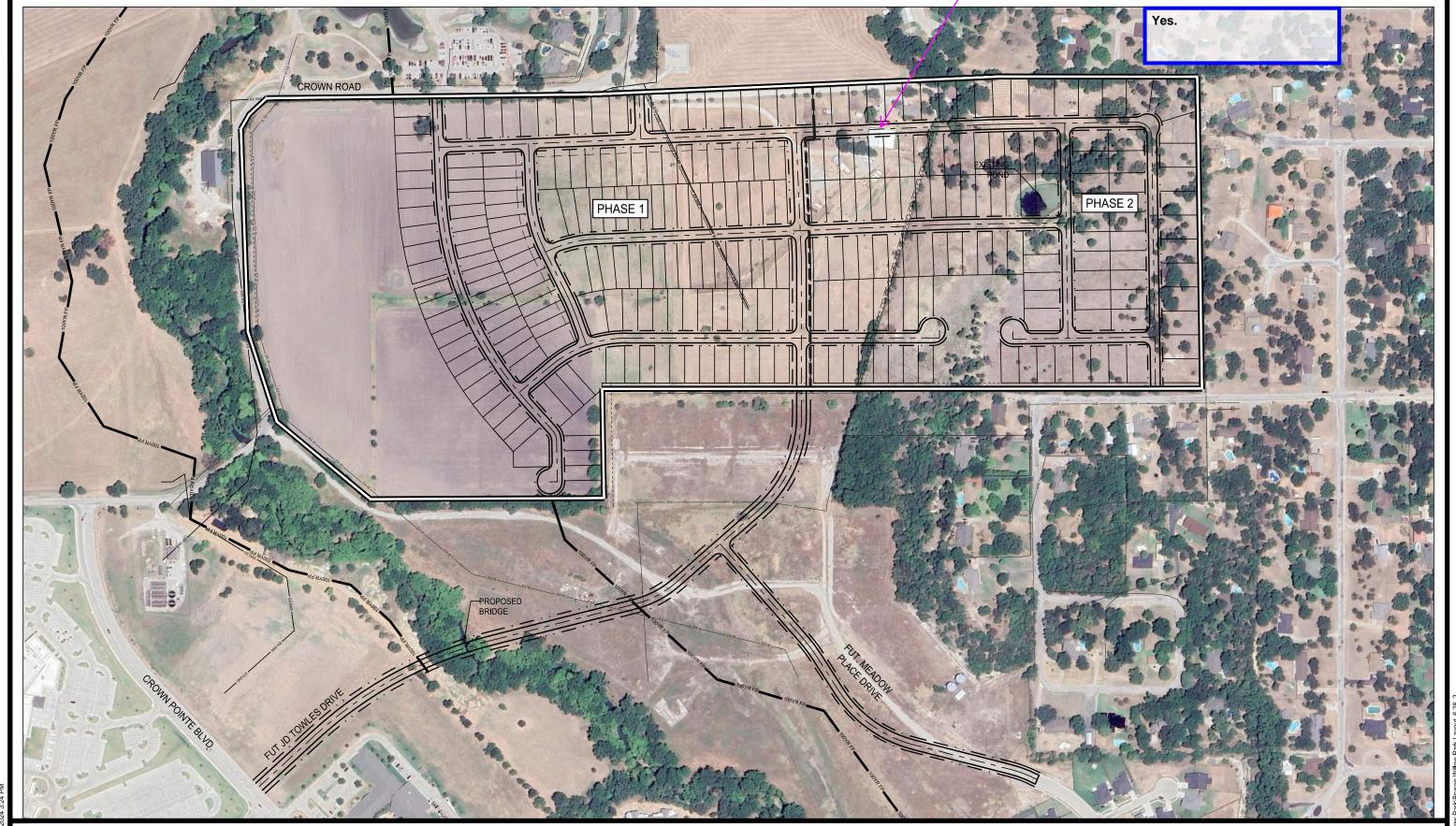
REQUIRED

Streets will need to be named prior to approval.

Normal

Please provide attached.

Permanent Structures - Aerial imagery shows several existing buildings on the lot. Will these buildings be removed?

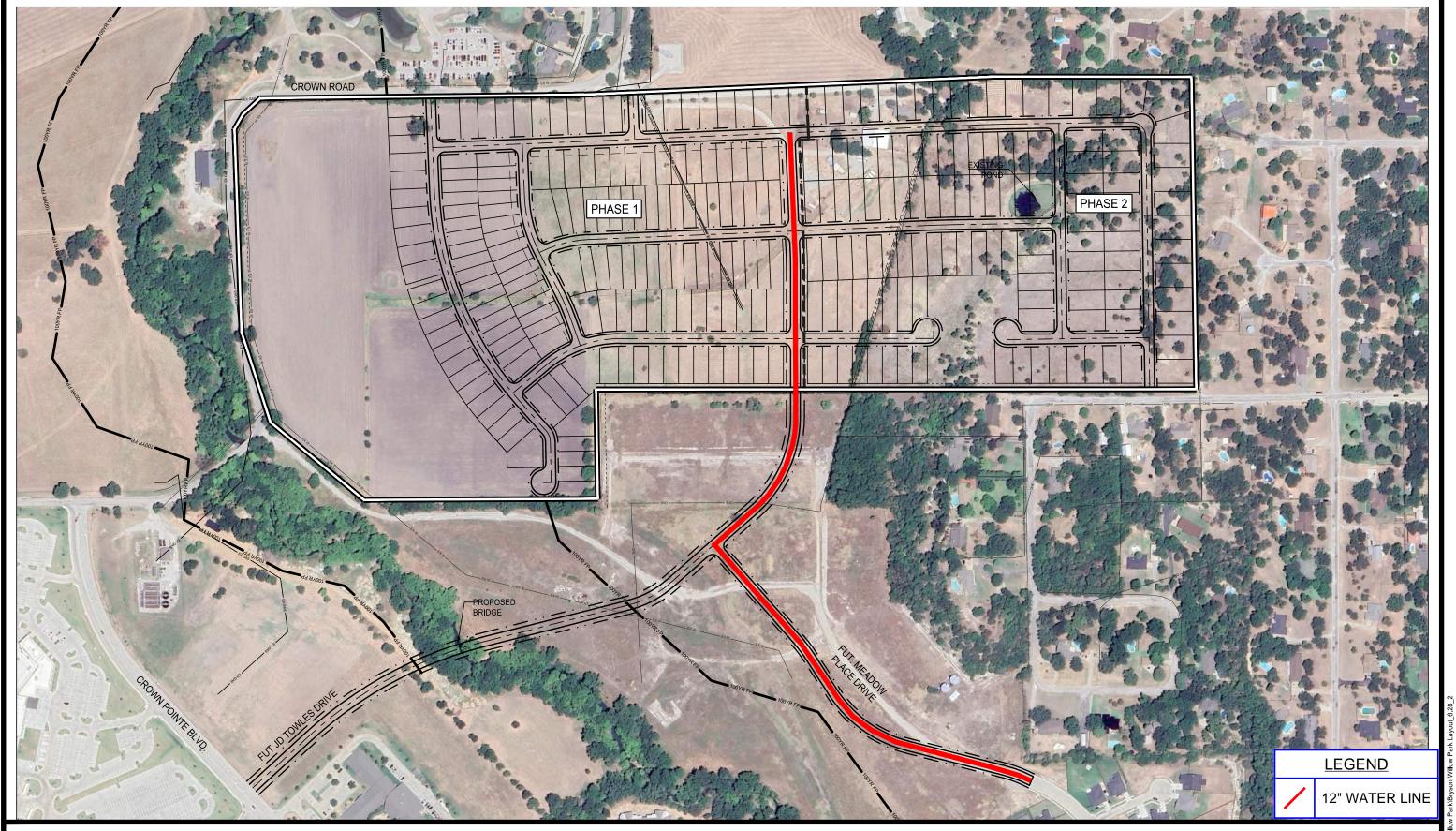


Westwood

BLUFFS AT WILLOW PARK EXHIBIT B:

WILLOW PARK, TEXAS OCTOBER 2024

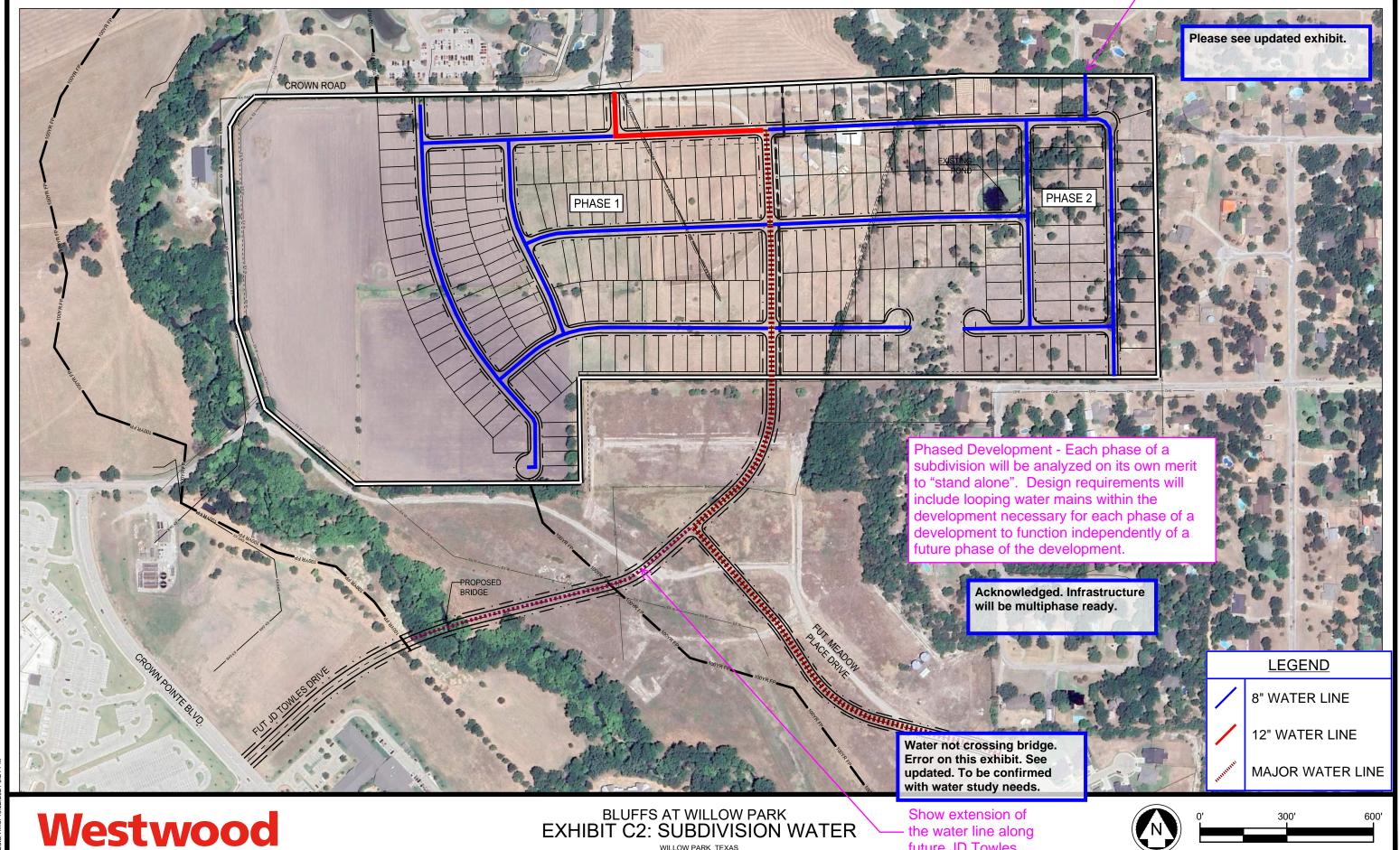




BLUFFS AT WILLOW PARK EXHIBIT C1: MAJOR WATER WILLOW PARK, TEXAS OCTOBER 2024



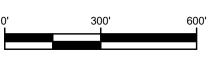


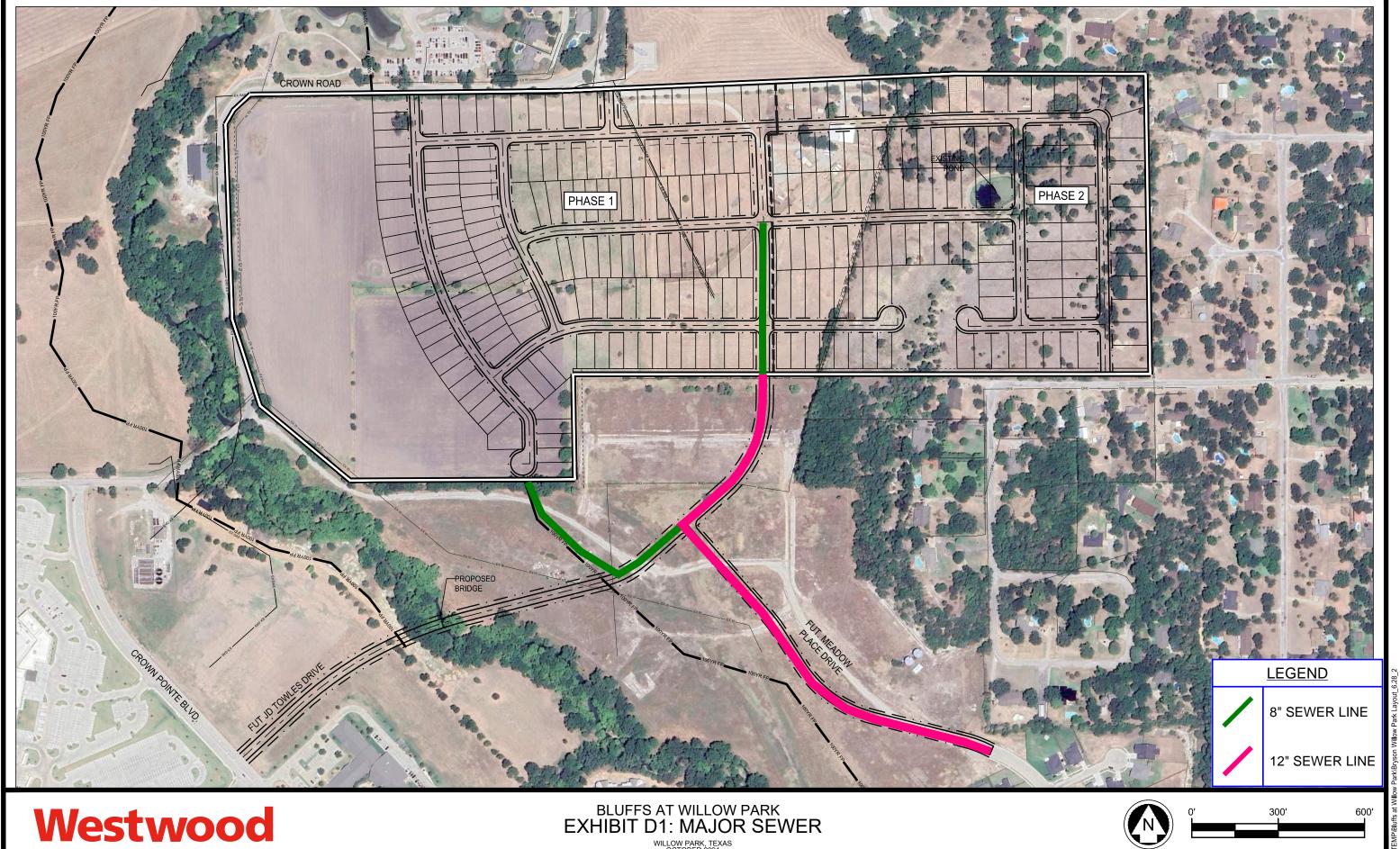


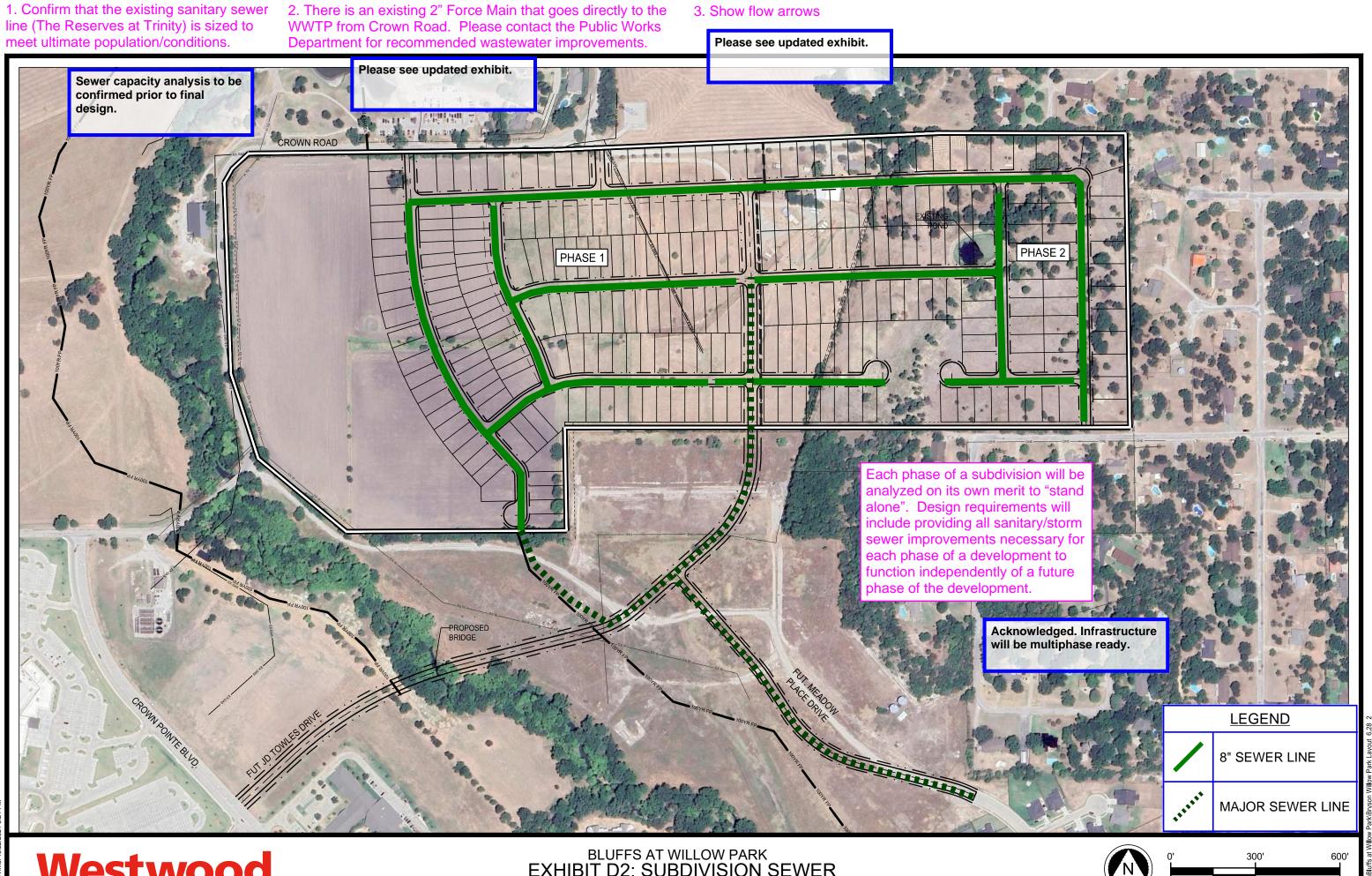
BLUFFS AT WILLOW PARK EXHIBIT C2: SUBDIVISION WATER WILLOW PARK, TEXAS OCTOBER 2024

- the water line along future JD Towles





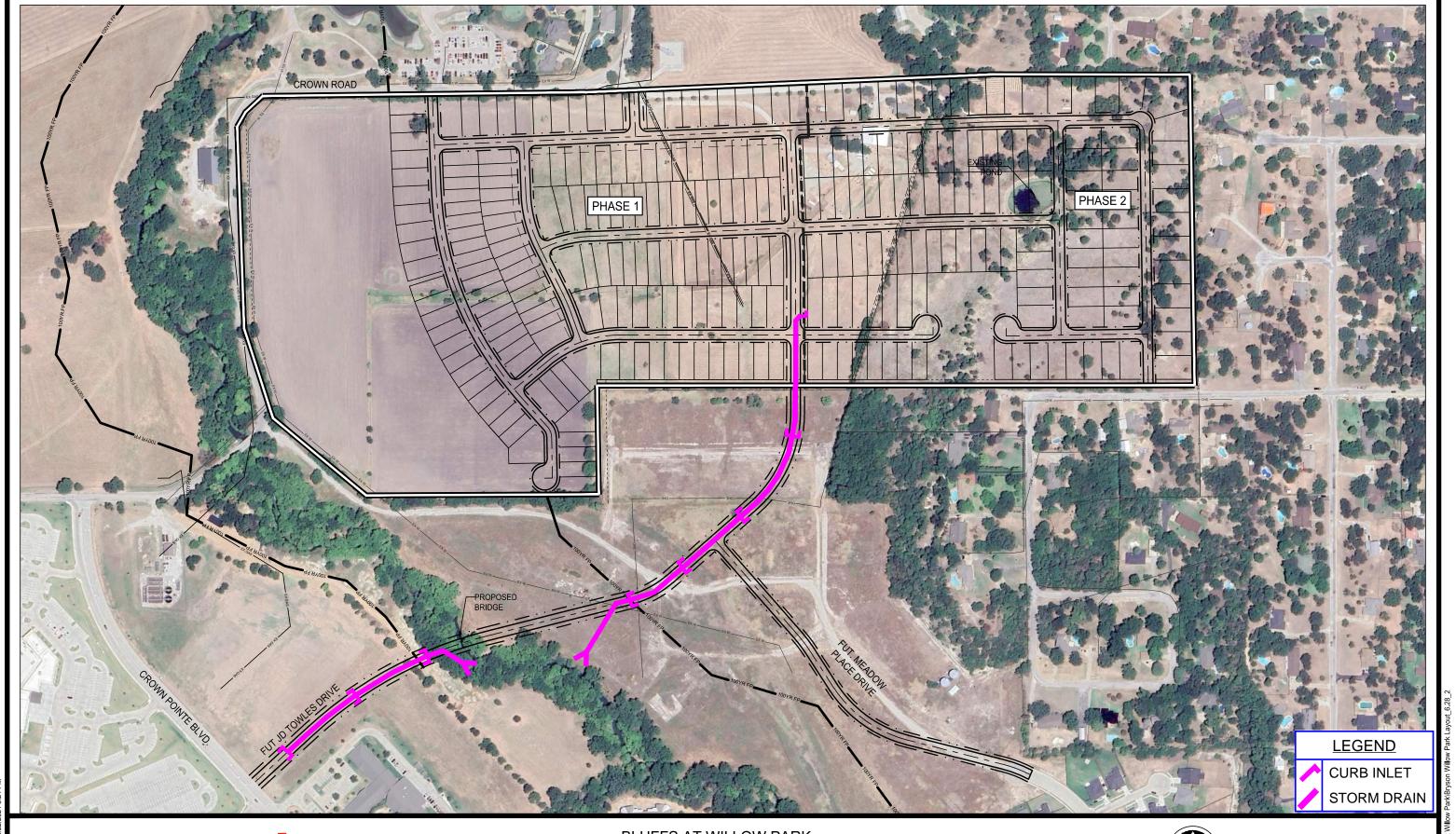




BLUFFS AT WILLOW PARK EXHIBIT D2: SUBDIVISION SEWER







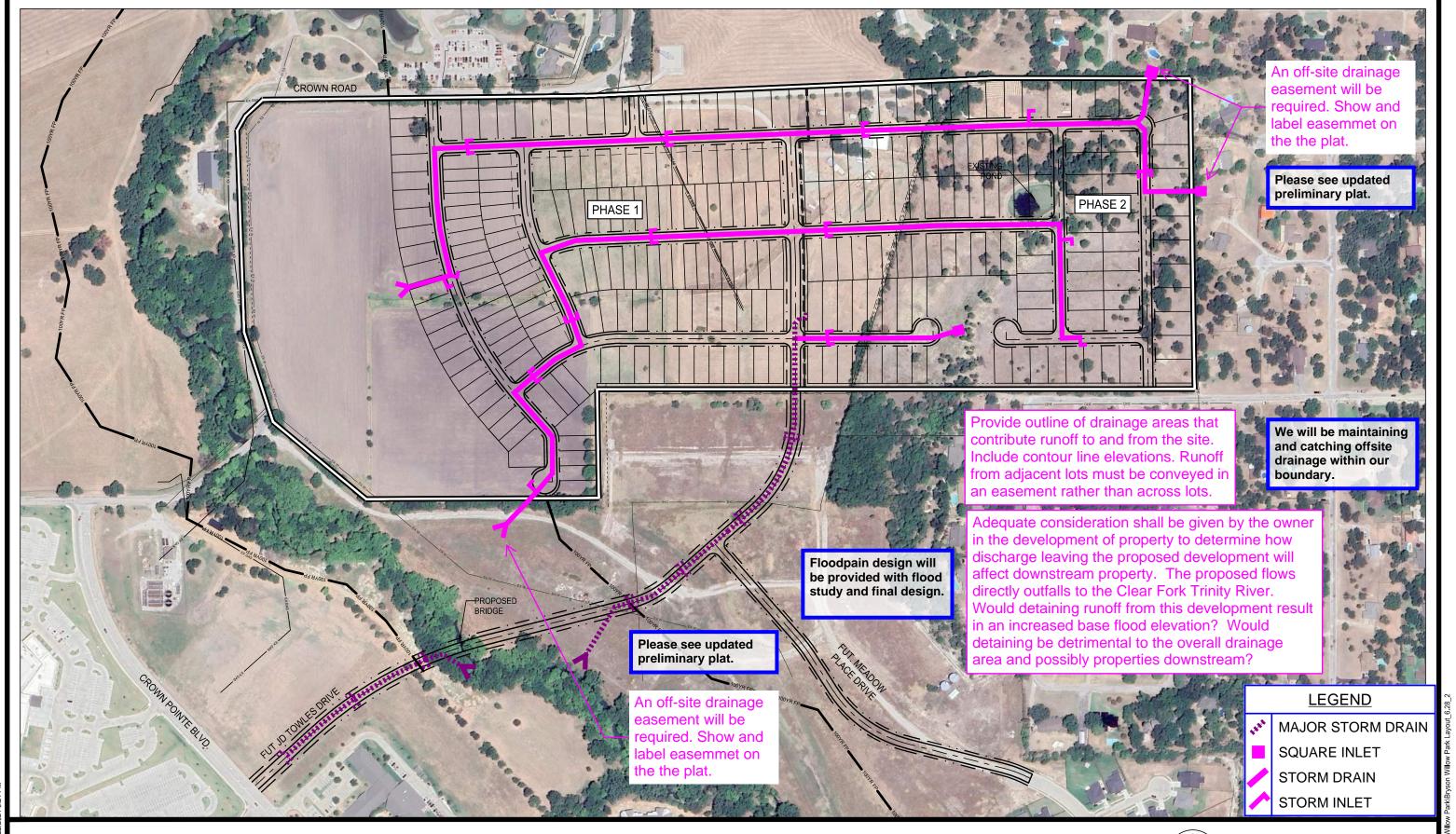
Plot Date/Time: 10/22/2024 3:24 PN

Westwood

BLUFFS AT WILLOW PARK EXHIBIT E1: MAJOR STORM

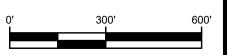
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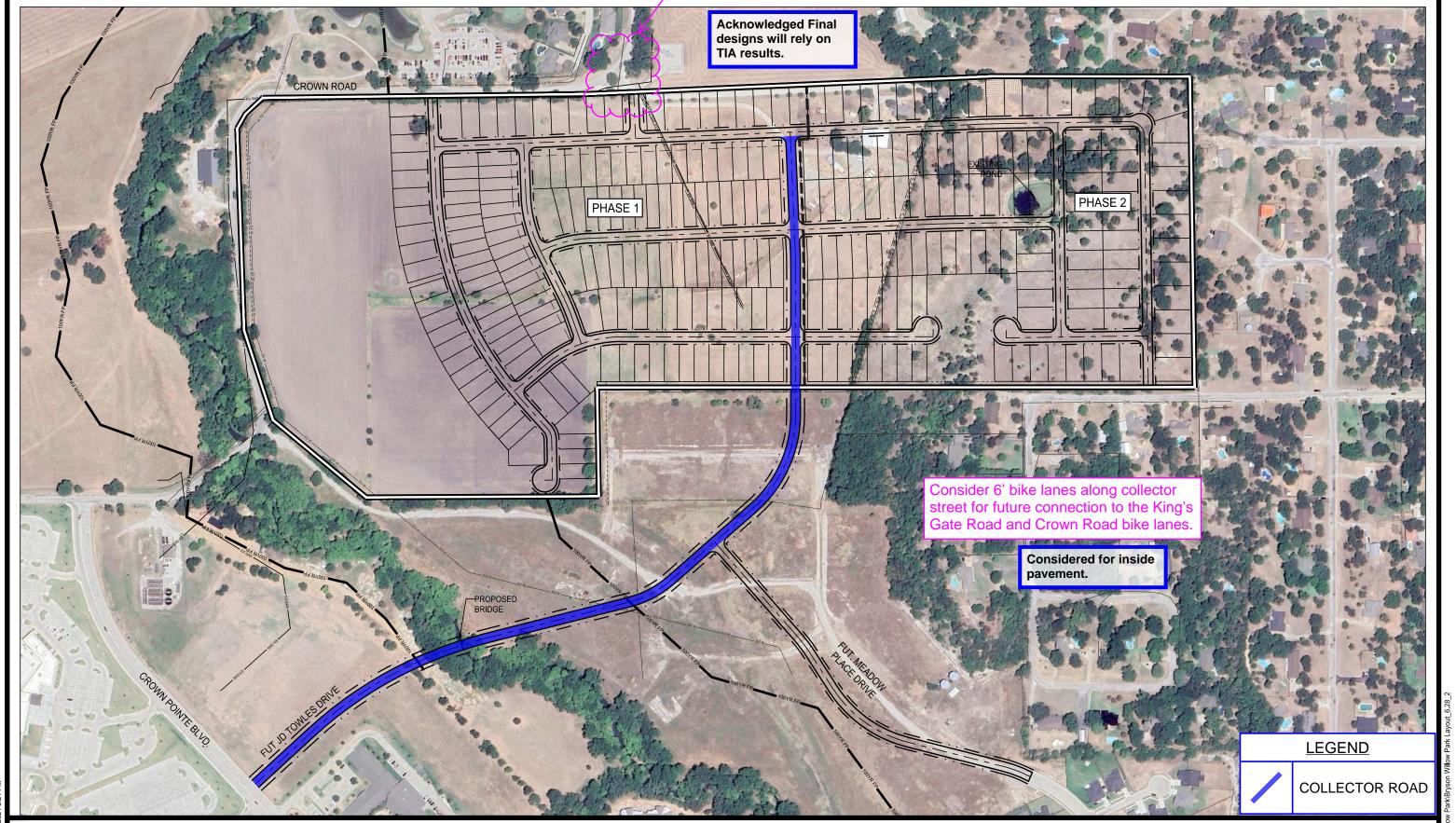


BLUFFS AT WILLOW PARK EXHIBIT E2: SUBDIVISION STORM

N



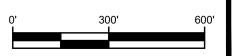
Street intersection improvements will be required.

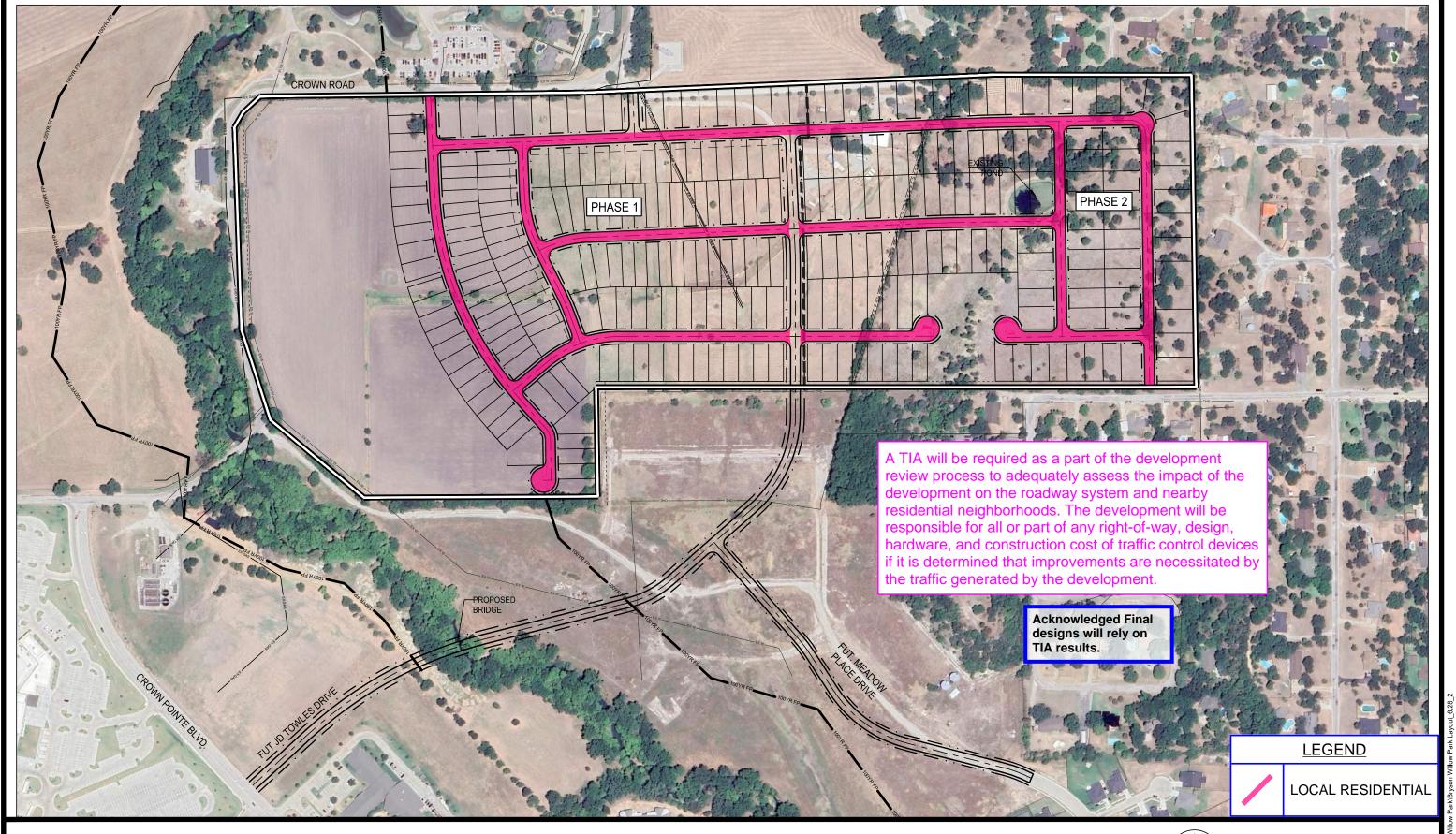


Westwood

BLUFFS AT WILLOW PARK EXHIBIT F1: MAJOR STREETS







BLUFFS AT WILLOW PARK EXHIBIT F2: SUBDIVISION STREETS



