



## CITY COUNCIL AGENDA ITEM DEPARTMENT REPORT

<b>Council Date:</b>  October 22, 2024	<b>Department:</b>  Parks	<b>Presented By:</b>  Mandy McCarley, Director  Toni Fisher, ACM Development and Parks
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### AGENDA ITEM: PARKS DEPARTMENT REPORT

FY2023-24 budget year has involved thoughtful planning for potential improvements and additions to our park system. Keeping expenditures minimal to only regular maintenance items and supplies has intentionally kept our expenses well below budget. We are hosting a Parks Board Meeting and Town Hall Meeting on Tuesday, October 29 to get citizens feedback on items/things they want in the parks. Status update by project is as follows:

- **Christmas Lighting:** Murphy Christmas Lighting came out at the end of September and installed the first round of this year's Christmas lighting at City Hall, Memorial and Cross Timbers Parks, and the Public Safety Building. They will come back mid-November to finish Kings Gate Park's roadway trees, gazebo at Memorial Park and the wreaths and Christmas tree at City Hall. The rooftop lights at City Hall and Public Safety Building will be turned on November 1. The contract for Murphy will expire in 2025.
- **Landscaping & Mowing Contract:** I&E Services is doing a great job keeping up with mowing and lawn maintenance at City Hall, the parks and drainage ditches. The contract for I&E expires April 2025.
- **Willow Park Trail System:** "Trinity Track" mountain bike trail had its ribbon cutting with Parker County Chamber of Commerce on August 15, 2024. Trail features are planned to be added beginning this Fall with talks scheduled with neighboring properties.
- **Cross Timbers Park:** We are in constant maintenance on the locks for the restrooms. We had a meeting with ProView, who installed the computer system for the locks. They will be working with Mandy and Todd Covington on updating the computer system, which is the reason why the locks were left unlocked, and adding a camera to prevent future vandalism.
- **Memorial Park:** Lawn maintenance continues. The flower beds are not planned to be reconstructed at this point since the sprinkler system is no longer operational due to the old City Hall's demolition. Jakob Cooper will start removing dead trees/bushes after the Christmas lights are removed in January.
- **Kings Gate Park:** We are still meeting with Westwood Professional Services to discuss their proposed park improvements and modify/change the proposal they sent.
- **City Hall Grounds:** Westwood Professional Services, Inc. has completed 90% construction documents for the parking lot/frontage renovation project plans. We are waiting to discuss any changes to the plan or additional park land attached to the project.
- **Billboards:** The westbound billboard was updated with a picture from Kings Gate Park and new verbiage. The eastbound billboard will be updated the week of November 4 with

a holiday theme. This will be replaced after January 1, 2025. The contract for the west bound board expires December 1, 2024, and the contract for the east bound board expires February 14, 2025.

- **TXDOT Green Ribbon Grant Program:** Planned for Spring 2025.