



CITY COUNCIL SPECIAL CALLED MEETING DECEMBER 16, 2025 MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, December 16, 2025 at 5:30 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

Mayor Teresa Palmer called the meeting to order at 5:30 pm and confirmed there was a quorum for the meeting.

PRESENT

Mayor Teresa Palmer
Councilmember Eric Contreras
Councilmember Chawn Gilliland
Councilmember Buddy Wright
Councilmember Scott Smith
Councilmember Nathan Crummel

Staff Present:

Interim City Managers Toni Fisher & Michelle Guelker

Deputy City Secretary Andi Saylor

Absent:

City Attorney Andi Messer

City Secretary Deana McMullen

REGULAR AGENDA ITEMS

- 1. Discussion/Action: to consider authorizing Engineer Jacob & Martin to proceed to seek bids for Bankhead Highway Phase II Water and Waste Water utility extension project.**

Interim City Manager Michelle Guelker explained the Water and Waste Water Utility Extension Project and the projected cost of the project.

Councilmember Scott Smith asked questions regarding the extension project and expected timeline. Ms. Guelker answered Mr. Smith's questions.

Motion to authorize Engineer Jacob & Martin to proceed to seek bids for the Bankhead Highway Phase II Water and Waste Water Utility extension project.

Motion made by Councilmember Contreras, Seconded by Councilmember Smith.
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember
Wright, Councilmember Smith, Councilmember Crummel

ADJOURN

As authorized by Texas Government Code, §551.127, one or more Council members or employees may attend this meeting remotely using video conferencing technology.

Mayor Palmer asked for a motion to adjourn

Motion was made to adjourn this special meeting of the Willow Park City Council at 5:45 pm.

Motion made by Councilmember Contreras, Seconded by Councilmember Wright.
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Wright,
Councilmember Smith, Councilmember Crummel

Deana McMullen
City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at dmcmullen@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://www.willowparktx.gov/>