



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: August 12, 2025	Department: Parks	Presented By: Mandy McCarley, Parks Director Toni Fisher, Asst. City Mgr.
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Discussion & Action: Approval of Contract Proposal for Professional Services by Westwood Professional Services, Inc. for TXDOT Green Ribbon Grant Program Award

BACKGROUND:

The Texas Department of Transportation offers open application for the Green Ribbon Grant Program to cities annually for landscape beautification of the TxDOT rights-of-way. On June 5, 2025, The City of Willow Park was awarded a grant in the amount of \$400,000 for the 2026 fiscal year. It is structured as a reimbursement to the city.

This contract presented to City Council is for the professional services of landscape architecture for the Willow Park FY26 Green Ribbon project at the IH-20 intersection of Mikus Road and a Gateway Monument sign design.

This contract amount is not to exceed \$80,000 for professional services.

STAFF RECOMMENDATION:

Staff recommend approval and execution of the Contract Proposal from Westwood Professional Services, Inc., for all services proposed, for a total of \$80,000, as presented.

EXHIBITS:

- Westwood Professional Services, Inc.'s Contract Proposal w/ Exhibits

RECOMMENDED MOTION:

Motion to approve the Contract for Professional Services with Westwood Professional Services, Inc., as presented, in the amount not to exceed \$80,000.