



PARKS DEPARTMENT AGENDA ITEM BRIEFING SHEET

Council Date: August 1, 2023	Department: Planning & Development Department/Parks	Presented By: Toni Fisher
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AGENDA ITEM:

Discussion & Action: Consideration and acceptance for the dedication of Kings Gate Park from Wilks Development to the City of Willow Park, and payment of Title Policy.

BACKGROUND:

The Planned Development Zoning District for The Shops at Willow Park, approved by City Council on October 25, 2016, Ordinance 740-16, and amended April 12, 2022, states in Paragraph 14(a) “Hike and Bike Trail: Open Space”:

... “At the developer’s written request and after a final plat for at least 80 percent of the Property has been recorded, the developer will dedicate by separate instrument some or all of the greenbelt (GB) planning area shown on the Site Plan, including the hike and bike trail and public parking areas, and City will accept and maintain the dedicated area and improvements.” ...

City staff approached Wilks Development in February 2023 to discuss its early release and dedication of Kings Gate Park to the City of Willow Park. This early transfer will not only accelerate the city’s possession of additional public park space, but its city ownership will also allow for easier construction of the single-track hike and bike trails planned and more park improvements.

Due to surrounding property owners other than Wilks Development, it was agreed by Staff and Wilks that the property should be fully surveyed and a title commitment completed for property transfer. Wilks Development has agreed to pay the cost for the engineering and survey, and for the legal documents to be drafted, and the City to pay \$2,347.60 for the title policy.

STAFF RECOMMENDATION:

Staff recommends for the Parks Board to approve the acceptance of Kings Gate Park, and payment of the Title Policy.

RECOMMENDED MOTION:

Motion to approve acceptance for the dedication of Kings Gate Park from Wilks Development to the City of Willow Park, and payment of Title Policy.