



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: March 24, 2026	Department: Parks	Presented By: Mandy McCarley, Parks Director Gretchen Vazquez, City Engineer
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Discussion and Action: Approval of Resolution of Advance Funding Agreement with the Texas Department of Transportation for the 2025 Transportation Alternatives Project – Kings Gate and Meadow Place Drive

BACKGROUND:

On December 16, 2025, The City of Willow Park was awarded federal Transportation Alternative funding for the King's Gate Sidewalk and Meadow Place Bike Lane Project.

The project estimated cost is \$693,690. The Transportation Alternatives (TA) funding program is structured as an 80-20% reimbursement to the city. Costs will be allocated based on 80% Federal funding and 20% Local Government funding. The Local Government will be responsible for 100% of cost overruns.

The City Council of the City of Willow Park, hereby adopts a Resolution to enter into an Advance Funding Agreement with the Texas Department of Transportation (TxDOT), for the Transportation Alternatives Program, relating to the design and construction of sidewalks, corner clips, cross walks and bike lanes on Kings Gate and Meadow Place Drive; and further authorizes the city administrator to execute said agreement on behalf of the City of Willow Park.

The estimated 20% City participation for the entire project is \$138,202. This is an estimate. The final amount of City participation will be based on actual costs.

STAFF RECOMMENDATION:

Staff recommend approval of a Resolution to enter into an Advance Funding Agreement with TxDOT for the Transportation Alternatives Program.

EXHIBITS:

- Resolution of Advance Funding Agreement with the Texas Department of Transportation for the 2025 Transportation Alternatives Project – Kings Gate and Meadow Place Drive
- Draft Advance Funding Agreement (NOT FINAL VERSION)

RECOMMENDED MOTION:

Motion to approve Resolution of Advance Funding Agreement with the Texas Department of Transportation for the Transportation Alternatives Project – Kings Gate and Meadow Place Drive