



CITY COUNCIL REGULAR MEETING MINUTES

Municipal Complex, 516 Ranch House Rd, Willow Park, TX 76087

Tuesday, December 13, 2022 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

PLEDGE OF ALLEGIANCE AND INVOCATION

Matt Lantz with Christ Chapel Bible Church West gave the invocation followed by the Pledge of Allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

There were no public comments.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approve City Council Meeting Minutes - Regular City Council Meeting Minutes November 15, 2022.

2. Approve City Council Meeting Minutes - Special City Council Meeting Minutes November 28, 2022.

To approve the Approve City Council Meeting Minutes - Regular City Council Meeting Minutes November 15, 2022 and Special City Council Meeting Minutes November 28, 2022.

**Motion made by Councilmember Young, Seconded by Councilmember Crummel.
Voting Yea: Councilmember Gilliland, Councilmember Runnebaum,
Councilmember Young, Councilmember Crummel**

REGULAR AGENDA ITEMS

3. Consideration/Action: to award a construction contract to Humphrey & Morton Construction Company, Inc. for the 2022 Drainage Improvements, Phase I project.

To award a construction contract to Humphrey & Morton Construction Company, Inc. for the 2022 Drainage Improvements, Phase I project in the amount of \$731,035.00.

**Motion made by Councilmember Gilliland, Seconded by Councilmember Runnebaum.
Voting Yea: Councilmember Gilliland, Councilmember Runnebaum,
Councilmember Young, Councilmember Crummel**

INFORMATIONAL

Mayor and Council Comments

Mayor Moss thanked everyone who attended the Staff Christmas Party. It was a great time and enjoyed all the children that attended as well. He mentioned the city has a lot of great things going on in Willow Park and 2022 was a good year. Wished everyone a Merry Christmas and Happy New Year.

Mayor Pro Tem Lea Young mentioned the ordering of the 2023 General Election being on the January 10, 2023 City Council Agenda. City Secretary, Crystal Dozier mentioned the Notice of Election has been posted on the bulletin board and on the city website.

Councilman Gilliland wished everyone a Merry Christmas and he couldn't of a better group of people to work with and everyone having the best interest for the city.

Councilman Runnebaum wished everyone and Merry Christmas and a Happy New Year. He thanked City Manager, Bryan Grimes for a job well done this year.

Councilman Crummel agreed with Councilman Runnebaum comments and also thanked the citizens of city for their involvement over the last year. He mentioned it's been a good productive year and he hopes the Council listened to the citizens and represented them well. He is very grateful for the opportunity to serve and wished everyone a Merry Christmas.

City Manager Comments

Bryan Grimes, City Manager thanked the Council for his 5% increase in salary. Informed the Council the auditors are here and conducting the annual city audit. The audit report should come before the Council February of 2023. He also mentioned the City executed a lease agreement to lease a building for city hall effective January 1, 2023.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Mayor Moss adjourned the open meeting at 6:06 PM.

4. Section 551.074 Personnel Matters; City Manager Review

To increase the City Manager's salary by 5%.

Motion made by Councilmember Gilliland, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

5. 551.072 Discussing the purchase, exchange, lease, or value of real property – Willow Park Public Safety Building.

No action taken.

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

Mayor Moss reconvened the open meeting at 6:48 PM.

ADJOURNMENT

Motion made by Councilmember Gilliland, Seconded by Councilmember Young.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

Mayor Moss adjourned the meeting at 6:52 PM.

These minutes were approved on the 24th of January, 2023.

/s/
Doyle Moss, Mayor

/s/
Crystal R. Dozier, TRMC
City Secretary