



CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, February 13, 2024 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Pro Tem Young called the meeting to order at 6:00 pm.

PRESENT

Councilmember Eric Contreras
Councilmember Chawn Gilliland
Councilmember Lea Young
Councilmember Nathan Crummel

ABSENT

Mayor Doyle Moss
Councilmember Greg Runnebaum

PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Young requested a moment of silence followed by the pledge allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Marsh Weiershausen at 70 Crown Road spoke before the city council regarding his driveway approach.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approve City Council Minutes - Regular City Council Meeting January 23, 2024.

To approve City Council Minutes - Regular City Council Meeting January 23, 2024.

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel

REGULAR AGENDA ITEMS

2. Discussion/Action: to approve the City's 1st Quarter Financial Report.

To approve the City's 1st Quarter Financial Report.

Motion made by Councilmember Gilliland, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel

3. Discussion/Action: to Authorize Use of Hotel Occupancy Tax funds for billboard advertising.

To authorize use of Hotel Occupancy Tax Funds for billboard advertising as presented.

Motion made by Councilmember Crummel, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel

4. Discussion/Action: to approve the 2023 Racial Profiling Report.

To approve the 2023 Racial Profiling Report.

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel

INFORMATIONAL

City Council Comments

Mayor Pro Tem Young requested staff reports for updates on road projects for a future meeting.

City Manager Comments

City Manager Grimes stated the wastewater treatment plant contract has been signed and tentatively scheduling a preconstruction meeting March 1st. He also mentioned various staff members will be in training over the next month. He stated he will be at the TCMA Conference in Grandbury next week. The first city council meeting in March is currently scheduled during spring break. He asked the city council to please let staff know if they plan to be out so staff can plan accordingly for the March city council meetings.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

5. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

City Council did not convene into Executive Session.

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

ADJOURNMENT

**Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young,
Councilmember Crummel**

Mayor Pro Tem Young adjourned the meeting at 6:25 pm.

These minutes were approved on the 27th of February, 2024.

Mayor Pro Tem Lea Young

Crystal R. Dozier, TRMC, CMC
City Secretary