



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Meeting Date:</b> 05/12/2026	<b>Department:</b> ADMIN	<b>Presented By:</b> City Secretary
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## AGENDA ITEM

Discussion/Action: to Consider and take action to appoint a Mayor Pro Tem to serve for one (1) year.

## BACKGROUND:

Council will appoint a Councilmember to serve as Mayor Pro Tem and full fill that role and responsibilities for a term of one (1) year.

Suggested Motion: I move to appoint \_\_\_\_\_ as Mayor Pro Tem for the City of Willow Park for a term of one (1) year.

## STAFF/BOARD/COMMISSION RECOMMENDATION:

## EXHIBITS:

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>Cost</b>	
	<b>Source of Funding</b>	