

**CITY OF WILLOWICK PLAN REVIEW BOARD
APPLICATION FOR PERMIT TO OCCUPY FOR
BUSINESS, COMMERCIAL, INDUSTRIAL, ETC.
YOU MUST FILL OUT ENTIRE APPLICATION
440-516-3000**

PERMIT FEE: \$60.00
DATE: 11-15-23

Location of Occupancy: 30515 Euclid Ave Business Name: Saw4 Service
(ADDRESS)

Business Owner's Name & Address: Lucy Kulbago 3147 Darien Ln

CITY/STATE/ZIP: Twinsburg OH 44087

Telephone Number: 216 513-6340 Fax Number: _____ Federal ID Number: 87-216 1163
Or Social Security Number

OWNER OF PROPERTY/NAME/ADDRESS/TELEPHONE NUMBER: 30509 Euclid LLC
34194 Aurora Rd #301 Solon OH 44139 216-952-4450

SUBMIT NEW DETAILED FLOOR PLAN: SQ. FT. HABITABLE FLOOR AREA FOR OCCUPANCY: 1000

Front Building Size: 15ft Total Number Of Employees: 1

Intended Number of Occupants: 10 Total Number of Seating: 10

Site Plan With Number of Paved Parking Spaces 30 Hours Of Operation: wed + Thurs 1-7pm
Fri + Sat 10-2pm

Letter of Intent: Previous Use: workout gym Proposed Use: sawing studio and store

NAME OF PRINCIPAL OR CONTACT PERSON FOR NEW BUSINESS: Lucy Kulbago

Home Address/City/Zip: 3147 Darien Ln Telephone Number: 216-513-6340
Twinsburg OH 44087

I hereby certify that the above questions have been answered correctly by me and that the premises will be used for the purpose stated above. Any change in the purpose of occupancy will not be made without approval from Lake County Building, Willowick Fire & Willowick Zoning Department. A final approval by The Willowick Building Dept. (440)516-3000 or a representative thereof, must be complied with before opening of business. I do hereby further agree to maintain the above premises in compliance with the ordinances of the City of Willowick.

Applicant's Signature: Lucy Kulbago Date: 11-15-23

Office use only:

Zoning District: _____ Authorized Occupants: _____

TEMPORARY APPROVED BY: _____ Date: _____

Zoning Dept. Inspected by: _____ DATE: _____

Zoning Permit # _____ Zoning Permit Fee \$ _____

Fire Dept. Inspected By: _____ Date: _____

**CITY OF WILLOWICK-APPLICATION FOR COMMERCIAL ESTABLISHMENT LICENSE REQUIRED AFTER APPROVAL.
Note* A separate permit is required for all new signs from the Willowick Building Department.**



Sew4Service

Learn | Create | Donate



November 15, 2023

Letter of Intent for Sew4Service

Sew4Service receives donations of fabric, yarn and sewing supplies and volunteers use these supplies to make handmade items to donate to local charities. These donations are sorted and stored in this business location. We also have a studio space where we teach classes, rent sewing machines, and volunteers can sew handmade items for charity. Lastly, we sell some donated items at a discounted price to our customers.

Lucy Kulbago
Executive Director

30515 Euclid Avenue, Wickliffe OH 44092 

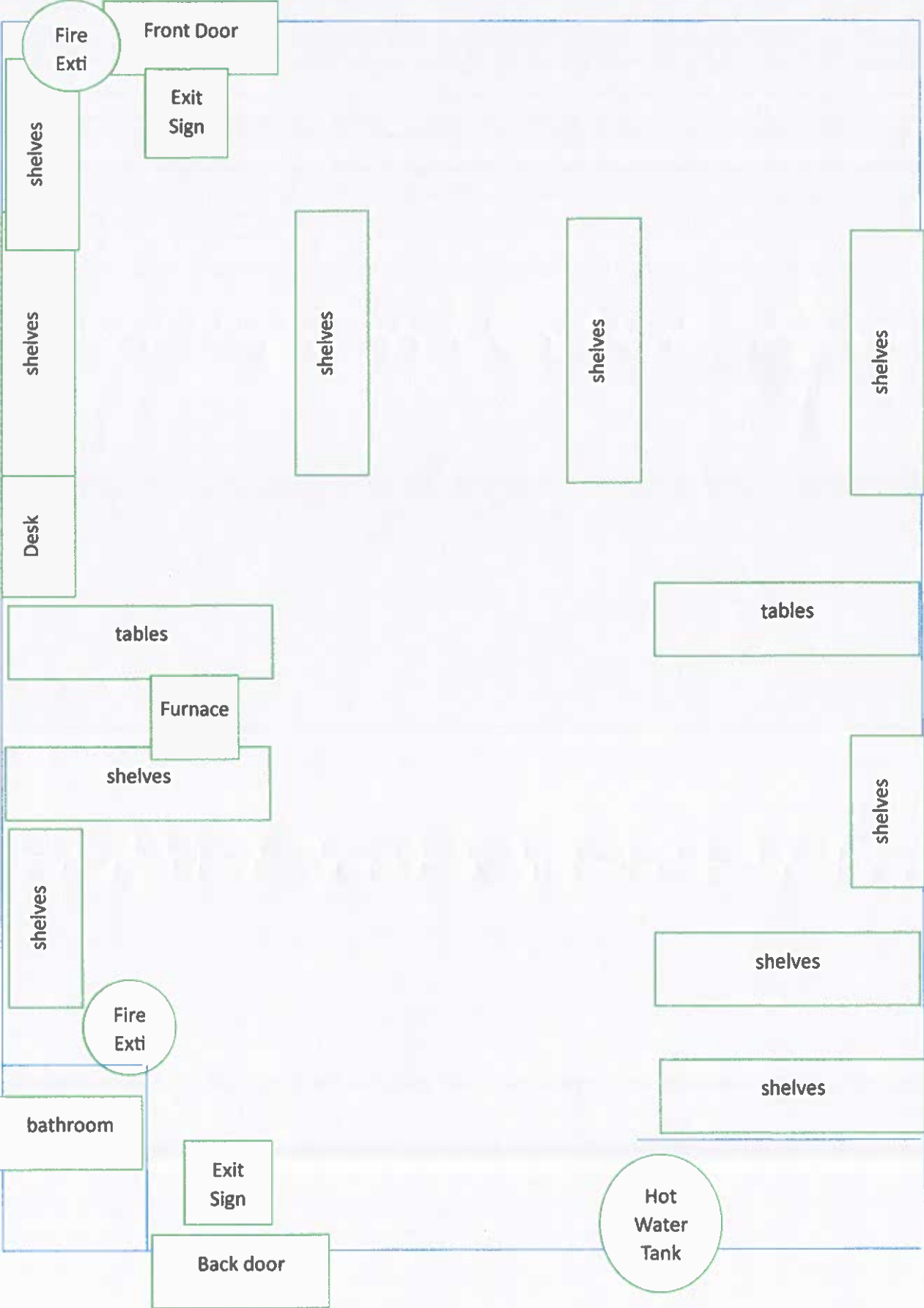
Lucy.kulbago@sew4service.org 

www.sew4service.org 

@sew4service 



Floor Plan for Sew4Service 30515 Euclid Ave





aler

At the Office Bar & Grill
Grill • S

30509

30511

Jackson Hewitt
Tax Service

Stage Pass Tavern

Euclid Ave



City of Willowick
PLAN REVIEW BOARD
Thursday, December 14, 2023 at 3:00 PM
Willowick Building & Service Center

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

1. Call meeting to order

Chairman Brennan called the December 14th, 2023, Plan Review Board meeting to order at 3:00pm.

Roll call

PRESENT

Chairman Brennan
Chief Daubenmire
Chief Malovrh Jr.
Tim McLaughlin
Mike Lazor

ALSO PRESENT

Ken Pintar

Approval of minutes

Plan Review Board Minutes - September 28th 2023

Motion made to approve the September 28th, 2023, Plan Review Board minutes by Tim McLaughlin, Seconded by Mike Lazor.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Tim McLaughlin, Mike Lazor

New business

Sew 4 Service - Located at 30515 Euclid Ave

Chairman Brennan advised the board that Sew 4 Service is looking to go into the space where there was previously a barbershop in that location. He stated that they provided a letter of intent. Lucy was present representing the business, she stated that Sew 4 Service is non-profit organization that accepts donations of fabric and yarn, volunteers that come in to help sort the donations and make kits for people to take home and make, they make blankets, teach individuals how to make blankets and other items at libraries as well.

Chairman Brennan advised that this location is a retail district and under uses of the ordinance, due to the type of business being an artesian business, the Plan Review Board can only approve the business

pending the approval from Planning Commission and City Council. Chairman Brennan advised the dates of those meetings and told Lucy that he would give her a call tomorrow to go over the next steps.

Motion made to approve Sew 4 Service pending the approval of the Planning Commission and City Council by Mike Lazor, Seconded by Tim McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Tim McLaughlin, Mike Lazor

Flagstar Bank - Located at 29950 Lakeshore Blvd.

Chairman Brennan advised the board that per their letter of intent this submission is for a name change from Ohio Savings Bank to Flagstar Bank. There was not a representative present for Flagstar Bank.

Motion made to approve the name change for Flagstar Bank - Located at 29950 Lakeshore Blvd by Mike Lazor, Seconded by Tim McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Tim McLaughlin, Mike Lazor

Primoz Pizza - Located at 1225 E. 305th Street

Chairman Brennan advised the board that this business is looking to move into the old Angel's Christian Book Store located at 1225 E. 305th Street. Mr. Franklin and one other representative were present representing Primoz Pizza. Mr. Franklin stated that they are a pizza take out establishment, that serves pizza, wings, salad and some desserts. He advised the board that he currently has two other Primoz Pizza establishments operating in Mayfield and Mentor. Chairman Brennan stated that it looks like there will be no indoor seating, Mr. Franklin said that is correct, this is strictly take out. Chairman Brennan asked if there will be any alterations taking place on the interior, as we know that the previous establishment caught on fire. Mr. Franklin said that it is currently empty, the owner has the dropped ceiling in and walls up however that will need to be changed to now accommodate the pizza take out establishment going into that location. Mr. Franklin stated that the property owner is the one that will be obtaining permits and completing the alterations. Chairman Brennan advised that this business is a permitted use in that district, the business meets the requirements for parking as there is no seating on the interior. Chairman Brennan stated that the plans will need to be submitted for the alterations. He advised that he would be in contact to complete a walkthrough of the establishment.

Motion made to approve Primoz Pizza - Located at 1225 E. 305th Street by Tim McLaughlin, Seconded by Mike Lazor.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Tim McLaughlin, Mike Lazor

Public portion

Public portion was opened and closed at 3:12pm with no public present.

Old business

Mike Lazor asked about the status of Willowick Cafe, Chairman Brennan advised that their permits have been issued however there is no other status update.

Miscellaneous

None.

Adjournment

Motion made to adjourn the December 14th, 2023, Plan Review Board meeting at 3:15pm by Mike Lazor, Seconded by Tim McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Tim McLaughlin, Mike Lazor