

JUL 21 2025

Invoice Number 2025-00000042
Date 07/17/2025
Due Date 08/16/2025

Customer #: 1151

CITY OF WILLOWICK / FINANCE DIRECTOR
30435 LAKESHORE BLVD

WILLOWICK, OH 44095

Invoice Type: MC-General

Description: 1ST HF'25 COURT COSTS

SEE ENCLOSURES

Description	Quantity	Price Per Unit	Total Amount Due
1010-110-46602 Shared Crt Allocations			\$15,461.00

Remit Payment to:

THE CITY OF WILLOUGHBY
ONE PUBLIC SQUARE
WILLOUGHBY, OH 44094
FINANCE DEPARTMENT
(440)953-4208

Total Invoice: \$15,461.00

(440)953-4167

**INVOICES NOT PAID WITHIN 30 DAYS WILL BE CHARGED A MONTHLY LATE FEE
WHICH WILL BE THE GREATER OF \$10.00 OR 1.5% OF THE UNPAID BALANCE**

CITY OF WILLOUGHBY

MEMORANDUM

TO: Finance Officers
FROM: Cher Hoffman, Director of Finance
DATE: July 16, 2025
SUBJECT: Court Allocation for First Half 2025

I am scheduling a meeting with the Finance Officer or Clerk-Treasurer of each political subdivision for Tuesday, August 5, 2025 at 8:00am. The meeting will be held at Willoughby City Hall in the 2nd Floor Conference Room.

Court Expenditures January -June 2025		<u>1,338,248</u>
Less:		
Court Costs	400,590	
Court Other	534,860	
Comm Service Pmts	1,200	<u>(936,650)</u>
Court Expenditures Subject to Allocations		<u><u>401,598</u></u>

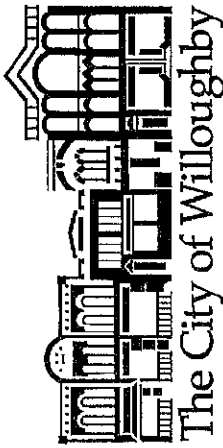
Allocations 2025			* Invoice Amounts
City	Percent		
Willoughby	22.15%	88,955	88,955
Eastlake	15.94%	64,015	42,380
Wickliffe	12.48%	50,119	48,947
Willowick	9.52%	38,232	15,461
Kirtland Hills	1.46%	5,863	5,863
Kirtland	5.41%	21,726	12,995
Willoughby Hills	32.08%	128,833	128,833
Timberlake	0.15%	602	602
Waite Hill	0.80%	3,213	2,955
Lakeline	0.01%	40	30
Total	<u>100.00%</u>	<u><u>401,598</u></u>	<u><u>347,021</u></u>

* Invoice amounts do not exceed revenue disbursed to cities based on January - June, 2025 provided by Willoughby Municipal Court.

CH: nak

Attachments: Court Revenue & Expenditures
Case Load Review

cc: Judge Cornachio
cc: Chris Simon



COURT ALLOCATION

Fiscal Year to Date 06/30/25
Exclude Rollup Account

Account	Account Description	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 110 - Court										
46601	Court Costs	810,000.00	810,000.00	62,491.31	.00	.00	400,589.82	409,410.18	49	797,690.56
46602	Court Costs-Shared	350,000.00	350,000.00	.00	.00	.00	103,639.00	246,361.00	30	372,486.00
46604	Court-Other	700,000.00	700,000.00	117,326.32	.00	.00	534,859.63	165,140.37	76	761,075.60
46606	Community Service Payments	5,000.00	5,000.00	.00	.00	.00	1,200.00	3,800.00	24	5,180.50
Department 110 - Court Totals		\$1,865,000.00	\$1,865,000.00	\$179,817.63	\$0.00	\$0.00	\$1,040,288.45	\$824,711.55	56%	\$1,936,432.66
REVENUE TOTALS		\$1,865,000.00	\$1,865,000.00	\$179,817.63	\$0.00	\$0.00	\$1,040,288.45	\$824,711.55	56%	\$1,936,432.66
EXPENSE										
Department 110 - Court										
50101	Full Time	1,600,000.00	1,600,000.00	113,491.06	.00	.00	733,100.65	866,899.35	46	1,031,596.91
50102	Part Time	200,000.00	200,000.00	12,471.01	.00	.00	87,398.73	112,601.27	44	90,391.86
50106	Overtime	5,000.00	5,000.00	.00	.00	.00	1,936.97	3,063.03	39	21,139.11
50109	Termination and Separation	.00	.00	.00	.00	.00	1,076.50	(1,076.50)	+++	40,329.13
50201	Pension - PERS	252,700.00	252,700.00	17,634.76	.00	.00	115,141.67	137,558.33	46	192,628.14
50204	Ins - Workers Comp	36,100.00	36,100.00	2,519.20	.00	.00	16,470.05	19,629.95	46	35,406.20
50205	Insurance-Health	554,650.00	554,650.00	44,041.30	.00	.00	246,411.16	308,238.84	44	411,838.46
50206	Insurance-Life	4,518.00	4,518.00	308.76	.00	.00	1,678.92	2,839.08	37	3,106.08
50207	Medicare	26,173.00	26,173.00	1,724.39	.00	.00	11,360.28	14,812.72	43	19,584.37
50208	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	2,518.99
50332	Education	3,000.00	3,000.00	.00	.00	.00	417.00	2,583.00	14	1,697.00
50333	Mileage	1,000.00	1,000.00	.00	.00	.00	.00	1,000.00	0	198.32
50334	Dues	2,000.00	2,000.00	.00	.00	.00	625.00	1,375.00	31	825.00
50400	Communications	5,000.00	5,000.00	.00	.00	.00	.00	5,000.00	0	.00
50402	Postage	100,000.00	107,507.79	11,885.02	8,697.50	8,697.50	84,961.30	13,848.99	87	106,523.80
50451	Contract Services	30,000.00	48,062.39	3,854.95	17,771.99	17,771.99	13,466.16	16,824.24	65	37,013.31
50480	Insurance and Bonds Liability	12,000.00	12,000.00	.00	.00	.00	16,749.37	(4,749.37)	140	13,338.29
50500	Repair and Maint-Equipment	2,000.00	2,000.00	.00	.00	.00	.00	2,000.00	0	.00
50601	Materials - Supplies	20,000.00	27,293.80	1,616.65	7,343.40	7,343.40	3,960.19	15,990.21	41	8,120.48
50602	Periodicals	7,000.00	7,000.00	534.00	3,196.00	3,196.00	3,204.00	600.00	91	5,304.16
50603	Fuel & Oil	1,000.00	1,000.00	33.59	.00	.00	290.34	709.66	29	512.83
50800	Capital	20,000.00	20,000.00	.00	.00	.00	.00	20,000.00	0	5,969.44
Department 110 - Court Totals		\$2,882,141.00	\$2,915,004.98	\$210,114.69	\$37,008.89	\$37,008.89	\$1,338,248.29	\$1,539,747.80	47%	\$2,028,041.88
EXPENSE TOTALS		\$2,882,141.00	\$2,915,004.98	\$210,114.69	\$37,008.89	\$37,008.89	\$1,338,248.29	\$1,539,747.80	47%	\$2,028,041.88
Fund 1010 - General Fund Totals										
REVENUE TOTALS		1,865,000.00	1,865,000.00	179,817.63	.00	.00	1,040,288.45	824,711.55	56%	1,936,432.66
EXPENSE TOTALS		2,882,141.00	2,915,004.98	210,114.69	37,008.89	37,008.89	1,338,248.29	1,539,747.80	47%	2,028,041.88
Fund 1010 - General Fund Totals		(\$1,017,141.00)	(\$1,050,004.98)	(\$30,297.06)	(\$37,008.89)	(\$37,008.89)	(\$297,959.84)	(\$715,036.25)		(\$91,609.22)

CITY OF WILLOUGHBY

WILLOUGHBY MUNICIPAL COURT CASE LOAD REVIEW 2024

2024 CASE LOAD

	CRIMINAL	CIVIL	TOTAL	PERCENTAGE
WILLOUGHBY	2,075	910	2,985	
WILLOUGHBY - OTHER	194	458	652	
	<u>2,269</u>	<u>1,368</u>	<u>3,637</u>	22.15%
EASTLAKE	1,955	663	2,618	15.94%
WICKLIFFE	1,636	414	2,050	12.48%
WILLOWICK	1,029	535	1,564	9.52%
KIRTLAND HILLS	239	1	240	1.46%
KIRTLAND	830	59	889	5.41%
WILLOUGHBY HILLS	415	4,853	5,268	32.08%
TIMBERLAKE	17	7	24	0.15%
WAITE HILL	131	1	132	0.80%
LAKELINE	0	1	1	0.01%
	<u>8,521</u>	<u>7,902</u>	<u>16,423</u>	100.00%

PRIOR YEARS TOTAL CRIMINAL/CIVIL CASE LOAD

	Shared Operations
2023	12667
2022	12664
2021	12817
2020	9505
2019	13144
2018	15685
2017	14943
2016	15060
2015	15165
2014	16370
2013	17110
2012	14917
2011	15892
2010	16610
2009	17516
2008	18653
2007	17811
2006	18735
2005	18984
2004	21089
2003	20059
2002	20096