



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, January 19, 2021 at 7:30 PM
City Council Chambers/ Webex

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

The second meeting of Council of 2021 was called to order at 7:30 p.m. by Council President Patton. This is a virtual meeting pursuant to the same rules and opinions from the Attorney General's Office.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

PRESENT

Council President Robert Patton
Ward 1 Councilwoman Monica Koudela
Ward 1 Councilman Michael Vanni
Ward 2 Councilwoman Natalie Antosh
Ward 2 Councilwoman Theresa Bisbee
Ward 3 Councilman Charles Malta
Ward 3 Councilman David Phares

Also Present: Mayor Regovich, Finance Director Benedict, Fire Chief Tennyson, Police Chief Turner, City Engineer McLaughlin, Chief Housing and Zoning Inspector Brennan, Sewer Foreman Rob Gross, Law Director Landgraf, Recreation Director Kless and Council Clerk Trend. Economic Director Drake was absent.

Council President Patton stated that he would be taking the agenda out of order to swear in the Clerk of Council which is Ordinance No. 2021-2.

Oath of Office administered by Mayor Regovich to Angela Trend, Clerk of Council.

APPROVAL OF MINUTES

1. Motion to approve the minutes of the Regular City Council Meeting of January 5, 2021.

Motion by Ms. Antosh, seconded by Mr. Vanni to approve the minutes of the Regular City Council Meeting of January 5, 2021.

Discussion: None.

Voting: All ayes. Motion carried.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

None.

ADMINISTRATIVE APPEALS

None.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor & Acting Service Director Regovich reported:

The EMA (Emergency Management Association) started a brand new 911 Reverse System that went into effect this month. This is through the WEN (Wireless Emergency Notification) System. You have to sign up for it from your phone or computer and then you will be able to receive emergency information by call or text. This system will also be used to provide COVID vaccination information to those that are signed up. We will have this information on our website and on Facebook. You can sign up at reverse911.signup.info

Fairway sewer project updates: one of the houses Councilman Malta was involved with is being fixed and should be done by the end of the week. There are some other areas where the ground is giving away. The City of Wickliffe and Lake County are involved now. The city engineers are working together to find out the best solution for the pipe. More information will be provided once we get it. There is a water main break at City Hall which also affects the Police and Fire Departments. The repair will be done tomorrow and City Hall will be closed due to no water. The Police and Fire Departments will adapt accordingly.

This month The Council on Aging as well as Western Reserve Area Agency on Aging is in partnership with Dave's Market for a "Great Grocery Giveaway". This will involve five surrounding counties and Lake County will have theirs on January 26 at the Willowick Senior Center from 9 a.m. until 5 p.m. There will be 800 boxes of food and toiletries given out to people in need. People will have to register online and this information will be posted to our website and on Facebook.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Councilman Malta requested all of the addresses on Fairway as to where more repairs will need to be done. He also asked if volunteers were needed for the grocery giveaway. The Mayor said volunteers would be helpful and that he would coordinate with Council on Aging. As far as the pipe on Fairway it appears that about every thirty feet there is a sinkhole starting. Preliminary findings may be that the whole length of the street from the Wickliffe border to E. 293 St. may need to be fixed but that is not known for sure yet.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Acting Service Director – Rich Regovich

Written report submitted electronically. The Service Department workers have been going through and putting touchless faucets and other touchless items into the city buildings. The Road Department has finished picking up Christmas trees. All workers and equipment are ready for the next snowfall.

Recreation Director – Julie Kless

Basketball registrations have come to an end and teams are being put together. Practices will start at the end of the month and games will begin in February. Everyone is working hard to ensure all of the safety measures are in place and that state guidelines are being followed. We are hoping for a safe and

successful season. There are also two Ordinances on the agenda for recreational fees and compensation for part-time seasonal employees.

City Engineer – Tim McLaughlin

No written report. The budget request was finalized for the year and it's time to start revisiting and finalizing this year's road program. It will include some of the streets that were supposed to be done last year. A late grant from OPWC for \$250,000 and a legal issue caused some of the streets not to be able to be added on last year but will be added this year. The plan is to bid this out as early as possible to get a favorable price. There will also be a joint project with the City of Wickliffe through OPWC on Lakeland Blvd. and part of it will be coming out of our pavement program budget.

Finance Director – Cheryl Benedict

On or about December 30, 2020, the city received a third dividend check from Bureau of Worker's Compensation for \$237,167.00. These were unanticipated revenues and they totaled \$415,620.00. The budget is behind and we still have to meet with the director's. Budget packages will not be out until sometime mid next week.

Law Director – Stephanie Landgraf

No written report. Some issues are still be worked on that were addressed in the Safety Committee meeting last month with Councilman Phares. There was a meeting yesterday with Mr. McLaughlin and Mayor Regovich and they agreed to schedule an Executive Meeting for the next Council Meeting to discuss pending and or imminent litigation.

Police Chief – Brian Turner

No written report.

Fire Chief – Joe Tennyson

Written report submitted electronically. The new ambulance was put into service on Monday and has been responding to EMS calls throughout the city. It is much different than the other rescue squads and we will be operating three squads in the near future. 1612 will be going out on Monday for some body work after it sustained some damage when a car slid into it back in November with no injuries occurring. Lt. Stanley Muraski turned in his letter of resignation after 29 years of service.

Chief Housing/Zoning Inspector – Sean Brennan

Written report submitted electronically.

Economic Development Manager – Monica Drake

Absent. No written report.

WARD MATTERS

None.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Erin Byrne, 860 E. 305 St., stated she is an ambassador for the Borgen Project which is a national organization to engage citizens locally in efforts to see stronger U.S. leadership implementing better living conditions of those who are affected by global poverty. Ms. Byrne asked Council to send letters to Senator Sherrod Brown, Senator Rob Portman and Representative Dave Joyce letting them know that the Council views global development programs as crucial for creating more customers globally and new markets for Willowick's businesses.

Council President Patton stated to Ms. Byrne that he was not familiar with her organization but it is something that could be discussed with the Council and the Mayor. He requested that Ms. Byrne email to Council information about her organization and her views so that they could read about it before any action was taken.

REPORTS OF STANDING COMMITTEES

Finance – Vanni, Bisbee, Koudela

No report.

Safety – Phares, Malta, Bisbee

No report.

Service, Utilities & Public Lands – Malta, Phares, Bisbee

No report.

Streets, Sidewalks & Sewers – Vanni, Malta, Antosh

No report.

Tax Compliance – Koudela, Antosh, Patton

No report.

Moral Claims – Antosh, Phares, Patton

No report.

Budget – Vanni, Koudela, Patton

The budget meeting is scheduled for February 6 at 8 a.m. Mr. Vanni proposed the idea of having the meeting in person instead of virtual due to the amount of information involved. There would plenty of room at City Hall to be able to social distance. This will be determined at the next Council Meeting.

LIAISON REPORTS

Planning – Phares/Alternate Koudela

No report.

Board of Zoning Appeals – Koudela/Alternate Vanni

No report.

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No report.

Recreation Board – Bisbee/Alternate Phares

No report.

Plan Review Board – Antosh

No report.

Hearts & Hammers – Malta

The Hearts & Hammers fundraiser scheduled for the last Saturday in January is cancelled due to COVID. The fundraiser will be voted on and scheduled for the last Saturday in January 2022.

FUND TRANSFERS & BID AUTHORIZATIONS

None.

CONTRACT APPROVALS

None.

INTRODUCTION & CONSIDERATION OF LEGISLATION**2. Ordinance No. 2021-2**

An Ordinance approving and confirming the appointment of Angela Trend as Clerk of Council, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-2.

Discussion: None.

Voting: All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2021-2.

Discussion: None.

Voting: All ayes. Motion carried.

3. Ordinance No 2021-3

An Ordinance providing for the compensation of appointed officials and certain other employees of the city, repealing certain ordinances and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Vanni to waive the three readings on Ordinance No. 2021-3.

Discussion: None.

Voting: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to adopt Ordinance No. 2021-3.

Discussion: None.

Voting: All ayes. Motion carried.

4. Ordinance 2021-4

An Ordinance establishing the 2021 fee schedule for the Willowick Recreation Department, repealing certain Ordinances, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-4.

Discussion: None.

Voting: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2021-4.

Discussion: None.

Voting: All ayes. Motion carried.

5. Ordinance No. 2021-5

An Ordinance providing for the compensation of seasonal and part-time employees of the City of Willowick Recreation Department for year 2021, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Bisbee to waive the three readings on Ordinance No. 2021-5.

Discussion: None.

Voting: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to adopt Ordinance No. 2021-5.

Discussion: None.

Voting: All ayes. Motion carried.

MISCELLANEOUS

6. Motion authorizing a purchase order requisition to Civica US in the amount of \$12,829.14 for the 2021 License, Support and Maintenance fee for the period of January 1, 2021 to December 31, 2021.

Motion made by Ms. Antosh, seconded by Mr. Vanni to authorize a purchase order to Civica US.

Discussion: None.

Voting: All ayes. Motion carried.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

ADJOURNMENT

Motion by Ms. Antosh, seconded by Mr. Vanni to adjourn.

Discussion: None.

Voting: All ayes. Motion carried.

Meeting adjourned at 8:04 p.m.

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL