



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, January 18, 2022 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

The second meeting of Council was called to order at 7:30 p.m. by Council President Patton.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

PRESENT

Council President Robert Patton
Ward 1 Councilwoman Monica Koudela
Ward 1 Councilman Michael Vanni
Ward 2 Councilwoman Natalie Antosh
Ward 2 Councilwoman Theresa Bisbee
Ward 3 Councilman David Phares

ABSENT

Ward 3 Councilman Charles Malta

ALSO PRESENT

Mayor Regovich, Finance Director Benedict, Law Director Landgraf, Fire Chief Tennyson, Police Chief Turner, Service Director Shannon, Chief Zoning & Housing Inspector Brennan, City Engineer McLaughlin, Economic Director Drake and Council Clerk Trend.

ABSENT

Recreation Director Kless

APPROVAL OF MINUTES

1. Motion made by Ms. Antosh, seconded by Mr. Vanni to approve the minutes of the Regular City Council Meeting of January 11, 2022.

Discussion: None.

Vote: All ayes. Motion carried.

Council President Patton stated at the request of the Mayor there will be an Executive Session at the end of the meeting to discuss contract negotiations.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

None.

ADMINISTRATIVE APPEALS

None.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Regovich thanked the City workers for doing an outstanding job clearing the snow from Monday's storm. The crews will continue to work on removing snow from areas where there is no room or is too high. Hearts & Hammers can be contacted for help with snow removal on steps and small walkways but they do not shovel full driveways.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

None.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**Service Director – Todd Shannon**

No written report. Mr. Shannon commended the City crews for doing an excellent job clearing the snow from the roads. The crews will continue removing snow from the cul-de-sacs and areas where there is too much.

Recreation Director – Julie Kless

Report submitted - absent.

City Engineer – Tim McLaughlin

Written report submitted electronically. The Road Program went out for bid and bids will be accepted on Friday, January 28, 2022.

Finance Director – Cheryl Benedict

No report. The budget is currently being worked on in preparation for the Budget Hearings.

Law Director – Stephanie Landgraf

No report.

Police Chief – Brian Turner

No report. Chief Turner thanked the Service Department crews for getting the roads cleared of snow.

Fire Chief – Joe Tennyson

Chief Tennyson also thanked the Service Department workers for clearing the roads and assisting with getting the fire vehicles through the snow. Mr. Phares inquired if the Fire Department knows ahead of time if the hospital emergency rooms are backed up and also if the department will transport to any local hospitals. Chief Tennyson stated that the department is made aware if hospitals are full and they will transport to several different hospitals in the area.

Chief Housing/Zoning Inspector – Sean Brennan

No written report. Starbucks has submitted to the Building Department and they will be on the January 27th, Plan Review agenda. Dye testing for commercial properties has begun and notification letters were sent out last week. Commercial dye testing has to be done in the City every ten years.

Economic Development Manager – Monica Drake

Angels Christian Books & Novelty shop on E. 305th St. is now open.

WARD MATTERS

None.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

None.

REPORTS OF STANDING COMMITTEES**Finance** – Vanni, Bisbee, Koudela

No report.

Safety – Phares, Malta, Bisbee

No report.

Service, Utilities & Public Lands – Malta, Phares, Bisbee

No report.

Streets, Sidewalks & Sewers – Vanni, Malta, Antosh

Mr. Vanni stated they will be having a meeting in early March.

Tax Compliance – Koudela, Antosh, Patton

No report.

Moral Claims – Antosh, Phares, Patton

No report.

Budget – Vanni, Koudela, Patton

Budget Hearings are February 5, 2022 from 8:00 a.m. to 3:00 p.m.

LIAISON REPORTS**Planning** – Phares/Alternate Koudela

No report.

Board of Zoning Appeals – Koudela/Alternate Vanni

No report.

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No report.

Recreation Board – Bisbee/Alternate Phares

No report.

Plan Review Board – Antosh

No report.

Hearts & Hammers – Malta

No report.

FUND TRANSFERS & BID AUTHORIZATIONS

None.

CONTRACT APPROVALS

None.

INTRODUCTION & CONSIDERATION OF LEGISLATION**2. Ordinance No. 2022-2 (Law Director)**

An Ordinance establishing the 2022 fee schedule for the Willowick Recreation Department, repealing certain Ordinances, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Ordinance No. 2022-2.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to adopt Ordinance No. 2022-2.

Discussion: Mr. Phares inquired if any fees have changed. Ms. Benedict stated only the program membership fees have gone up.

Vote: All ayes. Motion carried.

The Fiscal Officer's Certificate was presented to the Clerk of Council prior to the introduction of the Ordinance No. 2022-3.

3. Ordinance No. 2022-3 (Finance Director)

An Ordinance providing for the issuance and sale of \$183,300 of notes, in anticipation of the issuance of bonds, for the purpose of paying costs of improving the Municipal Sewerage System, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Vanni to waive the three readings on Ordinance No. 2022-3.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2022-3.

Discussion: None.

Vote: All ayes. Motion carried.

4. Ordinance No. 2022-4 (Law Director)

An Ordinance authorizing the Finance Director of the City to temporarily advance funds from the general Fund (101) to the Northeast Ohio Public Energy Council ("NOPEC") Energized Community Grant Fund (227), and declaring an emergency.

Motion made by Ms. Bisbee, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2022-4.

Discussion: None.

Vote: all ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to adopt Ordinance No. 2022-4.

Discussion: None.

Vote: All ayes. Motion carried.

MISCELLANEOUS

5. Motion made by Ms. Antosh, seconded by Ms. Bisbee authorizing \$25,000 for CT Consultants to perform Sanitary Sewer System Engineering Services including review of CCTV of various sewers, sewer system Inflow and Infiltration studies, neighborhood smoke testing, sewer modeling, basement flooding studies, rain event analysis and sewer system metering.

Discussion: None.

Vote: All ayes. Motion carried.

6. Motion made by Mr. Vanni, seconded by Mr. Phares rejecting all bids received for the Willowick Community Center HVAC Improvements.

Discussion: None.

Vote: All ayes. Motion carried.

7. Motion made by Ms. Antosh, seconded by Mr. Vanni to authorize the Mayor to terminate the service contract with Kone Elevator, as successor in interest to Ross Elevator, Inc., for the parts, oil and grease examination service of city elevators effective April 30, 2022.

Discussion: None.

Vote: All ayes. Motion carried.

8. Motion made by Mr. Vanni, seconded by Ms. Antosh authorizing an expenditure in the amount of \$27,850. to C & P Advisors for the conversion of the cash basis financial statements to U.S. GAAP and to comply with GASB Statement No. 34.

Discussion: Ms. Benedict stated the City operates on a cash basis and for financial statement purposes they have to be converted to comply with generally accepted accounting principles.

Vote: All ayes. Motion carried.

9. Motion made by Ms. Antosh, seconded by Mr. Vanni to declare eight, 8 foot., 2 bulb, high output fluorescent light fixtures, as surplus, obsolete, unneeded, unfit for public use, and authorizing its sale or subsequent disposal.

Discussion: None.

Vote: All ayes. Motion carried.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

None.

ADD-ON - Executive Session to discuss contract negotiations.

ADJOURN TO EXECUTIVE SESSION

Motion made by Mr. Vanni, seconded by Ms. Antosh to adjourn to Executive Session to discuss contract negotiations.

Discussion: None.

Vote: All ayes. Motion carried.

RETURN TO THE TABLE FROM EXECUTIVE SESSION

Motion made by Vanni, seconded by Antosh to return to the table.

Discussion: None.

Vote: All ayes. Motion carried.

ADJOURNMENT

Motion made by Ms. Antosh, seconded by Mr. Phares to adjourn.

Discussion: None.

Vote: All ayes. Motion carried.

Meeting adjourned at 9:05 p.m.

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL