



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, July 06, 2021 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

In the absence of Council President Patton, the twelfth meeting of Council was called to order by Council Clerk Trend at 7:30 p.m.

PLEDGE ALLEGIANCE

INVOCATION

The floor was opened for nominations for President Pro Tem.

Motion by Ms. Antosh, seconded by Ms. Bisbee to nominate Mr. Vanni as President Pro Tem. There were no other nominations and nominations were closed.

Vote: Ayes: Ms. Bisbee, Ms. Koudela, Mr. Malta, Mr. Phares and Ms. Antosh.

Abstain: Mr. Vanni. Motion carried.

ROLL CALL OF COUNCIL

PRESENT

Ward 1 Councilwoman Monica Koudela

Ward 1 Councilman Michael Vanni

Ward 2 Councilwoman Natalie Antosh

Ward 2 Councilwoman Theresa Bisbee

Ward 3 Councilman Charles Malta

Ward 3 Councilman David Phares

ABSENT

Council President Robert Patton

ALSO PRESENT

Mayor Regovich, Lieutenant Mastroianni, Fire Chief Tennyson, Finance Director Benedict, City Engineer McLaughlin, Attorney Abigail Bell, Economic Manager Drake, Chief Housing and Zoning Inspector Brennan and Council Clerk Trend.

ABSENT

Law Director Landgraf , Recreation Director Kless and Chief Turner.

APPROVAL OF MINUTES

1. Motion made by Ms. Antosh, seconded by Mr. Malta to approve the Minutes of the Regular City Council meeting of June 15, 2021.

Discussion: None.

Vote: All ayes. Motion carried.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

None.

ADMINISTRATIVE APPEALS

None.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Completion of the new buildings at Shoregate will possibly be the end July. Senior Center programs have started back up. The Cabin Restaurant is currently being sold. It is unknown at this time what the new owner will be doing with the business.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Mr. Phares inquired about the air conditioning at Dudley. Mayor Regovich stated that it has not yet been installed. The installation has been approved and we are waiting to get on the contractor's schedule.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**Acting Service Director – Rich Regovich**

The City wide garage sale is scheduled for July 22-25. Sewer maintenance is on-going and the focus is currently on the south west part of the City. Road repairs and tree trimming throughout the City is continuing.

Discussion: Mr. Malta inquired about flooding issues near Forestgrove Rd. and E. 300 St. Mayor Regovich stated that hydro brakes have been installed to restrict the flow of water into the catch basin so that the basements do not flood.

Recreation Director – Julie Kless

No report. Ms. Kless was absent.

City Engineer – Tim McLaughlin

Written report submitted electronically. Lakeland Blvd. between E. 305 St. and the Eastlake border will be repaved in August or September as part of a City of Wickliffe project. OPWC got notice of award July 1st for the E. 328 St. project second phase. The plans will be bid out and the City will need to apply for additional funding with OWDA for a low interest loan.

Finance Director – Cheryl Benedict

No written report. Three pieces of legislation on the agenda are a result of the state auditor's request regarding policies and procedures for the Law Enforcement Trust Fund, Drug Law Fund and our credit card policy. These policies have been in place but revisions are needed to be in compliance with the Ohio Revised Code.

Law Director – Stephanie Landgraf

No written report. Abigail Bell sitting in for Law Director Landgraf.

Police Chief – Brian Turner

Written report submitted electronically. Lieutenant Mastroianni sitting in for Police Chief Turner. Ms. Koudela stated she received a complaint about speeding construction vehicles on E. 320 St. and inquired about the possibility of the speed trailer being set up. Lieutenant Mastroianni will look into it.

Fire Chief – Joe Tennyson

Written report submitted electronically. The Fire Prevention Bureau has been busy with new businesses and new construction going up. Mr. Malta thanked Fire Chief Tennyson for helping the residents with the Knox Box Program.

Chief Housing/Zoning Inspector – Sean Brennan

Written report submitted electronically.

Economic Development Manager – Monica Drake

No written report. Shoregate Shopping Center continues to move forward with their business leases and there is a business interested in the former Pat Catan's space.

WARD MATTERS

Mr. Phares stated he was contacted by a concerned citizen about the area behind the new retail buildings at Shoregate being only one lane. An email was sent to Ed Krasoc to inquire about the possibility of setting up temporary signs for one way traffic.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Shane Cook, 613 E. 300 St., had questions about chickens and how to get more involved with the discussion. A list of questions was left with the Clerk to be forwarded to the Mr. Phares with the Safety Committee.

REPORTS OF STANDING COMMITTEES**Finance – Vanni, Bisbee, Koudela**

Legislation is on the agenda to move \$80,000 from the General Fund into the Earned Benefits Fund.

Safety – Phares, Malta, Bisbee

No report.

Service, Utilities & Public Lands – Malta, Phares, Bisbee

No report.

Streets, Sidewalks & Sewers – Vanni, Malta, Antosh

No report.

Tax Compliance – Koudela, Antosh, Patton

No report.

Moral Claims – Antosh, Phares, Patton

No report.

Budget – Vanni, Koudela, Patton

No report.

LIAISON REPORTS

Planning – Phares/Alternate Koudela

No report.

Board of Zoning Appeals – Koudela/Alternate Vanni

No report.

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No report.

Recreation Board – Bisbee/Alternate Phares

Ms. Bisbee thanked everyone that participated in the Recreation Baseball League.

Plan Review Board – Antosh

No report.

Hearts & Hammers – Malta

Mr. Malta stated that the City of Richmond Heights has made an inquiry about the program as they are interested in starting one of their own.

FUND TRANSFERS & BID AUTHORIZATIONS

None.

CONTRACT APPROVALS

None.

INTRODUCTION & CONSIDERATION OF LEGISLATION

2. Ordinance No. 2021-28 (Law Director)

An Ordinance providing for the submission of a proposed Amendment to Article III of the Charter of the City of Willowick, Ohio, titled the Council (Section 3.15, titled effective date of Ordinances or Resolutions), to the electors of the City, and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-28.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2021-28.

Discussion: Mr. Phares is concerned that the resident's do not have enough information on this Ordinance as to how much it will help the City. He would like to make sure the correct information gets out to the resident's.

Vote: All ayes. Motion Carried.

3. Ordinance No. 2021-29 (Finance Director)

An Ordinance establishing the Northeast Ohio Public Energy Council (“NOPEC”) Energized Community Grant Fund, under Fund Number 227, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-29.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2021-29.

Discussion: None.

Vote: All ayes. Motion carried.

4. Ordinance No. 2021-30 (Finance Director)

An Ordinance amending Ordinance 2021-9 to provide for additional appropriations from the General Fund (101) for current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2021, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Bisbee to waive the three readings on Ordinance No. 2021-30.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2021-30.

Discussion: None.

Vote: All ayes. Motion carried.

5. Ordinance No. 2021-31 (Finance Director)

An Ordinance authorizing the Finance Director of the City to temporarily advance funds from the General Fund (101) to the Northeast Ohio Public Energy Council (“NOPEC”) Energized Community Grant Fund (227), and declaring an emergency.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to waive the three readings on Ordinance No. 2021-31.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2021-31.

Discussion: None.

Vote: All ayes.

6. Resolution No. 2021-13 (Law Director)

A Resolution by the Council of the City of Willowick to authorize the Mayor to enter into a Memorandum of Understanding for the Master Cooperative Land Reutilization Agreement with the Lake County Land Reutilization Corporation, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2021-13.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2021-13.

Discussion: Mr. Phares inquired if this Resolution was for the Land Bank. Mayor Regovich confirmed that it was and that this was just an update to allow the Land Bank to continue running as usual.

Vote: All ayes.

7. Resolution No. 2021-14 (Finance Director)

A Resolution adopting the Tax Budget for the fiscal year beginning January 1, 2022 and declaring an emergency.

Tax Budget Hearing

The Tax Budget Hearing was called to order at 8:09 p.m.

Finance Director Benedict explained the Tax Budget is prepared for all funds receiving property tax revenue. The purpose is to re-certify to the county auditor the millage allowed to be assessed under current legislation and it justifies the need for it. The difference in the millage requested in the Tax Budget versus what is currently being assessed is the elimination of .50 mill for the Recreation Improvement Levy which is due for re-newel in November and it cannot be included at this time.

Motion made by Mr. Phares, seconded by Ms. Bisbee to waive the three readings on Resolution No. 2021-14.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2021-14.

Discussion: None.

Vote: All ayes.

8. Resolution No. 2021-15 (Law Director)

A Resolution submitting the question of the renewal of an existing .50 mill tax levy for the purpose of providing sufficient funding for parks and recreational purposes pursuant to Ohio Revised Code Section 5705.19 (H), and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Resolution No. 2021-15.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve Resolution No. 2021-15.

Discussion: Mayor Regovich stated that this is a .50 mill renewal levy from 1986 which is \$60,000. This is what allows Recreation Director Kless to keep the improvements to the parks.

Vote: All ayes. Motion carried.

9. Resolution No. 2021-16 (Finance Director)

Resolution authorizing the transfer of funds from the General Fund (101) to the Earned Benefits Fund (240) and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2021-16.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2021-16.

Discussion: None.

Vote: All ayes. Motion carried.

10. Resolution No. 2021-17 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Hall Public Safety Upfitters in the amount of \$5,335.36, for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to waive the three readings on Resolution No. 2021-17.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Bisbee, seconded by Ms. Antosh to approve Resolution No. 2021-17.

Discussion: None.

Vote: All ayes. Motion carried.

11. Resolution No. 2021-18 (Finance Director)

A Resolution adopting a revised credit card policy in compliance with House Bill 312 for the City of Willowick, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Resolution No. 2021-18.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2021-18.

Discussion: Mr. Phares inquired if the City has used credit cards in the past. Ms. Benedict confirmed that they have been and the changes will be; how long the card could be out of her possession and how new cards and cancellations would be handled.

Vote: All ayes. Motion carried.

12. Resolution No. 2021-19 (Law Director)

A Resolution establishing an internal written control policy for the administration of the provisions of Codified Ordinance 133.24 captioned "Law Enforcement Trust Fund," and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Resolution No. 2021-19.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms. Antosh to approve Resolution No. 2021-19.

Discussion: None.

Vote: All ayes. Motion carried.

13. Resolution No. 2021-20 (Law Director)

A Resolution establishing an internal written control policy for the administration of the provisions of Codified Ordinance 133.25, captioned "Drug Law Enforcement Fund," and declaring an emergency.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to waive the three readings on Resolution No. 2021-20.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2021-20.

Discussion: None.

Vote: All ayes. Motion carried.

MISCELLANEOUS

14. Motion made by Ms. Antosh, seconded by Mr. Malta to declare a 2017 Ford Explorer, VIN 1FM5K8AR4HGE30348 and City Tag No. 2101, declaring it as surplus, obsolete, unneeded and unfit for public use and authorizing its disposal.

Discussion: Ms. Benedict stated this was a police vehicle that was involved in an accident. The insurance company has totalled it out and has taken possession of the vehicle.

Vote: All ayes. Motion Carried.

15. Motion made by Ms. Antosh, seconded by Mr. Phares authorizing the Mayor to enter into an agreement for participation in the 2022 Ohio Association of Public Treasurers Group-Retrospective-Rating Program for workers compensation premium.

Discussion: None.

Vote: All ayes. Motion Carried.

16. Motion made by Ms. Antosh, seconded by Mr. Malta authorizing \$25,000 for CT Consultants to perform Sanitary Sewer System Engineering services.

Discussion: None.

Vote: All ayes. Motion Carried.

17. Motion made by Ms. Antosh, seconded by Mr. Phares authorizing CT Consultants to perform architectural, engineering and construction services for the Community Center HVAC Improvements for a fee not to exceed \$51,000 in accordance with the Agreement for engineering services.

Discussion: None.

Vote: All ayes. Motion Carried.

18. Motion made by Ms. Antosh, seconded by Mr. Phares to approve the Larimar Development site plan revision.

Discussion: Mr. Brennan explained that the original plan was for three and four family units. The revision is to make them two family units and has been approved by the Planning Commission.

Vote: All ayes. Motion Carried.

Council President Pro Tem Vanni added the following motion:

Motion made by Mr. Malta, seconded by Ms. Antosh to hire Elizabeth Regovich as a lifeguard for the Recreation Department who will be under the supervision of the Recreation Director, Julie Kless.

Discussion: None.

Vote: All ayes. Motion carried.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

ADJOURNMENT

Motion made by Mr. Phares, seconded by Ms. Antosh to adjourn.

Discussion: None.

Vote: All ayes. Motion carried.

The meeting was adjourned at 8:23 p.m.

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL