



City of Willowick
CIVIL SERVICE MEETING
Wednesday, September 07, 2022 at 1:00 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Tobin at 1:03 p.m.

PRESENT

Chairman Jim Tobin, Commission Member Mike Lazor and Commission Member Bill Wittlinger.

ALSO PRESENT

Mayor Regovich, Law Director Landgraf, Fire Chief Tennyson, Police Chief Turner, Lt. Mastroianni, Lt. Daubenmire and Secretary Trend.

MINUTES

1. Motion made by Mr. Wittlinger, seconded by Mr. Lazor to approve the minutes of the Civil Service meeting of August 5, 2022.

Discussion: None.

Vote: All ayes. Motion carried

OLD BUSINESS

2. Secretary Trend stated the date of the written examination for the captain promotional is October 29, 2022 at 9:00 a.m. Chief Tennyson provided the names of three books as study material for the exam as well as the Willowick Fire Department Policies and Procedures manual. Chairman Tobin stated the exam must be passed with a 70% to receive seniority points. Chief Tennyson recommended the written exam be 50% and the leadership assessment exam be 50% of the total score.

Motion made by Mr. Lazor, seconded by Mr. Wittlinger to approve the exam date and the exam parameters.

Discussion: None.

Vote: All ayes. Motion carried.

NEW BUSINESS

3. Chief Turner stated he would like to get promotional testing done for the lieutenant and sergeant positions before the end of the year to alleviate scheduling conflicts for the following year. The testing will be done by the Ohio Association of Chiefs of Police (OACP) and will be strictly leadership assessment.

Motion made by Mr. Lazor, seconded by Mr. Wittlinger to proceed with obtaining information and dates for the lieutenant and sergeant promotional exam for the Police Department.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Lazor, seconded by Mr. Wittlinger to move forward on the lieutenant and sergeant promotional exam for the Police Department with 100% assessment scoring.

Discussion: None.

Vote: All ayes. Motion carried.

Secretary Trend confirmed with Chief Turner that there will be two different dates for the lieutenant and sergeant exam. Chief Turner also stated that all eligibility lists for lieutenant and sergeant are expired.

MISCELLANEOUS

None.

ADJOURNMENT

Motion made by Mr. Lazor, seconded by Mr. Wittlinger to adjourn.

Discussion: None.

Vote: All ayes. Motion carried.

Meeting adjourned at 1:24 p.m.

ATTEST:

Jim Tobin, Chairman

Angela Trend, Secretary