



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, February 07, 2023 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

(Total meetings to date - 2)

The third meeting of Council was called to order at 7:30 p.m. by Council President Patton.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

PRESENT

Council President Robert Patton
Ward 1 Councilwoman Monica Koudela
Ward 1 Councilman Patrick Mohorcic
Ward 2 Councilwoman Natalie Antosh
Ward 2 Councilwoman Theresa Bisbee
Ward 3 Councilman Charles Malta
Ward 3 Councilman David Phares

ALSO PRESENT

Mayor Vanni, Finance Director Benedict, Law Director Landgraf, Fire Chief Malovrh, Police Lieutenant Mastroianni, Service Director Shannon, Recreation Director Kless, City Engineer McLaughlin and Council Clerk Trend

ABSENT

Police Chief Turner and Chief Housing & Zoning Insepctor Brennan

APPROVAL OF MINUTES

1. Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve the minutes of the Regular City Council Meeting of January 17, 2023.
Discussion: None.
Vote: All ayes. Motion carried.
2. Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve the minutes of the Special City Council Meeting of February 2, 2023.
Discussion: None.

Vote: Ayes: Koudela, Mohorcic, Phares, Patton, Antosh and Bisbee
Abstain: Malta

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

None.

ADMINISTRATIVE APPEALS

None.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

A meeting was held with the City of Euclid in regards to the sewer rate increase. More information will be provided at the Finance Committee meeting on February 14, 2023. Mayor Vanni requested a Special Meeting of Council following the Finance meeting. No parking times on Pendley Road during school days has been changed. The new hours are from 2:15 p.m. until 4:00 p.m. and the signs have been updated.

City representative to the Board of Health, Tom Loncala, reported the assessment amount each city, township and village needs to pay to the Lake County General Health District will not increase in 2024 due to a surplus in funds.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

None.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Written report submitted electronically. The traffic loop detection cameras have been installed at E. 288 St. and Lakeshore.

Recreation Director – Julie Kless

No written report. The Spring-Summer Guide is now available on the website.

City Engineer – Tim McLaughlin

No written report. The first project for the 2023 Road Program will be going out for bid, which will be for resurfacing of E. 328 St., E. 317 St. and a section of Glenhurst.

Finance Director – Cheryl Benedict

No written report. January financials and income tax reports have been sent out.

Law Director – Stephanie Landgraf

No written report.

Police Chief – Brian Turner

No written report.

Fire Chief – Bill Malovrh

No written report. Mr. Malta received a shift coverage report from Chief Malovrh coverage is currently at 98.2%.

Chief Housing/Zoning Inspector – Sean Brennan

No written report - absent.

WARD MATTERS

None.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

None.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Koudela, Mohorcic

There will be a Finance Committee meeting on Tuesday, February 14, 2023 at 6:00 p.m.

Safety – Phares, Malta, Bisbee

No report.

Service, Utilities & Public Lands – Malta, Phares, Bisbee

No report.

Streets, Sidewalks & Sewers – Malta, Antosh, Mohorcic

No report.

Tax Compliance – Koudela, Antosh, Patton

No report.

Moral Claims – Antosh, Phares, Patton

At the Thursday, January 26, 2023 Moral Claims Committee meeting the members voted 3-0 to recommend reimbursement of \$1000.00 to Kerri and Dave Noga to cover their insurance deductible for sewer backup damages incurred to their basement after the line was jetted by the city.

Motion made by Mr. Malta, seconded by Ms. Bisbee to accept the recommendation from the Moral Claims Committee to reimburse Kerri and Dave Noga \$1000.00 for their insurance deductible.

Discussion: Ms. Koudela agrees with the moral claim however she would like to see the city and the resident split the cost of the deductible as neither party was at fault.

Vote: Ayes: Mohorcic, Malta, Phares, Patton and Bisbee

Nays: Koudela, and Antosh (5-2 motion passed)

Budget – Koudela, Bisbee, Mohorcic

No report. Budget Hearings are on Saturday, February 11, 2023 at 8:00 a.m.

LIAISON REPORTS

Planning – Phares/Alternate Koudela

No report.

Board of Zoning Appeals – Koudela/Alternate Mohorcic

No report.

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No report.

Recreation Board – Bisbee/Alternate Phares

No report.

Plan Review Board – Antosh

No report.

Hearts & Hammers – Malta

Mr. Malta stated the Hearts & Hammers Fundraiser was a success raising approximately \$12,400.00 and he thanked Ms. Antosh and Ms. Koudela for their help.

FUND TRANSFERS & BID AUTHORIZATIONS

None.

CONTRACT APPROVALS

3. Motion made by Ms. Antosh, seconded by Mr. Malta authorizing the Mayor to enter into a contract with The Ohio Association of Chiefs of Police, Inc. Advisory Services Division, for the Pre-Assessment process and Assessment Center process for the rank of Chief on Saturday, April 22, 2023 not to exceed \$5,900.00.
Discussion: None.
Vote: All ayes. Motion carried.
4. Motion made by Mr. Mohorcic, seconded by Ms. Antosh authorizing the Mayor to enter into a contract with Sunset Cinema LLC for the purpose of the Outdoor Family Movie Night at Dudley Park scheduled for July 22, 2023 at a cost of \$1450.00.
Discussion: None.
Vote: All ayes. Motion carried.
5. Motion made by Mr. Malta, seconded by Ms. Antosh authorizing the Mayor to enter into a contract with Mr. Level Concrete Leveling for a fee not to exceed \$15,000.00 for joint repairs for the Fairway trunk storm sewer between Forestgrove Rd and E. 293rd Street.
Discussion: Mr. Phares inquired if this was part of the Pilot Project. Mr. McLaughlin stated that it was not.
Vote: All ayes. Motion carried.
6. Motion made by Mr. Mohorcic, seconded by Ms. Antosh authorizing the Mayor to enter into a contract with Civica for payroll software in the amount of \$49,860.
Discussion: Ms. Bisbee inquired if a new PC will be needed. Finance Director Benedict stated Council approved the hardware during Phase I last year.
Vote: All ayes. Motion carried.

INTRODUCTION & CONSIDERATION OF LEGISLATION

7. Ordinance No. 2023-3 (Finance Director)

An Ordinance providing for the compensation of appointed officials and certain other employees of the City, repealing certain Ordinances and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2023-3.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2023-3.

Discussion: None.

Vote: All ayes. Motion carried.

8. Ordinance No. 2023-4 (Law Director)

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled "Sewers Generally"; specifically Section 921.08, titled "Sanitary Sewer Flat Rates, and declaring an emergency."

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Ordinance No. 2023-4.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms. Antosh to adopt Ordinance No. 2023-4.

Discussion: None.

Vote: All ayes. Motion carried.

9. Resolution No. 2023-2

A Resolution to approve authorizations (Then and Now Certificate) to Comfort Control Systems in the amount of \$5,293.00, for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2023-2.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2023-2.

Discussion: None.

Vote: All ayes. Motion carried.

10. Resolution No. 2023-3

A Resolution to approve authorizations (Then and Now Certificate) to Telecommunications Department in the amount of \$4,182.90, for the City of Willowick, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Resolution No. 2023-3.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms. Antosh to approve Resolution No. 2023-3.

Discussion: None.

Vote: All ayes. Motion carried.

11. Resolution No. 2023-4

A Resolution to approve authorizations (Then and Now Certificate) to Huntington National Bank in the amount of \$75,801.20, for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2023-4.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms. Antosh to approve Resolution No. 2023-4.

Discussion: None.

Vote: All ayes. Motion carried.

12. Resolution No. 2023-5

A Resolution to approve authorizations (Then and Now Certificate) to Morton Salt in the amount of \$6,533.03, for the City of Willowick, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Resolution No. 2023-5.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2023-5.

Discussion: None.

Vote: All ayes. Motion carried.

13. Resolution No. 2023-6

A Resolution to approve authorizations (Then and Now Certificate) to City of Wickliffe in the amount of \$3,648.73, for the City of Willowick, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Resolution No. 2023-6.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2023-6.

Discussion: None.

Vote: All ayes. Motion carried.

14. Resolution No. 2023-7

A Resolution to approve authorizations (Then and Now Certificate) to Melzer's Fuel Service in the amount of \$12,094.11, for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2023-7.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Malta to approve Resolution No. 2023-7.

Discussion: None.

Vote: All ayes. Motion carried.

15. Resolution No. 2023-8

A Resolution authorizing the Mayor of the City of Willowick to enter into a Memorandum of Understanding with the Board of Lake County Commissioners, for funding to purchase, license and maintain MySeniorCenter software in the City Senior Center, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to waive the three readings on Resolution No. 2023-8.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2023-8.

Discussion: None.

Vote: All ayes. Motion carried.

16. Resolution No. 2023-9

A Resolution authorizing the Mayor of the City of Willowick to enter into a Memorandum of Understanding with the City of Eastlake and City of Willoughby for the Vine Street Resurfacing Project through the Ohio Department of Transportation's 2024 Urban Paving Program, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Mohorcic to waive the three readings on Resolution No. 2023-9.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to approve Resolution No. 2023-9.

Discussion: None.

Vote: All ayes. Motion carried.

MISCELLANEOUS

17. Motion made by Ms. Antosh, seconded by Mr. Mohorcic authorizing the Service Director to advertise and accept bids for grass-cutting for City facilities for the year 2023.

Discussion: Mr. Phares inquired if a new contract is done every year. Mr. Shannon stated the contract is for three years with an option to extend for two additional years.

Vote: All ayes. Motion carried.

18. Motion made by Ms. Antosh, seconded by Ms. Bisbee to authorize the Mayor to enter into a 1-year lease with Kurtz Bros., Inc. for property located at 32800 Lakeland Boulevard, Willowick, Ohio.

Discussion: None.

Vote: All ayes. Motion carried.

19. Motion made by Mr. Mohorcic, seconded by Ms. Antosh authorizing an expenditure in the amount of \$29,100 to Ciuni and Panichi for preparation of the city's financial statements to conform to Generally Accepted Accounting Principles (GAAP).

Discussion: None.

Vote: All ayes. Motion carried.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

None.

ADJOURNMENT

Motion made by Ms. Antosh, seconded by Mr. Mohorcic to adjourn.

Discussion: None.

Vote: All ayes. Motion carried.

Meeting adjourned at 8:11 p.m.

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL