



City of Willowick
PLANNING COMMISSION

Monday, April 13, 2026 at 7:00 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

Call meeting to order

Chairman Carden called the April 13th, 2026, Planning Commission meeting to order at 7:07pm.

Pledge of Allegiance to the Flag

Roll Call

PRESENT

Chairman Carden
Mr. Hren
Mr. Fortney
Ms. Monaco
Mr. Downing

ABSENT

Mr. Foisel
Mr. Tomas

Approval of Minutes

Planning Commission Minutes - March 9th, 2026

Motion made to approve the March 9th, 2026, Planning Commission meeting minutes by Mr. Hren,
Seconded by Ms. Monaco.

Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Ms. Monaco, Mr. Downing

Development & Plan Review Committee

None.

Rules Committee

None.

City Engineer's Report – Mr. McLaughlin

None.

Law Director's Report – Ms. Gwartz

None.

Architectural Review Board

None.

Community Reinvestment Area – Mr. Carden

None.

Public Hearings

None.

Public Portion

Public portion was open and closed with no public present.

Remarks – Old Business

None.

Remarks – New Business**St Mary Magdalene - Located at 32114 Vine street - 34th Annual Festival**

Mr. Arndt the Business Manager for St. Mary Magdalene was present representing St Mary Magdalene - Located at 32114 Vine street - 34th Annual Festival. He advised some changes include additional additional fencing. They are remaining with one entrance which will be policed at all times, along with people checking ID's, they decided to change the adult age to 21 for those accompanying minors (previously 18). He also stated that they met with Bates Amusement to provide rides, Bates will bringing back the corner Ferris wheel, a family friendly carousel and a four lane giant slide. SMM has been working with Lieutenant Lawrence and are in compliance with the policing aspect. There was some additional explanation as to where the additional fencing will be going. Ms. Monaco asked if they will be doing the wrist bands, Mr. Arndt stated that they are.

Chairman Carden asked about the trash dumpster being in the street. He advised in response to Service Director Shannon's requirements to have reflective cones around the trash dumpster if it is going to be placed on East 321st, it was stated that they will have cones however he is unsure if they are reflective. The reflective cones are a requirement through the Service Director.

There is also a change to the style of large tent that they chose. Chairman Carden asked if the county has approved all the permitting, Mr. Arndt stated that they will get called in for their inspections once everything is set up to include the fire department and Lake County Health Department as well.

There was also some discussion regarding the indoor kids games and a small Monte Carlo (which is scaled down from last year). Disco Inferno will also be returning this year. There was some discussion regarding the ending time of the festival each night.

It was reiterated that the cones around the dumpster will need to be reflective. Mr. Arndt stated that they can order reflective, Chairman Carden advised they will want to do that to be in compliance with the Service Directors requirements.

Motion made to recommend the approval of St. Mary Magdalene (SMM) Church – 34th Annual Homecoming Festival - Located at 32114 Vine Street to City Council by Ms. Monaco, Seconded by Mr. Hren.

Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Ms. Monaco, Mr. Downing

Adjournment

Motion made to adjourn the April 14th, 2026, Planning Commission meeting at 7:18 pm by Mr. Downing, Seconded by Mr. Hren.

Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Ms. Monaco, Mr. Downing

Chairman Carden

Heather Boling – Secretary