



Willowick Building Department

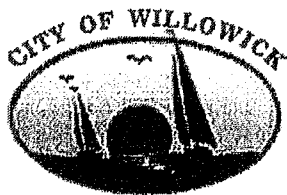
440-516-3000

Special Event Permit Application

Ordinance 705.05

Applicant Information			
Name	JOHN STEBAL / STEBAL DRUMS		
Street Address	32612 VINE ST.		
City, State, ZIP Code	WILLOWICK, OH 44095		
Primary Phone	440 223 4766	Alternate Phone	440 944 9331
Email Address	JOHN@STEBALDRUMS.COM		
Organization Name	STEBAL DRUMS		
Responsible Party for Event Conduct	JOHN STEBAL		
Street Address	312 E 320 ST.		
City, State, ZIP Code	WILLOWICK, OH 44095		
Primary Phone	440 223 4766	Alternate Phone	440 944 9331
Email Address	JOHN@STEBALDRUMS.COM		

Event Information			
Event Name	30 TH ANNIVERSARY		
Set-Up Date	Start: 9/27/26	End:	9/27/26
Event Date	From: 9/27/26	To:	9/27/26
Event Hours	Start Time: 12 PM	End Time:	5 PM
Breakdown Date	Start: 9/27/26	End:	9/27/26
Estimated number of persons to participate in the Special Event:		50	
Event Description (briefly explain event and planned activities):			
SALES EVENT INSIDE STORE FOOD TRUCK & BAND OUTSIDE STORE IN PARKING LOT (CLOSED)			



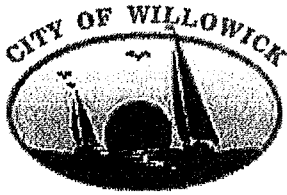
Willowick Building Department

440-516-3000

Special Event Permit Application

Ordinance 705.05

Application must be submitted seventy days prior to event	
Provisions for Parking (designate where "No Parking" signs will be used):	
"NO PARKING" SIGNS @ 2 DRIVEWAYS	
Please specify details of how security and traffic control will be provided:	
Yellow "DO NOT CROSS" TAPE @ 2 DRIVEWAYS	
Please list the location and time of any requested street closings:	
Street:	Time of Closure:
Street:	Time of Closure:
Street:	Time of Closure:
Will merchandise be sold at the Special Event? If yes, please describe and list any vendors being used:	
NORMAL RETAIL SALES	
Will food or alcoholic beverages be sold? If so, please describe and list any vendors being used:	
FOOD - CAR HOPS DINER DOGS TRUCK	
Will any animals be used at the Special Event? If yes, please describe:	
NO	
Please provide details of how the area of the Special Event will be cleaned up (if on public property):	



Willowick Building Department

440-516-3000

Special Event Permit Application

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Additional Required Information	
Provide proof that applicant possesses or is able to obtain any licenses or permits required by Codified Ordinances, other City Ordinances, or State Law for the conduct of the Special Event:	
Please provide a sketch showing the area to be used for the Special Event together with proposed structures, tents, fences, barricades, signs, banners, and restroom facilities:	
Indemnification	
An application for a special event permit must execute a written agreement to indemnify the city, officers and employees or secure general liability insurance policy with the coverage of not less than a one million dollars naming the city of Willowick as an insured.	
Agreement and Signature	
I agree to abide by all the conditions herein contained and to comply with all laws and ordinances of the City Of Willowick and laws of the State Of Ohio if applicable and said agreement is a condition of said permit.	
Name (printed): <u>JOHN STEBAC</u>	
Signature: <u>[Signature]</u>	Date: <u>9/3/20</u>
Payment Information	
* Application Fee \$150.00	* Permit Fee After Approval \$30.00
All temporary tents / canopies / structures, electrical, building, plumbing, gas piping and H.V.A.C. permits are to be obtained from the Lake County Building Department, 105 Main St., B Building Second Floor, Painesville, OH 44077. Phone #440-350-2636. All temporary food service licenses are to be obtained from the Lake County Health Department, 5966 Heislev Rd., Mentor, OH 44060. Phone #440-350-2543.	
Office Use Only	
____ Approved Date: _____	
____ Denied Reason: _____	
____ Variance Needed Reason: _____	
____ Willowick Police Dept. Approved Date: _____	

32612 Vine St.

STERBAL DRUMS 30TH ANNIVERSARY

VINE ST.

CLOSED W/
CAUTION TAPE
DRIVE
WAY

CLOSED W/
CAUTION TAPE
DRIVE
WAY

FOOD TRUCK

TABLES W/ CHAIRS

BAND

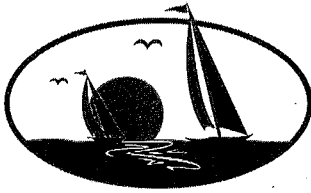
PARKING LOT
(CLOSED)

ENTRANCE

STERBAL DRUMS
RETAIL STORE
(OPEN)

RESTROOM

RESTROOM



SEAN BRENNAN
Chief Housing and Zoning Inspector

City of Willowick

31230 VINE STREET
WILLOWICK, OHIO 44095

BUILDING DEPARTMENT
Phone: 440-516-3000
Fax: 440-585-3776
Email: sbrennan@cityofwillowick.com

TO:

Police Chief Daubenmire
Fire Chief Malovrh
Chief Housing and Zoning Inspector Brennan
Service Director Shannon

FROM:

Chief Housing and Zoning Inspector Brennan

DATE: September 4 2026

RE: Stebal Drums (Located at 32612 Vine Street) – 30th Anniversary Celebration

Event date: September 27 2026 **Event Hours:** 12pm to 5pm

Outdoor celebration – live band and food truck will be present

Attached in the information that the Building Department received for this upcoming event.

Please review the submitted set of paperwork and return any comments and/or concerns to the Planning commission secretary, Heather Boling within three (3) days.

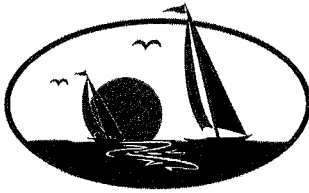
Thank you in advance for your attention in this matter.

Chief Housing and Zoning Inspector Brennan / hkb

CC: PC Members

Mayor Vanni

Law Director Landgraf



City of Willowick

31230 VINE STREET
WILLOWICK, OHIO 44095

BUILDING DEPARTMENT

Phone: 440-516-3000

Fax: 440-585-3776

Email: sbrennan@cityofwillowick.com

SEAN BRENNAN
Chief Housing and Zoning Inspector

TO: Chairman Carden
Planning Commission

FROM: Sean Brennan
Chief Housing & Zoning Inspector

Date: September 4th, 2026

RE: Stebal Drums – 30th Anniversary
32612 Vine Street
September 27th, 2026

They may have to obtain permits from the Lake County Building Department for temporary tents and electrical and the Health Department for their temporary food, mobile food and licenses after their approval from the Planning Commission. The food truck will also need to obtain a Vehicle Vendor permit from the City of Willowick Building Department.

Sean Brennan
Chief Housing & Zoning Inspector

CC: Mayor Vanni
Planning Commission Members
Law Director Landgraf
Chief Turner
Chief Malovrh
Service Director Shannon

RE: Stebal Drums - 30th Anniversary Event - Located at 32612 Vine Street



Todd Shannon

🔄 Reply all | ▾

Thu 9/3/2026 2:02 PM

To: Heather Boling; Rob Daubenmire; Sean Brennan; Don Lynn; Bill Malovrh Jr.

Cc: Michael Vanni; Mandy Gwirtz <mandy@gwartzlaw.com> ^

Inbox

Heather,

Looks good to me.

Thanks,

Todd Shannon

Director of Public Service

City of Willowick

31230 Vine St. Willowick, OH

Phone: 440-585-0963

Fax: 440-585-3776

From: Heather Boling

Sent: Thursday, September 3, 2026 2:00 PM

To: Rob Daubenmire <rdaubenmire@cityofwillowick.com>; Sean Brennan <SBrennan@cityofwillowick.com>; Todd Shannon <tshannon@cityofwillowick.com>; Don Lynn <dlynn@cityofwillowick.com>; Bill Malovrh Jr. <bmalovrh@cityofwillowick.com>

Cc: Michael Vanni <mvanni@cityofwillowick.com>; Mandy Gwirtz <mandy@gwartzlaw.com>

Subject: Stebal Drums - 30th Anniversary Event - Located at 32612 Vine Street

Good afternoon,

Please see the attached information that the Building Department received for an upcoming event - Stebal Drums - 30th Anniversary Event.

Please review the submitted set of paperwork and return any comments and/or concerns to the Planning commission secretary, Heather Boling within **three (3) days of receipt.**

RE: Stebal Drums - 30th Anniversary Event - Located at 32612 Vine Street



Rob Daubenmire

Today, 1:16 PM

Heather Boling ▾

🔄 Reply all | ▾

Inbox

Heather,

I see no issues.

Rob Daub

From: Heather Boling

Sent: Thursday, September 3, 2026 2:00 PM

To: Rob Daubenmire <rdaubenmire@cityofwillowick.com>; Sean Brennan <SBrennan@cityofwillowick.com>; Todd Shannon <tshannon@cityofwillowick.com>; Don Lynn <dlynn@cityofwillowick.com>; Bill Malovrh Jr. <bmalovrh@cityofwillowick.com>

Cc: Michael Vanni <mvanni@cityofwillowick.com>; Mandy Gwirtz <mandy@gwirtzlaw.com>

Subject: Stebal Drums - 30th Anniversary Event - Located at 32612 Vine Street

Good afternoon,

Please see the attached information that the Building Department received for an upcoming event - Stebal Drums - 30th Anniversary Event.

Please review the submitted set of paperwork and return any comments and/or concerns to the Planning commission secretary, Heather Boling within three (3) days of receipt.

Thanks!

Heather Boling

Building Department

Administrative Assistant

City of Willowick

31230 Vine Street

Willowick, OH 44095

P: 440-516-3000 X: 329

F: 440-585-3776

hboling@cityofwillowick.com

Re: Stebal Drums - 30th Anniversary Event - Located at 32612 Vine Street



Mandy Gwartz <mandy@gwartzlaw.com>

Reply all | ▾

Yesterday, 4:58 PM

Todd Shannon; Heather Boling; Rob Daubenmire; Sean Brennan; Don Lynn; +2 more ▾

Inbox



Action Items



My only question is where will the attendees be parking for the event?

Mandy Gwartz, Esq.

20050 Lakeshore Blvd.

Euclid, Ohio 44123

Office: 216-481-0020

Fax: 216-481-0554

Web: www.gwartzlaw.com



On Thu, Sep 3, 2026 at 2:03 PM Todd Shannon <tshannon@cityofwillowick.com> wrote:

Heather,

Looks good to me.

Thanks,

Todd Shannon

Director of Public Service

City of Willowick

31230 Vine St. Willowick, OH

PARKING
FOR 30TH ANNIVERSARY

VINE ST.

STEEL DRUMS
3412 VINE ST.

CLASSIC
STORE

PARKING

AMERICAN
LEGION

PARKING

E. 328 ST.

Re: Stebal Drums - 30th Anniversary Event - Located at 32612 Vine Street



Mandy Gwirtz <mandy@gwirtzlaw.com>

🔄 Reply all | ▾

Fri 9/4/2026 3:17 PM

To: Sean Brennan

Cc: Todd Shannon; Heather Boling; Rob Daubenmire; Don Lynn; Bill Malovrh Jr.; Michael Vanni ↗

Inbox

Ok. That looks good to me.

Mandy Gwirtz, Esq.

20050 Lakeshore Blvd.

Euclid, Ohio 44123

Office: 216-481-0020

Fax: 216-481-0554

Web: www.gwirtzlaw.com



On Fri, Sep 4, 2026 at 1:57 PM Sean Brennan <SBrennan@cityofwillowick.com> wrote:

Please see attached

Thanks

Sean Brennan

Chief Housing & Zoning Inspector

City of Willowick

[440-516-3000](tel:440-516-3000)

From: Sean Brennan

Sent: Friday, September 4, 2026 11:14 AM

To: Mandy Gwirtz; Todd Shannon

Cc: Heather Boling; Rob Daubenmire; Don Lynn; Bill Malovrh Jr.; Michael Vanni

Subject: Re: Stebal Drums - 30th Anniversary Event - Located at [32612 Vine Street](#)