



**CITY OF WILLOWICK PLAN REVIEW BOARD
APPLICATION FOR PERMIT TO OCCUPY FOR
BUSINESS, COMMERCIAL, INDUSTRIAL, ETC.
YOU MUST FILL OUT ENTIRE APPLICATION
440-516-3000**



PERMIT FEE: \$60.00

DATE: _____

Location of Occupancy: 1241 E 305 St Business Name: Touched By Keyz Essentials LLC
(ADDRESS)

Business Owner's Name & Address: Kiki Hardy 320 E 200th St

CITY/STATE/ZIP: Euclid OH 44119

Telephone Number: 216 702-3859 Fax Number: _____ Federal ID Number: 87-3252699
Or Social Security Number

OWNER OF PROPERTY/NAME/ADDRESS/TELEPHONE NUMBER: Mike Burke (216) 870-2661
30501 Eudd Ave Willowick OH 44092

SUBMIT NEW DETAILED FLOOR PLAN: 1 SQ. FT. HABITABLE FLOOR AREA FOR OCCUPANCY: 980 Sq Ft

Building Size: 980 Sq Ft Total Number Of Employees: _____

Intended Number of Occupants: 1 Total Number of Seating: 15

Site Plan With Number of Paved Parking Spaces: _____ Hours Of Operation: Tue-Sat 9am-6pm

Letter of Intent: 1 Previous Use: Salon Proposed Use: Salon wellness retail

NAME OF PRINCIPAL OR CONTACT PERSON FOR NEW BUSINESS: Kiki Hardy

Home Address/City/Zip: 320 E 200th St Euclid OH 44119 Telephone Number: 216 702 3859

I hereby certify that the above questions have been answered correctly by me and that the premises will be used for the purpose stated above. Any change in the purpose of occupancy will not be made without approval from Lake County Building, Willowick Fire & Willowick Zoning Department. A final approval by The Willowick Building Dept. (440)516-3000 or a representative thereof, must be complied with before opening of business. I do hereby further agree to maintain the above premises in compliance with the ordinances of the City of Willowick.

Applicant's Signature: [Signature] Date: 9-28-2019

Office use only:

Zoning District: _____ Authorized Occupants: _____

TEMPORARY APPROVED BY: _____ Date: _____

Zoning Dept. Inspected by: _____ DATE: _____

Zoning Permit # _____ Zoning Permit Fee \$ _____

Fire Dept. Inspected By: _____ Date: _____

CITY OF WILLOWICK-APPLICATION FOR COMMERCIAL ESTABLISHMENT LICENSE REQUIRED AFTER APPROVAL
Note* A separate permit is required for all new signs from the Willowick Building Department.

Floor Plan



124 / E 305th St
Willoughby Hills, OH
44092

Shed
Bath room
Bath room
Chest Storage

Lights
HALL
Lights
Mony

Business: Touched By Keyz Essentials LLC
Contact Number:216-230-7004
Email Touchedbykeyz@gmail.com
Attention: Building Department of Willowick, Ohio

Touched By Essentials LLC intent for a Certificate of Occupancy to operate at property 1241 East 305th St Willowick Ohio 44092 previously known as Image Bearer. There has been no work or alteration done. Kiki Hardy owner of Touched By Key Essentials LLC intent is to operate a salon that provides wellness resources and retail essentials within the lawful rights of Willowick, Ohio. Touched By Essentials LLC will provide customers with hair services, wellness services plus resources and retail items within a lawful right of Willowick Ohio.

9-19-122 Sign/Date

Owner: Kiki Hardy

Confirmed on behalf of Touched By Essentials by: Kiki Hardy