

CITY OF WILLOWICK

REQUEST FOR PURCHASE ORDER

DEPARTMENT
Finance

PO #

VENDOR'S QUOTE (MIN. OF THREE)

Name Amount

Vendor: #485	Civica US 52 Hillside Ct. Englewood, Ohio 45322-2747	Ship to:	City of Willowick
		Terms:	

Quantity	Unit	Description	Unit Price	Total
		Annual Software Fee 1/1/21 - 12/31/21:		
		Data Base Support		\$890.26
		Payroll C/S		\$3,559.94
		Fixed Assets C/S		\$1,923.47
		Finance C/S		\$5,847.69
		Authority Forms		\$607.78
		Invoice #LSM0333CMI		
Subtotal from page two (attached)				
Account Number		Amount	Shipping & Handling	
101.702.5430		\$ 12,829.14	Total	\$12,829.14

X CHECK IF COUNCIL APPROVAL IS REQUIRED

Total	\$	12,829.14

Signature of Department Head Date

Director of Finance Date

*****Please send to Finance for a Purchase Order. It will be returned to you for receipt of goods/services.*****

Please complete this section and return to Finance when goods have been received.

Date Delivered Quantity Received Condition

Approval for payment:

Signature of authorized personnel



Transforming the way you work

Willowick, City of

Civica US

2021 License, Support & Maintenance

Period: January 1 2021 to December 31 2021

LSM0333CMI

End User: Willowick, City of

Licence, Support and Maintenance Description	Net (\$)
31-Payroll Client Server	3,559.94
35-Fixed Assets Client Server	1,923.47
37-Finance Client Server	5,847.69
22-Database Support	890.26
80-Authority Forms - Finance	607.78
Total Annual Net Charge for 2021 - 2021	12,829.14

101-702-5430