



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, March 02, 2021 at 7:30 PM  
City Council Chambers/ Webex

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**CALL MEETING TO ORDER**

(Total meetings to date - 4)

The fifth meeting of Council 2021 was called to order at 7:30 p.m. by Council President Patton.

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**PRESENT**

Ward 3 Councilman Charles Malta  
Council President Robert Patton  
Ward 1 Councilwoman Monica Koudela  
Ward 1 Councilman Michael Vanni  
Ward 2 Councilwoman Natalie Antosh  
Ward 2 Councilwoman Theresa Bisbee  
Ward 3 Councilman David Phares

**Also Present:** Mayor Regovich, Finance Director Benedict, Fire Chief Tennyson, Police Chief Turner, City Engineer McLaughlin, Sewer Foreman Gross, Law Director Landgraf, Recreation Director Kless, Chief Housing and Zoning Inspector Brennan, Economic Director Drake and Council Clerk Trend.

**APPROVAL OF MINUTES**

1. Motion to approve the minutes of the Regular City Council Meeting of February 16th, 2021.

Motion made by Mr. Malta, seconded by Ms. Antosh to approve the minutes of the Regular Council Meeting of February 16, 2021.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

None.

**ADMINISTRATIVE APPEALS**

None.

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

Continue to check the Lake County General Health District's website [www.lcghd.org](http://www.lcghd.org) for COVID-19 vaccination information. \$20 million financing for the Shoreline Special Improvement District (SID) has been approved county wide. The Lakefront Development Grant and Vine St. Corridor are projects being worked on with Transportation for Livable Communities Initiative (TLCI). A former resident of Willowick, Jennifer Boresz Engelking, has a book coming out on April 19th titled "Hidden History of Lake County".

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

None.

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials****Acting Service Director – Rich Regovich**

Unused equipment from the City is going to be put on GovDeals to make more room in the Service Department garage.

**Recreation Director – Julie Kless**

No written report. The Spring/Summer Program Guide is complete and available on the website. Interviews for summer staff will be starting soon. Registration for Instructional Baseball, T-Ball & MINI Division is going on now at Manry until May 22.

**City Engineer – Tim McLaughlin**

No written report. The Fairway investigation of the sewer lines with the Service Department could not be finished due to elevated flows. The hope is to complete this next week when the flows are down. A point repair with a lateral will be done on E. 328 St./Parkland once the weather clears and the contractor sends confirmation.

**Finance Director – Cheryl Benedict**

No report.

**Law Director – Stephanie Landgraf**

No report. Revisions made to Ordinance No. 2021-10 "Flood Damage Prevention" have been recommended by ODNR as updates to our flood plain regulation to stay compliant with the National Flood Insurance Program. The City must stay compliant with ODNR standards to maintain eligibility in the program.

**Police Chief – Brian Turner**

Madison Orton was sworn in on Monday as one of the newest officers on the department. Sgt. Bruce LaForge retired today after almost 30 years of service. Patrolman John Beckwith and Patrolman Mark Guerrieri were both sworn in earlier today as Sargeants. Councilman Malta thanked the officers for their service and also thanked Willowick officers for helping out with the Birthday Club.

**Fire Chief – Joe Tennyson**

Written report submitted electronically. Interviews are currently being done for potential new hires. The next COVID Pod for vaccinations will be on Friday in Wickliffe.

**Chief Housing/Zoning Inspector – Sean Brennan**

Written report submitted electronically.

**Economic Development Manager – Monica Drake**

Two newer businesses in the City, Caribbean Grill on East 305 serves Jamaican food and Immaculate Cleaning is now open. Showings for the empty spaces in Shoregate Mall are still going on as well as some interest being shown in the new buildings.

**WARD MATTERS**

Mr. Malta thanked Ms. Antosh for making him aware that the two mailboxes at the Post Office were unsecured on Sunday night. Ms. Antosh secured the mail and the Post Office supervisor, Cheryl Golic, was contacted and handled the situation.

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Bryon White, 30550 Willow Lane, inquired about the CARES Act money and salaries.

Phil Detering, 469 Bayridge Blvd., inquired about news on the rat problem.

Finance Director Benedict; the City was permitted to charge off the safety forces salaries and benefits for a certain amount of time which saved salaries and benefits in the General Fund and the EMS Fund. The budgeted money remained in the General Fund with a carryover of over 2 million.

Chief Housing/Zoning Inspector Brennan; did not receive any complaints in January or February about rats but did receive one today which he will be following up on.

**REPORTS OF STANDING COMMITTEES****Finance – Vanni, Bisbee, Koudela**

None.

**Safety – Phares, Malta, Bisbee**

None.

**Service, Utilities & Public Lands – Malta, Phares, Bisbee**

None.

**Streets, Sidewalks & Sewers – Vanni, Malta, Antosh**

None.

**Tax Compliance – Koudela, Antosh, Patton**

None.

**Moral Claims – Antosh, Phares, Patton**

None.

**Budget** – Vanni, Koudela, Patton

None.

## **LIAISON REPORTS**

**Planning** – Phares/Alternate Koudela

None.

**Board of Zoning Appeals** – Koudela/Alternate Vanni

None.

**Volunteer Fire Fighters’ Dependents Fund Board** – Antosh, Phares

None.

**Recreation Board** – Bisbee/Alternate Phares

Softball, baseball and football all have open registrations right now. T-Ball and the MINIS are being handled through the Recreation Department. The recreational basketball league has been going on for a while now and Recreation Director Kless and her team has handled it very well.

**Plan Review Board** – Antosh

Chipolte has submitted their letter of intent.

**Hearts & Hammers** – Malta

## **FUND TRANSFERS & BID AUTHORIZATIONS**

None.

## **CONTRACT APPROVALS**

None.

## **INTRODUCTION & CONSIDERATION OF LEGISLATION**

### 2. Ordinance No. 2021-9 (Finance Director)

An Ordinance to make appropriations for current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2021, and declaring an emergency.

*1st Reading - February 16, 2021*

*2nd Reading - March 2, 2021*

### 3. Ordinance No. 2021-10 (Law Director)

An Ordinance amending chapter 1182 of the Codified Ordinances of the City of Willowick, Ohio, titled “Flood Damage Prevention”; and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms Antosh to waive the three readings on Ordinance No. 2021-10.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2021-10.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

4. Ordinance No. 2021-11 (Law Director)

An Ordinance authorizing the Finance Director of the City to close the Woodmere Capital Improvement Fund (425), and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-11.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2021-11.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

5. Ordinance No. 2021-12 (Law Director)

An Ordinance authorizing the Finance Director of the City to close the E. 329th Street Sewer Improvement Fund (426), and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-12.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to adopt Ordinance No. 2021-12.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

6. Ordinance No. 2021-13 (Law Director)

An Ordinance authorizing the Finance Director of the City to close the Lakeshore Boulevard Capital Improvement Fund (427), and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-13.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Mr. Phares to adopt Ordinance No. 2021-13.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

7. Ordinance No. 2021-14 (Law Director)

An Ordinance authorizing the Finance Director of the City to close the E. 327th Street Sewer Improvement Fund (428), and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Vanni to waive the three readings on Ordinance No. 2021-14.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2021-14.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

8. Resolution No. 2021-3 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Chagrin Custom Stainless Inc. in the amount of \$9,800.00, for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Vanni to waive the three readings on Resolution No. 2021-3.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Mr. Vanni to approve Resolution No. 2021-3.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

9. Resolution No. 2021-4 (Law Director)

A Resolution authorizing the City's contribution of an amount not to exceed one-thousand dollars (\$1,000.00) to the Lake County General Health District's COVID-19 Vaccination Clinic Program for the purchase of refreshments and/or other amenities, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2021-4.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms Antosh to approve Resolution No. 2021-4.

Discussion: None.

Vote: All ayes. Motion carried.

## MISCELLANEOUS

10. Motion authorizing an expenditure to Ciuni and Panichi for the conversion of the City's cash basis statements to GAAP basis statements and compliance with GASB Statement No. 34 in the amount of \$27,050.

Motion made by Mr. Phares, seconded by Mr. Vanni to authorize expenditure to Ciuni and Panichi in the amount of \$27,050.

## PUBLIC PARTICIPATION

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

**ADJOURNMENT**

Motion made by Mr. Vanni, seconded by Ms. Antosh to adjourn.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Meeting adjourned at 8:13 p.m.

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President of Council

Attest: \_\_\_\_\_

Clerk of Council