



**City of Willowick**  
**PLAN REVIEW BOARD**

Thursday, September 12, 2024 at 3:00 PM  
Willowick Building & Service Center

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**1. Call meeting to order**

Chairman Brennan called the September 12th, 2024, Plan Review Board meeting to order at 3pm.

**Roll call**

**PRESENT**

Chairman Brennan  
Chief Daubenmire  
Mr. McLaughlin  
Mr. Lazor

**ALSO PRESENT**

Don Lynn Fire Prevention  
Ken Pintar

**ABSENT**

Chief Malovrh Jr.

**Approval of minutes**

Plan Review Board Minutes - August 22nd, 2024

Motion made to approve the August 22nd, 2024, Plan Review Board minutes by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Mr. McLaughlin, Mr. Lazor

**New business**

None.

**Public portion**

Public portion was opened and closed at 3:02pm with no public present.

**Old business**

Amazing Minds Learning Center - Located at 31809 Vine Street (previously tabled) parking revision

Motion made to bring Amazing Minds Learning Center - Located at 31809 Vine Street back to the table by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, Chief Daubenmire, Mr. McLaughlin, Mr. Lazor

Angelita and Geoff Bennett were present representing Amazing Minds Learning Center. Chairman Brennan advised the board that there has been a revised parking space plan submitted as well as new hours on operation. He stated that the plan now shows 44 parking spaces and asked the Bennett's to have the spaces striped. They said they will be doing so. Also submitted were new hours of operation of 5am to 1am. Chief Brennan referred to the submitted second floor, floor plan. He advised the board that the initial second floor, floor plan had inadvertently missed some of the rooms however they are now there. There was some discussion regarding the rooms, the hallway as well as the windows. Chief Brennan let the Bennett's know that he will be calling them this afternoon to schedule a walk through.

Motion made to approve Amazing Minds Learning Center - Located at 31809 Vine Street by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, Chief Daubenmire, Mr. McLaughlin, Mr. Lazor

**Miscellaneous**

Mr. Lazor asked about Ruth's Soul food and whether or not they have a Commercial Establishment License. Chief Brennan advised they do not.

**Adjournment**

Motion made to adjourn the September 12th, 2024, Plan Review Board meeting at 3:09pm by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, Chief Daubenmire, Mr. McLaughlin, Mr. Lazor

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Chairman Brennan

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Plan Review Board Secretary – Heather Boling