



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, April 19, 2022 at 7:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**CALL MEETING TO ORDER**

(Total meetings to date - 7)

In the absence of Council President Patton, the eighth meeting of Council was called to order by Council Clerk Trend at 7:30 p.m.

**PLEDGE ALLEGIANCE**

**INVOCATION**

The floor was opened for nominations for President Pro Tem.

Motion by Ms. Antosh, seconded by Ms. Bisbee to nominate Mr. Vanni as President Pro Tem. There were no other nominations, and nominations were closed.

**Vote:** Ayes: Ms. Antosh, Ms. Bisbee, Ms. Koudela, Mr. Malta and Mr. Phares.

Abstain: Mr. Vanni. Motion carried.

**ROLL CALL OF COUNCIL**

**PRESENT**

Ward 1 Councilwoman Monica Koudela

Ward 1 Councilman Michael Vanni

Ward 2 Councilwoman Natalie Antosh

Ward 2 Councilwoman Theresa Bisbee

Ward 3 Councilman Charles Malta

Ward 3 Councilman David Phares

**ABSENT**

Council President Robert Patton

**ALSO PRESENT**

Mayor Regovich, Law Director Landgraf, Police Chief Turner, Service Director Shannon, Chief Housing and Zoning Inspector Brennan, Recreation Director Kless, City Engineer McLaughlin, Economic Manager Drake and Council Clerk Trend.

**ABSENT**

Finance Director Benedict and Fire Chief Tennyson were absent.

**APPROVAL OF MINUTES**

1. Motion made by Mr. Malta, seconded by Ms. Bisbee to approve the minutes of the Regular City Council Meeting of April 5, 2022.

**Discussion:** None.

**Vote:** Ayes: Bisbee, Koudela, Vanni, Malta, Phares.

Abstain: Antosh.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

None.

**ADMINISTRATIVE APPEALS**

2. Administrative Appeal Order No. 2022-2 Weisheit (Recommended by BZA)

An Order granting a variance and exception of 60 sq. ft. to construct a garage addition in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.

Mr. Weisheit was present and did not wish to add anything to the appeal.

Motion made by Ms. Antosh, seconded by Mr. Malta to grant Administrative Appeal Order No. 2022-2.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

3. Administrative Appeal Order No. 2022-3 Clinger #1 (Recommended by BZA)

An Order granting a variance and exception of 3' from neighbor's shed (side property) for the construction of a storage shed in the application of Section 1171.02(e) of the Codified Ordinances in Board of Zoning Appeals.

Mr. Clinger was present and did not wish to add anything to the appeal.

Motion made by Ms. Antosh, seconded by Mr. Malta to grant Administrative Appeal order No. 2022-3.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

4. Administrative Appeal Order No. 2022-4 Clinger #2 (Recommended by BZA)

An Order granting a variance and exception of 2' 4" from neighbor's garage (rear property) for the construction of a storage shed in the application of Section 1171.02(e) of the Codified Ordinances in Board of Zoning Appeals.

Motion made by Mr. Malta, seconded by Ms. Antosh to grant Administrative Appeal order No. 2022-4.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

5. Administrative Appeal Order No. 2022-5 Rowell (Recommended by BZA)

An Order granting a variance and exception to allow double fencing along the rear property in the application of Section 1165.05 of the Codified Ordinances in Board of Zoning Appeals.

Mr. Rowell was present and provided pictures to Council showing what the fence will look like. Mr. Rowell stated that since the fences cannot touch he will put matting down as well as

mulch so that nothing will grow in between the two fences. Mr. Rowell's neighbor was not present however that was her only concern. Mr. Rowell also stated that his neighbor does not want to take her fence down.

Motion made by Ms. Antosh, seconded by Mr. Phares to grant Administrative Appeal order No. 2022-5.

**Discussion:**

**Vote:** All ayes. Motion carried.

## **REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

The City is in the process of having a new website designed. The Lake & Geauga Heart Walk will be on Saturday, June 4, 2022 at Lakeland Community College.

## **COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

None.

## **GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

### **Service Director – Todd Shannon**

Electronic report submitted. The Road Program and Lateral Program both start on April 20 and there will be no parking signs due to road construction posted throughout the City.

### **Recreation Director – Julie Kless**

Spring/Summer registrations start on Tuesday, April 2nd. Saturday, May 7th is Clean-Up the Parks Day at Manry starting at 8:00 a.m. and the Annual Willowick Parade will take place on Sunday, June 5th.

### **City Engineer – Tim McLaughlin**

No written report. Several projects starting up are the Road Program, Lateral Program and the Fairway Storm Sewer Project. Mayor Regovich stated there was a meeting today concerning the HVAC upgrade at the Senior Center and there is a new plan to re-bid for it. The initial bids were way over the anticipated cost so they were rejected.

### **Finance Director – Cheryl Benedict**

No written report - absent.

### **Law Director – Stephanie Landgraf**

Written report. Ms. Landgraf received a request from Councilman Phares to draft legislation for fireworks which is currently being worked on. Concrete Inc. vs. City of Willowick and Concrete Inc. vs. Kurtz Bros. have both been fully resolved.

### **Police Chief – Brian Turner**

No written report.

### **Fire Chief – Joe Tennyson**

Report submitted electronically - absent.

### **Chief Housing/Zoning Inspector – Sean Brennan**

No written report.

### **Economic Development Manager – Monica Drake**

Giuseppe's Pizza will be having a 50th Anniversary celebration on Saturday May 7th. Pasha Turkish Kitchen is open for business. The owner of J. Paten Hair Studio is planning on opening a barber school, J. Paten Institute, next to his current business on Vine St. Cj's Event Center will be opening at 29106 Lakeshore Blvd. They will be providing after-school programs and summer camps to support Leaders-The Future Childcare Center.

## **WARD MATTERS**

Ms. Antosh reported that the Willowick Citywide Garage Sale will be July 14th - 17th starting at 9:00 a.m. The link to sign up will be on the Facebook page on May 1st. Please contact Ms. Antosh at 440-364-4663 if you do not have access to Facebook. This is not a city event.

## **PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

## **REPORTS OF STANDING COMMITTEES**

**Finance** – Vanni, Bisbee, Koudela

No report.

**Safety** – Phares, Malta, Bisbee

No report.

**Service, Utilities & Public Lands** – Malta, Phares, Bisbee

No report.

**Streets, Sidewalks & Sewers** – Vanni, Malta, Antosh

No report.

**Tax Compliance** – Koudela, Antosh, Patton

No report.

**Moral Claims** – Antosh, Phares, Patton

No report.

**Budget** – Vanni, Koudela, Patton

No report.

## **LIAISON REPORTS**

**Planning** – Phares/Alternate Koudela

No report.

**Board of Zoning Appeals** – Koudela/Alternate Vanni

No report.

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

No report.

**Recreation Board – Bisbee/Alternate Phares**

No report.

**Plan Review Board – Antosh**

No report.

**Hearts & Hammers – Malta**

Mr. Malta stated their work nights are on Tuesdays and anyone wanting to volunteer can contact him at 440-488-1757.

**FUND TRANSFERS & BID AUTHORIZATIONS**

None.

**CONTRACT APPROVALS**

None.

**INTRODUCTION & CONSIDERATION OF LEGISLATION**

6. Ordinance No. 2022-20 (Finance Director)

An Ordinance amending Ordinance 2022-8 to provide for additional appropriations from the General Fund (101) for current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2022, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Malta to waive the three readings on Ordinance No. 2022-20.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms. Antosh to adopt Ordinance No. 2022-20.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

7. Ordinance No. 2022-21 (Finance Director)

An Ordinance fixing the compensation of adult school guards and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Ordinance No. 2022-21.

**Discussion:** None.

**Vote:** all ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2022-21.

**Discussion:** None.

**Vote:** all ayes. Motion carried.

8. Ordinance No. 2022-22 (Law Director)

An Ordinance amending Chapter 922 of the Codified Ordinances of the City of Willowick, Ohio, titled, “Willoughby-Eastlake Wastewater Collection and Treatment System”; specifically, Section 922.06, titled “Fees,” and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Ordinance No. 2022-22.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2022-22.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

9. Resolution No. 2022-10 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Comfort Control Systems in the amount of \$4,480.00, for the City of Willowick, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Resolution No. 2022-10.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2022-10.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

10. Resolution No. 2022-11 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Municode in the amount of \$5,000.00, for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2022-11.

**Discussion:** Ms. Bisbee inquired if the software is used. Mayor Regovich stated the software is used on a daily basis by Council Clerk Trend and will soon be implemented with the other boards. All of the City meetings will then have the same format.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to approve Resolution No. 2022-11.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

11. Resolution No. 2022-12 (Finance Director)

A Resolution authorizing the transfer of funds from the General Fund (101) to the Police Pension Fund (801) and declaring an emergency.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to waive the three readings on Resolution No. 2022-12.

**Discussion:** None.

**Vote:** all ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve Resolution No. 2022-12.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**MISCELLANEOUS**

12. Motion made by Ms. Antosh, seconded by Mr. Phares to declare ID Networks Live Scan Booking Station, Serial Number 2250, and City Tag Number 2046 as surplus, unneeded, unfit for public use, and authorizing its disposal.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

13. Motion made by Ms. Antosh, seconded by Ms. Bisbee to authorize the Mayor to execute an Ohio Deferred Compensation Adoption Agreement to add a Roth 457 option to the City's Ohio Deferred Compensation Plan.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

14. Motion made by Mr. Malta, seconded by Ms. Antosh to declare an Arctic Air Commercial Refrigerator from Dudley Fieldhouse, Serial Number WA71302524, Model Number R22CWF3, and no City Tag Number, as surplus, unneeded, unfit for public use and authorizing its disposal.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Carlos Mickler, 29041 Barjode Rd. wanted to thank the Service Director, Mr. Shannon, and the Service Department workers for the timely response to repair a catch basin that had caused the road to cave in across from his house on April 4, 2022.

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Mr. Phares stated he would like to make a change to ORC 1145.03c5 Prohibited Uses for used car sales on Vine St. This would require the Ordinance being sent to the Planning Commission for their report and recommendation. It was determined further discussion would be needed with the Chief Housing and Zoning Inspector Brennan prior to proceeding.

**ADJOURN TO EXECUTIVE SESSION**

15. Motion made by Ms. Antosh, seconded by Mr. Phares to adjourn to Executive Session to discuss contract negotiations at 8:13 p.m.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**RETURN TO THE TABLE FROM EXECUTIVE SESSION**

Motion made by Mr. Phares, seconded by Ms. Antosh to return to the table from Executive Session at 8:29 p.m.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to approve the material terms of the tentative agreement reached with the Fire Department Collective Bargaining Unit.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**ADJOURNMENT**

Motion made by Mr. Phares, seconded by Ms. Antosh to adjourn.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Meeting adjourned at 8:32 p.m.

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PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_

CLERK OF COUNCIL