



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, August 03, 2021 at 7:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**CALL MEETING TO ORDER**

(Total meetings to date - 12)

The thirteenth meeting of Council was called to order at 7:30 p.m. by Council President Patton.

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**PRESENT**

Council President Robert Patton  
Ward 1 Councilwoman Monica Koudela  
Ward 1 Councilman Michael Vanni  
Ward 2 Councilwoman Natalie Antosh  
Ward 2 Councilwoman Theresa Bisbee  
Ward 3 Councilman David Phares

**ABSENT**

Ward 3 Councilman Charles Malta

**ALSO PRESENT**

Mayor Regovich, Finance Director Benedict, Law Director Landgraf, Police Chief Turner, Chief Housing and Zoning Inspector Brennan and City Engineer McLaughlin. Recreation Director Kless, Fire Chief Tennyson and Economic Development Manager Drake were absent.

**APPROVAL OF MINUTES**

1. Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve the minutes of the Regular City Council Meeting of July 6th, 2021.

**Discussion:** None.

**Vote:** Ayes: Antosh, Bisbee, Koudela, Vanni and Phares.

Abstain: Patton.

2. Motion made by Mr. Phares, seconded by Ms. Antosh to approve the minutes of the Special City Council Meeting of July 21st, 2021.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

#### APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

3. Motion made by Ms. Antosh, seconded by Mr. Vanni to approve a Special Resolution honoring the Willowick Wildkats Swim Team for winning the 2021 Suburban Swim League (SSL) Championship.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

#### ADMINISTRATIVE APPEALS

4. Administrative Appeal Order No. 2021-22 Pearsons LLC #1

An order granting a variance and exception to allow an additional ground sign in the application of section 1349.08(d)(4) of the Codified Ordinances in Board of Zoning Appeals.

Motion made by Mr. Phares, seconded by Ms. Antosh to grant Administrative Appeal Order No. 2021-22.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

5. Administrative Appeals Order No. 2021-23 Pearsons #2

An order granting a variance and exception of 20' to install a ground sign 5' from the property line in the application of section 1349.08(d)(4) of the Codified Ordinances in Board of Zoning Appeals.

Motion made by Mr. Phares, seconded by Ms. Antosh to grant Administrative Appeal Order No. 2021-23.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

6. Administrative Appeals Order No. 2021-24 Pearsons LLC #3

An order granting a variance and exception of 40 sq. ft. for additional signage in the application of section 1349.08(c)(2)(a) of the Codified Ordinances in Board of Zoning Appeals.

Motion made by Ms. Antosh, seconded by Mr. Vanni to grant Administrative Appeal Order No. 2021-24.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

7. Administrative Appeal Order No. 2021-25 Finish Line Car Wash

An order granting a variance and exception of 8 ft. to allow a ground sign already installed to remain 2' from the sidewalk in the application of section 1349.08(d)(4) of the Codified Ordinances in Board of Zoning Appeals.

*Council President Patton stated a request was made by the business to table Administrative Appeal Order No. 2021-25 until the next meeting so that they may obtain the ODNR report to present to Council.*

Motion made by Ms. Antosh, seconded by Ms. Bisbee to table Administrative Appeal Order No. 2021-25.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

## **REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

Dudley and Manry pools will be closing for the season this month. Funding for the Special Improvement District (SID) project is almost ready to go. There were forty-one packets sent out to the shoreline residents and thirty are confirmed projects at this time. The program includes all of Lake County and Euclid along the shoreline. Another round of funding will be looked at in December of this year to be able to have projects start up next spring. The new buildings at Shoregate are close to completion.

## **COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

Mr. Phares inquired of the forty-one SID packets going out how many were in Willowick. Mayor Regovich stated there were two or three ready to go.

## **GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Acting Service Director** – Rich Regovich

The air conditioning has been installed at Dudley. The road crew has been repairing several catch basins in the City. Also a drainage system will be put into place near the swingset at Dudley park.

**Recreation Director** – Julie Kless

Absent.

**City Engineer** – Tim McLaughlin

No written report. HB 168 is a sewer and water infrastructure bill that passed in the Ohio House of Representatives and the Senate allowing 250 million dollars for the whole State. This is separate from the local funds and money will be awarded based on the number of applications and points received. The Road Program will be starting in the next month with box-outs on Willowick Dr. and will be moving east to west. Smoke testing will begin next week in the areas of Forestgrove, Barjode, Oakdale and Vineyard.

**Finance Director** – Cheryl Benedict

No written report.

**Law Director** – Stephanie Landgraf

No written report. Resolution 2021-22 is allowing the property owner to obtain a permit to build a shore structure out into the water and the City having no objection. The Ohio Attorney General and Ohio Governor's office have stated that the Opioid Class Action Lawsuit is getting close to a settlement. In order for the City to participate a Special Meeting of Council will need to be held next week to discuss the proposal. The deadline to accept is August 13, 2021.

**Discussion:** Mr. Vanni inquired if Resolution 2021-22 is referring to the parcel of land where the owner wants to put a break wall up. Mr. Brennan confirmed this. Ms. Landgraf stated that this needs to be done because the structure is submerged and ODNR will not issue the permit unless the City says that they are not going to build out into the water.

Mr. Phares inquired if the City has knowledge of what the owner has planned. Ms. Landgraf stated

there has been a proposal done by a separate engineering company that the City can see however she is unaware of the exact plan.

**Police Chief** – Brian Turner

Written report submitted electronically. The department's newest police officer hired will be finishing up the Police Academy in early September. Once the State of Ohio administers the OPOTA (Ohio Peace Officer Training Academy) test he will begin the FTO program with the department.

**Fire Chief** – Joe Tennyson

Written report submitted electronically. Absent.

**Chief Housing/Zoning Inspector** – Sean Brennan

Written report submitted.

**Economic Development Manager** – Monica Drake

No report. Absent.

**WARD MATTERS**

None.

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Krista Bair, 28984 Blissfield Dr. wanted to formally introduce herself as being a candidate for the Board of Education seat for the Willoughby-Eastlake Schools. She submitted a list of questions to the Clerk and agreed that the questions could be answered after the meeting. Ms. Bair did inquire if Council could help in facilitating a Townhall for the members that are running for the Board of Education. Mr. Patton suggested Ms. Bair contact The League of Women Voters or Western Lake County Chamber of Commerce to possibly assist her due to the many districts involved.

Frank McCarty, 468 E. 328th St., read a letter that he had sent to Longaberger Homestead in Dresden, Ohio asking for their help in contributing money toward a memorial for the G.P. Griffith that sank in 1850.

**REPORTS OF STANDING COMMITTEES**

**Finance** – Vanni, Bisbee, Koudela

None.

**Safety** – Phares, Malta, Bisbee

None.

**Service, Utilities & Public Lands** – Malta, Phares, Bisbee

None.

**Streets, Sidewalks & Sewers** – Vanni, Malta, Antosh

None.

**Tax Compliance** – Koudela, Antosh, Patton

None.

**Moral Claims** – Antosh, Phares, Patton

None.

**Budget** – Vanni, Koudela, Patton

None.

**LIAISON REPORTS****Planning** – Phares/Alternate Koudela

Mr. Phares reported that at the July 12<sup>th</sup> Planning Commission meeting a new business, Flexology Foot Spa, 32801 Vine St. was brought before the members. Two conditions for the business were compliance of the parking spaces provided with the site plan and that all required inspections be completed. The Planning Commission voted unanimously to approve the business.

**Board of Zoning Appeals** – Koudela/Alternate Vanni

None.

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

None.

**Recreation Board** – Bisbee/Alternate Phares

None.

**Plan Review Board** – Antosh

None.

**Hearts & Hammers** – Malta

None.

**FUND TRANSFERS & BID AUTHORIZATIONS**

None.

**CONTRACT APPROVALS**

8. Motion made by Mr. Vanni, seconded by Ms. Antosh authorizing the Mayor to enter into a contract with Deric Langton of Absolutely Unbelievable Entertainment for DJ services at Manry Park for the Car Show on Sunday, August 22, 2021 for a fee of \$295.00.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**INTRODUCTION & CONSIDERATION OF LEGISLATION**

9. Ordinance No. 2021-32 (Finance Director)

An Ordinance establishing a Special Revenue Fund titled the Coronavirus Local Fiscal Recovery/American Rescue Plan Fund, Fund No. 228, and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-32.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2021-32.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

10. Ordinance No. 2021-33 (Finance Director)

An Ordinance directing the Director of Finance to certify delinquent accounts to the Lake County Auditor and Lake County Treasurer for collection as property tax and declaring an emergency.

*Council President Patton asked for two items of \$200.00 a piece on Ordinance No. 2021-33 to be amended as the property owner has made payment in full.*

Motion made by Ms. Antosh, seconded by Mr. Vanni to waive the three day rule on amended and revised Ordinance No. 2021-33.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings on amended and revised Ordinance No. 2021-33.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to adopt Ordinance No. 2021-33 as amended and revised.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

11. Ordinance No. 2021-34 (Finance Director)

An Ordinance amending Ordinance 2021-9 to provide for additional appropriations from the General Fund (101) for current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2021, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Ordinance No. 2021-34.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Vanni, seconded by Ms. Antosh to adopt Ordinance No. 2021-34.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

12. Resolution No. 2021-22 (Law Director)

A Resolution setting forth no objection to the Submerged Land Lease and proposed Shore Structure application for real property located at 123 E. 324th Street, Willowick, Ohio, owned by Michael Kotula, trustee, and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings on Resolution No. 2021-22.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Vanni, seconded by Ms. Antosh to approve Resolution No. 2021-22.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

13. Resolution No. 2021-23 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to comfort control systems in the amount of \$14,480.00, for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to waive the three readings on Resolution No. 2021-23.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to approve Resolution No. 2021-23.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

#### MISCELLANEOUS

14. Motion made by Ms. Antosh, seconded by Mr. Vanni to Authorize the Mayor to execute Amendment #2 to Agreement #32164 “Willowick Lakefront Connectivity and Downtown Redevelopment TLCI between ODOT, NOACA and the City of Willowick.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

#### PUBLIC PARTICIPATION

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

#### ADJOURNMENT

Motion made by Ms. Antosh, seconded by Mr. Vanni to adjourn.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Meeting was adjourned at 8:17 p.m.

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PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_

CLERK OF COUNCIL