



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, October 19, 2021 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

(Total meetings to date - 16)

The seventeenth meeting of Council was called to order at 7:29 p.m. by Council President Patton.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

PRESENT

Council President Robert Patton
Ward 1 Councilwoman Monica Koudela
Ward 1 Councilman Michael Vanni
Ward 2 Councilwoman Natalie Antosh
Ward 2 Councilwoman Theresa Bisbee
Ward 3 Councilman Charles Malta
Ward 3 Councilman David Phares

ALSO PRESENT

Mayor Regovich, Finance Director Benedict, Law Director Landgraf, Fire Chief Tennyson, Police Chief Turner, Service Director Shannon, Chief Building and Zoning Inspector Brennan, City Engineer McLaughlin, Economic Manager Drake and Council Clerk Trend. Recreation Director Kless was absent.

APPROVAL OF MINUTES

1. Motion made by Mr. Malta, seconded by Ms. Bisbee to approve the Regular City Council Meeting Minutes of October 19th, 2021.

Discussion: None.

Vote: All ayes. Motion carried.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. A Proclamation honoring Marge Yonchak on her 100th birthday was read by Mayor Regovich.
3. A Proclamation declaring November as Family Court Awareness Month was read by Mayor Regovich.

ADMINISTRATIVE APPEALS**4. Administrative Appeal No. 2021-25 - Finish Line Car Wash (Not Recommended by BZA)**

An Order granting a variance and exception of 8 ft. to allow a ground sign already installed to remain 2' from the sidewalk in the application of section 1349.08(d)(4) of the Codified Ordinances in Board of Zoning Appeals.

Tabled 8-3-21 Tabled 9-7-21 Tabled 9-21-21 Tabled 10-5-21

Motion made by Mr. Vanni, seconded by Ms. Bisbee to remove Administrative Appeal Order No. 2021-25 from the table.

Discussion: None.

Vote: All ayes. Motion carried.

Ms. Landgraf stated that she has advised the applicant that the motion will go up for a vote on tonight's meeting. The applicant was not present this evening. Mr. Patton stated that when the item was officially submitted for review it was not recommended by BZA however it is presented in the affirmative.

Motion made by Mr. Vanni, seconded by Ms. Antosh to grant Administrative Appeal Order No. 2021-25.

Discussion: None.

Vote: All nays. Motion was denied.

5. Administrative Appeal Order No. 2021-36 - Corral (Recommended by BZA)

An Order granting a variance and exception of 4" owner constructed a swimming pool deck 32" from the property line without permit or approval in the application of Section 1339.13(d) of the Codified Ordinances in Board of Zoning Appeals.

The applicant Mr. Corral was present and stated that he did attempt to get the permit for the deck but did things in the wrong order. The permits have been taken care of now. Jim Gazso of 328 Blissfield Dr. and Bill Carter 320 Blissfield Dr. are neighbor's of Mr. Corral's and neither had an objection.

Motion made by Mr. Malta, seconded by Ms. Antosh to grant Administrative Appeal Order No. 2021-36.

Discussion: None.

Vote: All ayes. Motion carried.

6. Administrative Appeal Order No. 2021-37 - Steimle #1 (Recommended by BZA)

An Order granting a variance and exception of 24 sq. ft. to build a 600 sq. ft. garage in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.

The applicant Mr. Steimle was present and stated he wants to build a garage in the exact spot as the old one but if he has to move it over by 1' it will not line up with the driveway.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to grant Administrative Appeal Order No. 2021-37.

Discussion: None.

Vote: All ayes. Motion carried.

7. Administrative Appeal Order No. 2021-38 - Steimle #2 (Recommended by BZA)

An Order granting a variance and exception of 1' 9" side yard for garage to be 8' 3" from the neighbor shed in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.

Motion made by Ms. Antosh, seconded by Mr. Phares to grant Administrative Appeal Order No. 2021-38.

Discussion: None.

Vote: All ayes. Motion carried.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

House and condominium sales are still going well in the City. The TLCI grant was officially approved for the Lakefront Development and a presentation for Council will be scheduled soon. The traffic light at E. 305 and SR 2 is currently right turn only during certain hours. The City is looking to move forward on making this a right turn only lane all of the time.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

None.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Report submitted electronically. Leaf pick up begins November 15th and goes through December 3rd. The trucks will make a **one** time pass through the City. Twenty-five manholes have been encapsulated on Willowick Dr. under the Road Program.

Recreation Director – Julie Kless

Report submitted - Absent

City Engineer – Tim McLaughlin

No report. Mr. McLaughlin provided a graph showing from 2009 to current road resurfacing costs have gone up between 44% and 52% and the cost is going to continue to go up in part due to the supply chain issues and inflation. The motion on tonight's agenda is to get a head start on next year's Road Program. Mayor Regovich stated that he wants to get out to bid earlier before the contractor's get too busy and locked down into other jobs.

Finance Director – Cheryl Benedict

No report.

Law Director – Stephanie Landgraf

No report.

Police Chief – Brian Turner

No report.

Fire Chief – Joe Tennyson

No report.

Chief Housing/Zoning Inspector – Sean Brennan

No report.

Economic Development Manager – Monica Drake

Chipolte is slated to open in the new Shoregate building on November 17th and Starbucks is still working on the lease agreement.

WARD MATTERS

None.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Mike Bowen from E. 319th St. is interested in constructing a memorial for the Nike site which was located where Manry Park is currently. Information was provided to Council.

REPORTS OF STANDING COMMITTEES**Finance – Vanni, Bisbee, Koudela**

Sewer rates were discussed at the joint Budget-Finance Committee meeting this evening. The committee voted to raise the rates 10% to cover the cost that Euclid passes along for all of the improvements the EPA is requiring them do to their plant. This will be put on the agenda for three readings.

Safety – Phares, Malta, Bisbee

None.

Service, Utilities & Public Lands – Malta, Phares, Bisbee

No report. Mr. Malta will help Mr. Bowen with the Nike memorial project.

Streets, Sidewalks & Sewers – Vanni, Malta, Antosh

Meeting scheduled for November 2nd at 6:30 p.m.

Tax Compliance – Koudela, Antosh, Patton

No report.

Moral Claims – Antosh, Phares, Patton

No report.

Budget – Vanni, Koudela, Patton

The budget is currently on track. The Sewer Fund is running low and needs to be brought back up. Another round of COVID money is coming to the City however it is very restrictive and can only be used for infrastructure and is really specific to broadband and sewers.

LIAISON REPORTS**Planning – Phares/Alternate Koudela**

No report.

Board of Zoning Appeals – Koudela/Alternate Vanni

No report.

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No report.

Recreation Board – Bisbee/Alternate Phares

No report.

Plan Review Board – Antosh

Paasha Turkish Kitchen has submitted paperwork to go into the old Sports Fanatics.

Hearts & Hammers – Malta

Mr. Malta can be contacted at 440-488-1757 to sign up for Fall clean up. The Hearts & Hammers Fundraiser will be on Saturday, January 29th, 2022.

FUND TRANSFERS & BID AUTHORIZATIONS

None.

CONTRACT APPROVALS

None.

INTRODUCTION & CONSIDERATION OF LEGISLATION**8. Resolution No. 2021-32 (Law Director)**

A Resolution authorizing the Mayor to accept the technical proposal submitted by Environmental Design Group for the Willowick Lakefront Connectivity and Downtown Redevelopment Plan, and execute all agreements pursuant thereto, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Malta to waive the three readings on Resolution No. 2021-32.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2021-32.

Discussion: None.

Vote: All ayes. Motion carried.

9. Resolution No. 2021-33 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Adler Team Sports in the amount of \$6,311.60, for the City of Willowick, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Resolution No. 2021-33.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to approve Resolution No. 2021-33.

Discussion: None.

Vote: All ayes. Motion carried.

MISCELLANEOUS

10. Motion made by Ms. Antosh, seconded by Mr. Malta to authorize the Mayor to accept the Cargill price quote for calcium chloride road brine for the 2021-2022 winter season at a rate not to exceed \$.58/gallon.
Discussion: None.
Vote: All ayes. Motion carried.
11. Motion made by Ms. Antosh, seconded by Ms. Bisbee authorizing Dawn Snyder to approve Purchase Orders during the Finance Director's absence from the city starting November 4th through November 19, 2021.
Discussion: None.
Vote: All ayes. Motion carried.
12. Motion made by Ms. Antosh, seconded by Mr. Vanni authorizing CT Consultants to perform preliminary engineering, prepare plans and bid documents, obtain bids, and perform all construction administration and inspection services for the 2022 Street Improvements Project and for a fee not to exceed \$75,000 in accordance with the Agreement for engineering services.
Discussion: None.
Vote: All ayes. Motion carried.
13. Motion made by Ms. Antosh, seconded by Ms. Bisbee to declare an Okidata Microline 395, 24 pin printer, Serial No. B2KML395 and City Tag No. 1030, declaring it as surplus, obsolete, unneeded and unfit for public use and authorizing its disposal.
Discussion: None.
Vote: All ayes. Motion carried.
14. Motion made by Ms. Antosh, seconded by Ms. Bisbee to declare a Hedman Model EDP 2000 check signing machine, Serial No. 30J3644 and City Tag No. 00007, declaring it as surplus, obsolete, unneeded and unfit for public use and authorizing its disposal.
Discussion: None.
Vote: All ayes. Motion carried.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

OTHER BUSINESS

On behalf of City Council Mr. Malta wanted to extend condolences to the Sterk family with the passing of "Papa Joe".

ADJOURNMENT

Motion made by Ms. Antosh, seconded by Mr. Vanni to adjourn.

Meeting adjourned at 8:14 p.m.

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL