



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, December 06, 2022 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

(Total meetings to date - 19)

In the absence of Council President Patton, the twentieth meeting of Council was called to order by Council Clerk Trend at 7:30 p.m.

PLEDGE ALLEGIANCE

INVOCATION

The floor was opened for nominations for President Pro Tem.

Motion by Ms. Antosh, seconded by Mr. Malta to nominate Mr. Phares as President Pro Tem. There were no other nominations, and nominations were closed.

Vote: Ayes: Malta, Phares, Antosh and Bisbee. Motion carried.

ROLL CALL OF COUNCIL

PRESENT

Ward 2 Councilwoman Natalie Antosh
Ward 2 Councilwoman Theresa Bisbee
Ward 3 Councilman Charles Malta
Ward 3 Councilman David Phares

ABSENT

Council President Robert Patton
Ward 1 Councilwoman Monica Koudela

ALSO PRESENT

Mayor Vanni, Finance Director Benedict, Law Director Landgraf, Fire Chief Malovrh, Police Chief Turner, Service Director Shannon, Recreation Director Kless, City Engineer McLaughlin and Council Clerk Trend.

ABSENT

Chief Housing & Zoning Inspector Brennan and Economic Manager Drake.

APPROVAL OF MINUTES

1. Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve the minutes of the Regular City Council Meeting of November 15, 2022.
Discussion: None.
Vote: All ayes. Motion carried.
2. Motion made by Mr. Malta, seconded by Ms. Antosh to approve the minutes of the Special City Council Meeting of November 28, 2022.
Discussion: None.
Vote: All ayes. Motion carried.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

None.

ADMINISTRATIVE APPEALS

None.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Another "Right Turn Only" sign will be put up on the mast at the intersection of E. 305 St. and S.R. 2 westbound entrance ramp. Lake County Planning and Community Development will be assisting the city with implementing the Sidewalk Program.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

None.

Service Director – Todd Shannon

Report submitted electronically. Leaf pick up has been completed for 2022. Lake County Department of Utilities is almost complete with the Vine St. Project for the 2022 season.

Recreation Director – Julie Kless

No written report. The Winter Wonderland Event will be on Sunday, December 11.

City Engineer – Tim McLaughlin

No written report. The work on E. 328 St. has been completed for the season.

Finance Director – Cheryl Benedict

No written report. The preliminary budget has been submitted to the directors and chiefs for their review.

Law Director – Stephanie Landgraf

No written report. With only four members of Council present tonight, legislation with emergency clauses cannot be voted on as the Charter requires five members to be present. There will be no Executive Session for the same reason.

Police Chief – Brian Turner

Written report submitted electronically.

Fire Chief – Bill Malovrh

No written report. Shift coverage is at 95.7% for November.

Chief Housing/Zoning Inspector – Sean Brennan

No written report - absent. Mr. Malta thanked Mr. Brennan for quickly resolving an issue where a dog was abandoned in a vacant house.

Economic Development Manager – Monica Drake

No written report - absent.

WARD MATTERS

Mr. Phares stated the owner of the Willowick Cafe would like to refurbish the business and is looking for economic assistance from the city. Mayor Vanni stated the insurance company for the business will need to be contacted first due to the recent fire.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Krista Bair, 28904 Blissfield Dr., on behalf of the Willoughby Eastlake Board of Education Ms. Bair thanked the residents and City Council for their support in the passage of school levy. Ms. Bair stated the school board is working on transparency and communication within the communities and invited Mayor Vanni to attend some of their meetings.

W-E Schools Interim Superintendent, Charles Murphy, was also present and provided information on a "Seniors Night Out" event taking place on December 7th from 4:00 p.m. until 6:00 p.m. at North High School.

Jean Bowen, 472 E. 319 St., thanked the police department for handling a situation with an injured deer by her home and also the service department for a good job with the leaf pick up.

Frank McCarty, 468 E. 328 St., he was recently informed by a representative of the National Museum of the Great Lakes that the G.P. Griffith display will remain up through December and possibly January.

Council President Pro Tem Phares thanked the speakers for their comments.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Koudela

No report.

Safety – Phares, Malta, Bisbee

No report.

Service, Utilities & Public Lands – Malta, Phares, Bisbee

No report.

Streets, Sidewalks & Sewers – Malta, Antosh

No report.

Tax Compliance – Koudela, Antosh, Patton

No report.

Moral Claims – Antosh, Phares, Patton

No report.

Budget – Koudela, Patton

No report.

LIAISON REPORTS

Planning – Phares/Alternate Koudela

The Planning Commission has been looking at building design codes for the city.

Board of Zoning Appeals – Koudela

No report.

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No report.

Recreation Board – Bisbee/Alternate Phares

Ms. Bisbee stated a lot of preparation has gone into this year's Winter Wonderland Event and she hopes to see everyone attend.

Plan Review Board – Antosh

No report.

Hearts & Hammers – Malta

The Hearts & Hammers Fundraiser will be on January 28, 2023 at Regovich Catering in Eastlake. Contact Charlie Malta at 440-488-1757 for tickets.

FUND TRANSFERS & BID AUTHORIZATIONS

None.

CONTRACT APPROVALS

None.

INTRODUCTION & CONSIDERATION OF LEGISLATION

3. Resolution No. 2022-29

A Resolution requesting the county auditor to make advance payments of taxes pursuant to Ohio Revised Code Section 321.34, and declaring an emergency.

Motion made by Ms. Bisbee, seconded by Ms. Antosh to table Resolution No. 2022-29.

Discussion: None.

Vote: All ayes. Motion carried.

Tabled 12-6-22

4. Resolution No. 2022-30

A Resolution authorizing the Mayor of the City of Willowick to enter into a contract with Maximum Elevator & Safety Test Company for an elevator maintenance and service contract for a term of one (1) year, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Malta to table Resolution No. 2022-30.

Discussion: None.

Vote: All ayes. Motion carried.

Tabled 12-6-22

5. Resolution No. 2022-31

A Resolution authorizing the Mayor of the City of Willowick to enter into a Memorandum of Understanding with THE AFSCME Ohio Council 8, AFL-CIO and Local 688, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to table Resolution No. 2022-31.

Discussion: None.

Vote: All ayes. Motion carried.

Tabled 12-6-22

MISCELLANEOUS

6. Motion made by Ms. Antosh, seconded by Ms. Bisbee authorizing Change Order #1-Final to Chagrin Valley Paving, Inc. in the deduct amount of \$28,859.60 for the 2022 Pavement Repair Program.

Discussion: None.

Vote: All ayes. Motion carried.

7. Motion made by Mr. Malta, seconded by Ms. Antosh authorizing the release of retainage in the amount of \$30,828.41 to Chagrin Valley Paving, Inc. for the 2022 Pavement Repair Program.

Discussion: None.

Vote: All ayes. Motion carried.

8. Motion made by Ms. Antosh, seconded by Ms. Bisbee authorizing Change Order #1-Final to United Survey, Inc. in the deduct amount of \$1,336.76 for the 2022 Lateral Program.

Discussion: None.

Vote: All ayes. Motion carried.

9. Motion made by Ms. Antosh, seconded by Ms. Bisbee authorizing the release of retainage in the amount of \$7,936.00 to United Survey, Inc. for the 2022 Lateral Program.

Discussion: None.

Vote: All ayes. Motion carried.

10. Motion made by Mr. Malta, seconded by Ms. Antosh authorizing the mayor to sign the TDNK Tennis Resurfacing Lax invoice for outdoor pickleball courts, not to exceed \$14,000.00.

Discussion: None.

Vote: All ayes. Motion carried.

11. Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve a change of time to the December 20, 2022 Regular City Council meeting from 7:30 p.m. to 6:30 p.m.

Discussion: None.

Vote: All ayes. Motion carried.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

ADJOURN TO EXECUTIVE SESSION

- 12. No Executive Session held.

RETURN TO THE TABLE FROM EXECUTIVE SESSION

ADJOURNMENT

Motion made by Ms. Antosh, seconded by Mr. Malta to adjourn.

Discussion: None.

Vote: All ayes. Motion carried.

Meeting adjourned at 8:04 p.m.

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL