



# Willowick Building Department

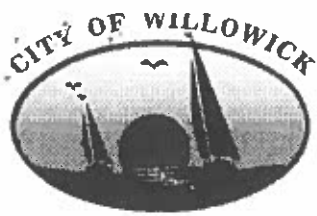
440-516-3000

## Special Event Permit Application

Ordinance 705.05

Applicant Information			
Name	PASTOR ELGAN REYNOLDS		
Street Address	30500 BAYRIDGE BLVD		
City, State, ZIP Code	WILLOWICK OH- 44095		
Primary Phone	216 387-6338	Alternate Phone	440 943 0382
Email Address	elgan@shoregateumc.org		
Organization Name	SHOREGATE UNITED METHODIST CHURCH		
Responsible Party for Event Conduct	SAME AS ABOVE		
Street Address			
City, State, ZIP Code			
Primary Phone		Alternate Phone	
Email Address			

Event Information			
Event Name	JAMMIN' FOR JESUS		
Set-Up Date	Start: 9/9/23	End:	9/9/23
Event Date	From: 9/9/23	To:	9/9/23
Event Hours	Start Time: 12 NOON	End Time:	4 PM
Breakdown Date	Start: 9/9/23	End:	9/9/23
Estimated number of persons to participate in the Special Event:	200		
Event Description (briefly explain event and planned activities):			
A CHURCH COMMUNITY OUTREACH EVENT (OUTDOORS IN PARKING LOT) MUSIC - FOOD - GAMES - PREACHING - PRAYER - COMMUNION FACE PAINTER - MAGICIAN			



# Willowick Building Department

440-516-3000

## Special Event Permit Application

Ordinance 705.05

*Application must be submitted seventy days prior to event*

Provisions for Parking (designate where "No Parking" signs will be used):

N/A

Please specify details of how security and traffic control will be provided:

N/A - THE BULK OF ATTENDEES WILL BE FROM THE SURROUNDING COMMUNITY (FOOT TRAFFIC)

Please list the location and time of any requested street closings:

Street:

Time of Closure:

Street:

Time of Closure:

Street:

Time of Closure:

N/A

Will merchandise be sold at the Special Event? If yes, please describe and list any vendors being used:

NO

Will food or alcoholic beverages be sold? If so, please describe and list any vendors being used:

NO

Will any animals be used at the Special Event? If yes, please describe:

NO

Please provide details of how the area of the Special Event will be cleaned up (if on public property):



# Willowick Building Department

440-516-3000

## Special Event Permit Application

Ordinance 705.05

### Additional Required Information

Provide proof that applicant possesses or is able to obtain any licenses or permits required by Codified Ordinances, other City Ordinances, or State Law for the conduct of the Special Event:

N/A

Please provide a sketch showing the area to be used for the Special Event together with proposed structures, tents, fences, barricades, signs, banners, and restroom facilities:

SEE BACK OF SHEET

### Indemnification

An application for a special event permit must execute a written agreement to indemnify the city, officers and employees or secure general liability insurance policy with the coverage of not less than a one million dollars naming the city of Willowick as an insured.

### Agreement and Signature

I agree to abide by all the conditions herein contained and to comply with all laws and ordinances of the City Of Willowick and laws of the State Of Ohio if applicable and said agreement is a condition of said permit.

Name (printed): ELGAN REYNOLDS

Signature: *Elgan Reynolds*

Date: 7/18/23

### Payment Information

\* Application Fee \$150.00

\* Permit Fee After Approval \$30.00

All temporary tents / canopies / structures, electrical, building, plumbing, gas piping and H.V.A.C. permits are to be obtained from the Lake County Building Department, 105 Main St., B Building Second Floor, Painesville, OH 44077. Phone #440-350-2636.

All temporary food service licenses are to be obtained from the Lake County Health Department, 5966 Heislev Rd., Mentor, OH 44060 . Phone #440-350-2543.

### Office Use Only

\_\_\_ Approved Date: \_\_\_\_\_

\_\_\_ Denied Reason: \_\_\_\_\_

\_\_\_ Variance Needed Reason: \_\_\_\_\_

\_\_\_ Willowick Police Dept. Approved Date: \_\_\_\_\_

E. 307

INDOOR TABLES

STAIRWELL  
AREA

GRILLHOUSE  
FOOD AREA

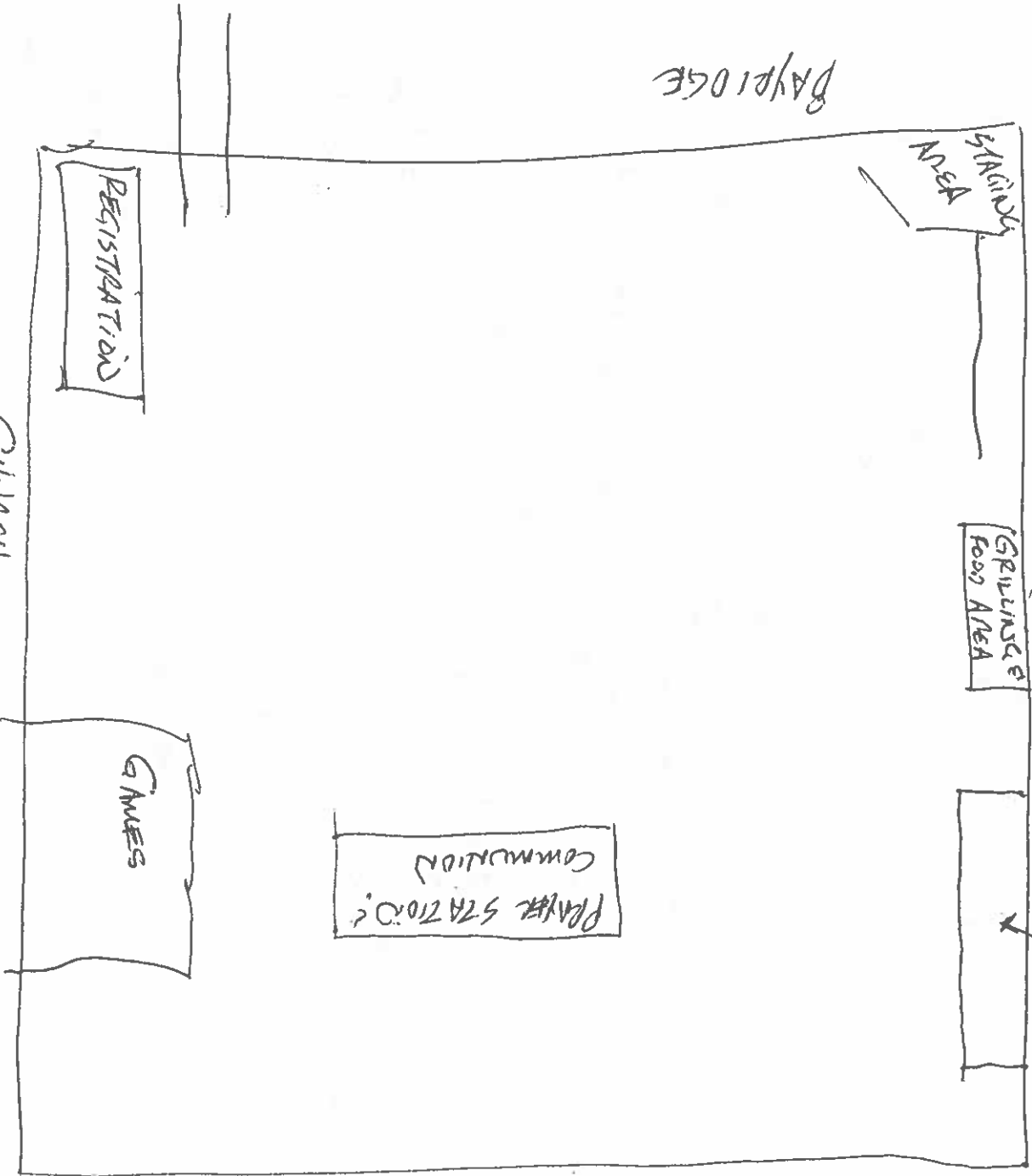
PLAYER STATION?  
COMMUNION

REGISTRATION

GAMES

PAYPIECE

CHILDREN





NAMED INSURED Shoregate United Methodist Church  
 POLICY NUMBER 34MLA0506609  
 POLICY PERIOD 03/01/2023 at 12:01 a.m. to 03/01/2024 at 12:01 a.m.

# Property Coverage Summary

MinistryFirst<sup>SM</sup> commercial multi-peril policy Declarations continued...

We provide the Commercial Property coverage at the declared premise(s) for the coverage and limits indicated. The Coverages listed here are provided according to the terms of the designated coverage form and any other applicable forms or endorsements.

## Systems / Equipment Breakdown Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Systems/Equipment Breakdown Coverage	Building/Personal Property Limit	\$2,500	BSEB100 4.1

## Rented Personal Property of Others Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Rented Personal Property of Others	\$10,000	\$1,000	BCP12B 4.5

## Interior Building Damage Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Interior Building Damage Coverage-Including Gutters/Downspouts Coverage	\$7,556,000	\$2,500	BCP49 4.0

## Terrorism Loss Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Certified and Non-Certified Terrorism Loss	\$7,556,000	\$2,500	BCL0600X 3.0

## Additional Property Forms

FORM	FORM NAME	FORM	FORM NAME
BCP0643 01 08	Exclusion - War and Military Action	BCP500 4.5	Loss Free Deductible Reduction End
BCP700 1.0	Appraisal Endorsement Provision Amend	BCP88 4.0	Earth Movement & Volcanic Eruption Excl
BCP915 4.0	Property Coverage Modification ACV Roof	BN12V 1.0	Notice Regarding Building Valuation
BN2567 1.0	Notice Water Damage/Flood Coverage	CP0171 10 08	Exclusion Water Damage
CP0635 08 07	Amendatory Endorsement Ohio	CL1640 06 06	Conditional Terrorism Exclusion



# Liability Coverage Summary

MinistryFirst<sup>sm</sup> commercial multi-peril policy Declarations continued...

NAMED INSURED  
POLICY NUMBER  
POLICY PERIOD

Shoregate United Methodist Church  
34MLA0506609  
03/01/2023 at 12:01 a.m. to 03/01/2024 at 12:01 a.m.

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

## Key Liability Coverage Facts: Schedule of Limits

GENERAL OCCURRENCE LIMIT	\$1,000,000
GENERAL AGGREGATE LIMIT	\$3,000,000

## Principal Liability Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Bodily Injury/Property Damage Liability (L)	\$1,000,000*	\$3,000,000*	GL100 1.0
Medical Payments (M)	\$3,000*+	\$3,000,000*	GL100 1.0
Products/Completed Work (N)	\$1,000,000*	\$3,000,000*	GL100 1.0
Fire Legal Liability (O)	\$300,000*	\$900,000*	BGL951 4.5

## Supplemental Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Incidental Contractual Liability	\$1,000,000*	\$3,000,000*	GL100 1.0
Incidental Medical Malpractice	\$1,000,000*	\$3,000,000*	GL100 1.0
Mobile Equipment	\$1,000,000*	\$3,000,000*	GL100 1.0

## Additional Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Membership Emotional Injury Liability Coverage	\$1,000,000*	\$3,000,000*	BGL51 4.5
Nursery/Child Care Corporal Punishment Liability	\$1,000,000*	\$3,000,000*	BGL51 4.5
Supervision-Related Emotional Injury Liability Coverage	\$1,000,000*	\$3,000,000*	BGL51 4.5
Food Preparation Liability Coverage	\$1,000,000*	\$3,000,000*	BGL51 4.5
Privacy Violation Liability Coverage	\$1,000,000*	\$3,000,000*	BGL51 4.5
Damage To Property Of Others Coverage			BGL51 4.5
Not in Your Control	\$1,000*+	\$3,000,000*	BGL51 4.5
In Your Control	\$2,500*+	\$3,000,000*	BGL51 4.5
Prosthetic Devices	\$500*+	\$3,000,000*	BGL51 4.5
Incidental Camper Medical Coverage	\$3,000*	\$3,000,000*	BGL51 4.5
Additional Incidental Contractual Liability Coverage	\$1,000,000*	\$3,000,000*	BGL51 4.5

## Related Organizations/Operations

The following entities are insured for designated related Coverages.

\* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.  
+ per person limit



# Liability Coverage Summary

MinistryFirst<sup>sm</sup> commercial multi-peril policy Declarations continued...

NAMED INSURED Shoregate United Methodist Church  
 POLICY NUMBER 34MLA0506609  
 POLICY PERIOD 03/01/2023 at 12:01 a.m. to 03/01/2024 at 12:01 a.m.

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

## Details of Related Organization/Operations

NAME	ADDRESS	MINISTRY TYPE	FORMS
Shoregate Methodist Preschool	30500 Bayridge Blvd Willowick, OH 44095-3635	Day Nursery Institution	BGL53R 4.5

## Additional Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Academic Practices Emotional Injury Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53R 4.5
Supervision-Related Emotional Injury Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53R 4.5
Student Corporal Punishment Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53R 4.5
Teacher/Governing Board Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53R 4.5
Food Preparation Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53R 4.5
Privacy Violation Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53R 4.5
Damage To Property of Others Coverage			
Not in Your Control	\$1,000*+	\$3,000,000*	BGL53R 4.5
In Your Control	\$2,500*+	\$3,000,000*	BGL53R 4.5
Additional Incidental Contractual Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53R 4.5
Concussive Impact Liability Coverage not including High Hazard Activities	\$1,000,000*	\$3,000,000*	BGL53R 4.5
International Exchange Student Reimbursement Coverage	\$1,000*	\$3,000,000*	BGL53R 4.5

## Defense Coverage

Applies in addition to the liability limit unless otherwise specifically stated in an applicable coverage form.

## Counseling Acts Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Counseling Acts Liability Coverage	\$1,000,000*	\$3,000,000*	BGL63 4.1
Outside Counseling Reimbursement Coverage	\$5,000+	\$3,000,000*	BGL63 4.1

## Cyber Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Computer Use Liability Coverage	\$100,000*	\$300,000*	BGL87OH 4.5
Electronic Commerce Liability Coverage	\$100,000*	\$300,000*	BGL87OH 4.5
Data Breach Liability Coverage	\$100,000*	\$300,000*	BGL87OH 4.5
Outsourced IT Liability Coverage	\$100,000*	\$300,000*	BGL87OH 4.5
Special Reimbursement Coverage (Data Breach Rectification Costs)	\$25,000	\$25,000	BGL87OH 4.5
Special Reimbursement Coverage (Electronic Discovery Costs)	\$10,000	\$10,000	BGL87OH 4.5
Special Defense Coverage (Subpoenas, Regulatory Actions and Injunctive)	\$10,000	\$10,000	BGL87OH 4.5

\* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.  
 + per person limit



NAMED INSURED  
POLICY NUMBER  
POLICY PERIOD

Shoregate United Methodist Church  
34MLA0506609  
03/01/2023 at 12:01 a.m. to 03/01/2024 at  
12:01 a.m.

## Liability Coverage Summary

MinistryFirst<sup>SM</sup> commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

### Defense Reimbursement Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Covered Lawsuit Proceeding (Proceeding Limit)	\$50,000	\$100,000	BGL89 4.8
Law Enforcement Inquiry (Inquiry Limit)	\$10,000	\$30,000	BGL89 4.8

### Directors and Officers Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Directors and Officers (Leadership) Liability Coverage	\$1,000,000*	\$3,000,000*	BGL81 4.1

### Benefits Administration Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Employee Benefit Liability Coverage	\$1,000,000	\$3,000,000	BGL83 4.0
(Medical Expense Limit)	\$100,000*	\$500,000*	BGL83 4.0

### Employment Practices ("Employment Pract") Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Employment-Related Liability Coverage	\$300,000*	\$900,000*	BGL85 4.5
Limited Wage And Hour Related Liability Coverage	\$100,000*	\$250,000*	BGL90 1.0
Limited Wage And Hour Penalties Coverage	\$50,000*	\$100,000*	BGL90 1.0

### Fire Legal/Nonowned Property Damage Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Nonowned Property Damage Liability Coverage	\$300,000*	\$900,000*	BGL951 4.5
Additional Incidental Contractual Liability Coverage	\$300,000*	\$900,000*	BGL951 4.5

### Infestation Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Infestation Emotional Injury Liability Coverage	\$50,000*	\$150,000*	BGL995 1.0
Infestation Financial Damage Liability Coverage	\$50,000*	\$150,000*	BGL995 1.0
Remediation Associated with Parasitic Transfer	See form	See form	BGL995 1.0

\* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.  
+ per person limit





# City of Willowick

31230 VINE STREET  
WILLOWICK, OHIO 44095

BUILDING DEPARTMENT

Phone: 440-516-3000

Fax: 440-585-3776

Email: [sbrennan@cityofwillowick.com](mailto:sbrennan@cityofwillowick.com)

**SEAN BRENNAN**  
Chief Housing and Zoning Inspector

TO:

Acting Police Chief Daubenmire

Fire Chief Malovrh

Chief Housing and Zoning Inspector Brennan

Service Director Shannon

FROM:

Chief Housing and Zoning Inspector Brennan

DATE: July 21, 2023

RE: Shoregate United Methodist Church - Jammin' For Jesus - 30500 Bayridge Blvd.

Outdoor neighborhood celebration - food - singing - preaching - face painting - speakers - prayer station and games

Attached in the information that the Building Department received for this upcoming event.

Please review the submitted set of paperwork and return any comments and/or concerns to the Planning commission secretary, Heather Boling within ten (10) working days of receipt.

Thank you in advance for your attention in this matter.

Chief Housing and Zoning Inspector Brennan / hkb

CC: PC Members

Mayor Vanni

Law Director Landgraf



# City of Willowick

31230 VINE STREET  
WILLOWICK, OHIO 44095

**SEAN BRENNAN**  
Chief Housing and Zoning Inspector

BUILDING DEPARTMENT  
Phone: 440-516-3000  
Fax: 440-585-3776  
Email: [sbrennan@cityofwillowick.com](mailto:sbrennan@cityofwillowick.com)

**TO:** Chairman Carden  
Planning Commission

**FROM:** Sean Brennan  
Chief Housing & Zoning Inspector

**Date:** July 21, 2023

**RE:** Jammin' for Jesus  
30500 Bayridge Blvd.  
September 9<sup>th</sup>, 2023

They may have to obtain permits from the Lake County Building Department for temporary tents and electrical and the Health Department for their temporary food, mobile food and licenses after their approval from the Planning Commission.

Sean Brennan  
Chief Housing & Zoning Inspector

**CC:** Mayor Vanni  
Planning Commission Members  
Law Director Landgraf  
Acting Police Chief Daubenmire  
Chief Malovrh  
Service Director Shannon

## Heather Boling

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**From:** Rob Daubenmire  
**Sent:** Thursday, July 27, 2023 7:27 AM  
**To:** Heather Boling  
**Subject:** RE: Plan Review Board - 07/13/2023 - VACATED

I have no issues with this event.

RT Daubenmire, Lt.  
Willowick Police Dept.  
440-585-1234  
rdaubemre@cityofwillowick.com

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**From:** Heather Boling <hboling@cityofwillowick.com>  
**Sent:** Thursday, July 6, 2023 8:15 AM  
**To:** Jeff Mastroianni <jmastroianni@cityofwillowick.com>; Rob Daubenmire <rdaubemre@cityofwillowick.com>  
**Subject:** Plan Review Board - 07/13/2023 - VACATED

Good morning,

Please note that the upcoming Plan Review board meeting scheduled for 07/13/2023 has been VACATED due to lack of agenda.

Let me know if you have any questions.

Thanks!

*Heather Boling*  
Building Department  
Administrative Assistant

City of Willowick  
31230 Vine Street  
Willowick, Oh 44095  
P: 440-516-3000 X: 329  
F: 440-585-3776  
[hboling@cityofwillowick.com](mailto:hboling@cityofwillowick.com)

## Heather Boling

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**From:** Michael Vanni  
**Sent:** Wednesday, July 26, 2023 4:22 PM  
**To:** Heather Boling; Rob Daubenmire; Bill Malovrh Jr.; Sean Brennan; Todd Shannon  
**Cc:** Stephanie Landgraf  
**Subject:** RE: Special Event - Jammin' for Jesus - 30500 Bayridge

I have no issue with this event.

Michael J. Vanni  
Mayor / Safety Director  
City of Willowick  
30435 Lakeshore Blvd.  
Willowick, Ohio 44095  
440-585-3700

---

**From:** Heather Boling <hboling@cityofwillowick.com>  
**Sent:** Thursday, July 20, 2023 12:30 PM  
**To:** Rob Daubenmire <rdaubenmire@cityofwillowick.com>; Bill Malovrh Jr. <bmalovrh@cityofwillowick.com>; Sean Brennan <SBrennan@cityofwillowick.com>; Todd Shannon <tshannon@cityofwillowick.com>  
**Cc:** Michael Vanni <mvanni@cityofwillowick.com>; Stephanie Landgraf <slandgraf@wilesrichards.com>  
**Subject:** Special Event - Jammin' for Jesus - 30500 Bayridge  
**Importance:** High

Good afternoon,

Please see the attached information that the Building Department received for this upcoming event. This event is requesting to take place on September 9<sup>th</sup>, 2023 and will go onto the Planning Commission meeting agenda for August 14<sup>th</sup>, 2023.

Please review the submitted set of paperwork and return any comments and/or concerns to the Planning Commission Secretary, Heather Boling within ten (10) working days of receipt.

Let me know if you have any questions.

Thanks!

*Heather Boling*  
Building Department  
Administrative Assistant

City of Willowick  
31230 Vine Street  
Willowick, Oh 44095  
P: 440-516-3000 X: 329  
F: 440-585-3776  
[hboling@cityofwillowick.com](mailto:hboling@cityofwillowick.com)

## Heather Boling

---

**From:** Todd Shannon  
**Sent:** Wednesday, July 26, 2023 9:58 AM  
**To:** Heather Boling; Rob Daubenmire; Bill Malovrh Jr.; Sean Brennan  
**Cc:** Michael Vanni; Stephanie Landgraf  
**Subject:** RE: Special Event - Jammin' for Jesus - 30500 Bayridge

Heather,

Looks good to me.

Todd Shannon  
Service Director  
City of Willowick  
31230 Vine St.  
Willowick OH, 44095  
(440)585-0963

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**From:** Heather Boling  
**Sent:** Thursday, July 20, 2023 12:30 PM  
**To:** Rob Daubenmire <rdaubenmire@cityofwillowick.com>; Bill Malovrh Jr. <bmalovrh@cityofwillowick.com>; Sean Brennan <SBrennan@cityofwillowick.com>; Todd Shannon <tshannon@cityofwillowick.com>  
**Cc:** Michael Vanni <mvanni@cityofwillowick.com>; Stephanie Landgraf <slandgraf@wilesrichards.com>  
**Subject:** Special Event - Jammin' for Jesus - 30500 Bayridge  
**Importance:** High

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Thanks!

*Heather Boling*  
Building Department  
Administrative Assistant

City of Willowick  
31230 Vine Street  
Willowick, Oh 44095  
P: 440-516-3000 X: 329