



**City of Willowick**  
**PLAN REVIEW BOARD**  
Thursday, February 22, 2024 at 3:00 PM  
Willowick Building & Service Center

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**1. Call meeting to order**

Chainman Brennan called the February 22nd, 2024, Plan Review Board meeting to order at 3:00pm.

**Roll call**

PRESENT

Chairman Sean Brennan  
Chief Daubenmire  
Tim McLaughlin  
Mike Lazor

ALSO PRESENT

Councilwoman Antosh  
Ken Pintar

ABSENT

Bill Malovrh Jr.

**Approval of minutes**

Plan Review Board Minutes - February 8th, 2024

Motion made to approve the February 8th, 2024, Plan Review Board minutes by Mike Lazor, Seconded by Tim McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Tim McLaughlin, Mike Lazor

**New business**

Bar Forno - Located at 30610 Lakeshore Blvd

Nick Pinzone was present representing Bar Forno located at 30610 Lakeshore Boulevard. Chief Brennan advised the board that this submittal is for a new bar owner and an alteration, Mr. Pinzone did provide a letter of intent. There will be no other changes on the interior except for expanding the bar area and the operating hours will remain the same which are within the hours of operation allowed.

Motion made to approve Bar Forno - Located at 30610 Lakeshore Blvd by Tim McLaughlin, Seconded by Mike Lazor.

Voting Yea: Chairman Brennan, Chief Daubenmire, Tim McLaughlin, Mike Lazor

Itsy Bitsy Land of Discovery II - Located at 31535 Vine Street

Chief Brennan advised that Ms. Watts already has an existing business in the city, Itsy Bitsy Land of Discovery is located next door to the location she is currently being considered for. Jaclyn Watts was present representing Itsy Bitsy Land of Discovery II located at 31535 Vine Street. Chief Brennan advised that she did provide a letter of intent and a floor plan showing no alterations. Ms. Watts stated that she would like to have this new space for her school aged children as they are currently packed with her current location. She wants to provide the additional space to allow the children more space to play, currently the school agers are in with the babies. Chief Brennan asked if she will be obtaining the licensing through the state of Ohio, Ms. Watts stated that yes, she will be going through that process for this new location. He asked if she is planning to make any alterations, she said just the furniture items will be moved over to the new location. Mike Lazor asked if she will have increased staffing and she stated she will, at least two more employees. It was asked what ages she takes, and she stated 6 weeks to 12 years old. Councilwoman Antosh asked if there will be a door between the two spaces and she said she will not be opening up the wall.

Motion made to approve Itsy Bitsy Land of Discovery II located at 31535 Vine Street by Mike Lazor, Seconded by Tim McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Tim McLaughlin, Mike Lazor

**Public portion**

Public portion was opened and closed at 3:07pm with no public present.

**Old business**

None.

**Miscellaneous**

None.

**Adjournment**

Motion made to adjourn the February 22nd, 2024, Plan Review board meeting at 3:08pm by Tim McLaughlin, Seconded by Mike Lazor.

Voting Yea: Chairman Brennan, Chief Daubenmire, Tim McLaughlin, Mike Lazor

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Chairman Brennan

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Heather Boling – Plan Review Board Secretary