

CITY OF WILLOWICK, LAKE COUNTY  
MINUTES & PROCEDURES OF A  
PLANNING COMMISSION MEETING  
Special Meeting

DATE: September 16<sup>th</sup>, 2022  
PLACE: City Hall  
TIME: 1:00 p.m.

The meeting was called to order by Mr. Carden at 1:00 p.m. and opened with the Pledge of Allegiance.

PRESENT WERE: Carden, Foisel, Hren and Houry  
(Rising, Mohorcic and Heckman were absent)

Approval of Minutes

July 11<sup>th</sup>, 2022 meeting minutes were approved. Motion by Mr. Hren, second by Mr. Foisel Vote: All ayes. Motion carried.

Development & Plan Review Committee - Mr. Rising

There was no written report submitted and Mr. Rising was not present.

Rules Committee - Mr. Rising

There was no written report submitted and Mr. Rising was not present.

City Engineer's Report - Tim McLaughlin

There was no written report submitted and City Engineer was not present.

Law Director's Report

There was no written report submitted and Ms. Landgraf was not present.

Architectural Review Board - Mr. Heckman

Mr. Heckman was absent and no report provided.

Community Reinvestment Area (CRA) - Mr. Carden

Mr. Carden had no report tonight.

Public Portion

The public portion was open and closed with no one present.

Remarks - Old Business

There were none at this time.

Remarks - New Business - Jammin' for Jesus located at 30500 Bayridge Blvd at Shoregate Methodist Church

- Pastor Elgan Reynolds of Shoregate United Methodist Church was present at the meeting to provide information regarding the proposed event. He explained that the event is the same as last year where they will have songs, a bounce house, a magician, gospel groups providing music and free food. Mr. Carden went through the responses from our departments regarding safety. Police Chief Turner's response was to be aware of the noise ordinance in the city, Fire Chief Tennyson's response was that there is to be no cooking conducted under any tents or temporary structures which Pastor Elgin explained there would be no cooking under any structures. Chief Tennyson also indicated in his report to make sure there is a portable fire extinguisher in close proximity to the grill area, Pastor Elgin stated that he will make sure to have fire extinguishers very close. Service Director Shannon stated that he has no concerns on his end and Chief Brennan's report stated to make sure they obtain any permits needed from the Lake County Building Department and/or the Lake County Health Department.

Motion by Mr. Houry, Second by Mr. Carden approve of the Special Event of Jammin' for Jesus. Discussion: None. Vote: All ayes. Motion carried.

Adjournment

Motion by Mr. Hren, second by Mr. Houry, to adjourn the meeting. Discussion: None. Vote: All ayes. Motion carried.

The meeting adjourned at 1:09pm.

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Mark Carden, Chairman

ATTEST:

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Heather K. Boling, Building Secretary