

RESOLUTION NO. 2024 – 6
A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO
THE CITY OF WILLOUGHBY IN THE AMOUNT OF \$21,871. FOR THE CITY OF
WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Monica Koudela, Council President

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on
_____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

JAN 22 2024

Invoice Number 2024-00000005
Date 01/17/2024
Due Date 02/16/2024

Customer #: 1151

CITY OF WILLOWICK / FINANCE DIRECTOR
30435 LAKESHORE BLVD

WILLOWICK, OH 44095

Invoice Type: MC-General

Description: 2ND HF'23 COURT COSTS

SEE ENCLOSURES

Description	Quantity	Price Per Unit	Total Amount Due
1010-110-46602 Shared Crt Allocations			\$21,871.00

Remit Payment to:

THE CITY OF WILLOUGHBY
ONE PUBLIC SQUARE
WILLOUGHBY, OH 44094
FINANCE DEPARTMENT
(440)953-4208

Total Invoice: \$21,871.00

(440)953-4167

INVOICES NOT PAID WITHIN 30 DAYS WILL BE CHARGED A MONTHLY LATE FEE WHICH WILL BE THE GREATER OF \$10.00 OR 1.5% OF THE UNPAID BALANCE

I HEREBY CERTIFY THAT THE GOODS, MATERIALS
AND SERVICES SET FORTH IN THIS INVOICE HAVE BEEN
RECEIVED AND RENDERED ON BEHALF OF THE

CITY OF WILLOWICK, OH
DATE _____ 20__

CITY OF WILLOUGHBY

MEMORANDUM

TO: Finance Officers
FROM: Cher Hoffman, Director of Finance
DATE: January 17, 2024
SUBJECT: Court Allocation for Second Half 2023

I am scheduling a meeting with the Finance Officer or Clerk-Treasurer of each political subdivision for Friday, February 9, 2024 at 9:00am. The meeting will be held at Willoughby City Hall in the 2nd Floor Conference Room.

Court Expenditures January -December 2023		<u>1,954,565</u>
Less:		
Court Costs	868,486	
Court Other	667,479	
Immobilization Fee	0	
Comm Service Pmts	<u>10,941</u>	<u>-1,546,906</u>
Court Expenditures Subject to Allocations		<u><u>407,659</u></u>

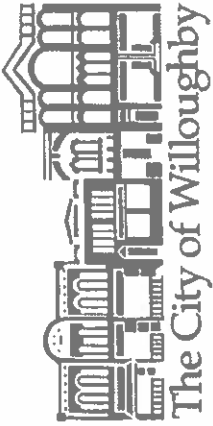
Allocations 2023

City	Percent	First Half	Second Half	Total Year
Willoughby	26.31%	53,021	54,232	107,253
Eastlake	19.97%	40,244	41,166	81,410
Wickliffe	20.78%	41,876	42,836	84,712
Willowick	10.61%	21,382	21,871	43,253
Kirtland Hills	2.57%	5,179	5,298	10,477
Kirtland	9.63%	19,407	19,851	39,258
Willoughby Hills	9.15%	18,439	18,862	37,301
Timberlake	0.12%	242	247	489
Waite Hill	0.85%	1,713	1,752	3,465
Lakeline	0.01%	20	21	41
Total	<u>100.00%</u>	<u>201,523</u>	<u>206,136</u>	<u>407,659</u>

CH: nak

Attachments: Court Revenue & Expenditures

cc: Judge Cornachio
cc: Chris Simon



COURT ALLOCATION

Fiscal Year to Date 12/31/23
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 1010 - General Fund											
REVENUE											
Department 110 - Court											
46601	Court Costs	810,000.00	.00	810,000.00	60,711.10	.00	868,486.05	(58,486.05)	107	807,738.81	
46602	Court Costs-Shared	250,000.00	.00	250,000.00	.00	.00	301,818.00	(51,818.00)	121	314,731.00	
46604	Court-Other	600,000.00	.00	600,000.00	47,565.10	.00	667,478.52	(67,478.52)	111	577,243.86	
46606	Community Service Payments	3,000.00	.00	3,000.00	320.00	.00	10,941.00	(7,941.00)	365	2,870.00	
Department 110 - Court Totals		\$1,663,000.00	\$0.00	\$1,663,000.00	\$108,596.20	\$0.00	\$1,848,723.57	(\$185,723.57)	111%	\$1,702,583.67	
REVENUE TOTALS		\$1,663,000.00	\$0.00	\$1,663,000.00	\$108,596.20	\$0.00	\$1,848,723.57	(\$185,723.57)	111%	\$1,702,583.67	
EXPENSE											
Department 110 - Court											
50101	Full Time	1,164,812.00	.00	1,164,812.00	77,290.27	.00	1,038,070.01	126,741.99	89	907,856.81	
50102	Part Time	150,000.00	.00	150,000.00	9,434.24	.00	142,661.38	7,338.62	95	131,171.10	
50106	Overtime	3,000.00	.00	3,000.00	390.23	.00	6,813.49	(3,813.49)	227	3,280.38	
50109	Termination and Separation	35,000.00	.00	35,000.00	.00	.00	(369.92)	35,369.92	-1	92,096.81	
50201	Pension - PERS	179,594.00	.00	179,594.00	12,196.04	.00	170,078.25	9,515.75	95	165,642.92	
50204	Ins - Workers Comp	33,821.00	.00	33,821.00	2,177.89	.00	29,443.54	4,377.46	87	25,507.67	
50205	Insurance-Health	533,260.00	.00	533,260.00	29,312.79	.00	417,573.08	115,686.92	78	454,816.12	
50206	Insurance-Life	2,889.00	.00	2,889.00	(16.95)	.00	2,453.47	435.53	85	2,418.22	
50207	Medicare	19,616.00	.00	19,616.00	1,199.44	.00	16,645.57	2,970.43	85	17,444.28	
50332	Education	7,500.00	.00	7,500.00	.00	.00	1,185.00	6,315.00	16	2,270.97	
50333	Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00	
50334	Dues	1,500.00	.00	1,500.00	150.00	.00	550.00	950.00	37	550.00	
50400	Communications	16,000.00	.00	16,000.00	.00	.00	.00	16,000.00	0	.00	
50402	Postage	50,000.00	10,189.84	60,189.84	4,658.99	591.48	83,310.51	(23,712.15)	139	64,546.21	
50451	Contract Services	8,500.00	12,780.56	21,280.56	162.50	15,552.73	8,195.28	(2,467.45)	112	10,506.44	
50480	Insurance and Bonds Liability	8,000.00	.00	8,000.00	313.00	.00	12,602.60	(4,602.60)	158	9,966.95	
50500	Repair and Maint-Equipment	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	342.62	
50601	Materials - Supplies	20,000.00	7,399.20	27,399.20	.00	8,777.36	10,022.33	8,599.51	69	9,691.48	
50602	Periodicals	10,000.00	.00	10,000.00	437.88	.00	6,191.88	3,808.12	62	6,812.20	
50603	Fuel & Oil	1,500.00	.00	1,500.00	42.77	.00	638.77	861.23	43	867.75	
50800	Capital	10,000.00	.00	10,000.00	.00	.00	8,500.00	1,500.00	85	.00	
Department 110 - Court Totals		\$2,259,492.00	\$30,369.60	\$2,289,861.60	\$137,749.09	\$24,921.57	\$1,954,565.24	\$310,374.79	86%	\$1,905,788.93	
EXPENSE TOTALS		\$2,259,492.00	\$30,369.60	\$2,289,861.60	\$137,749.09	\$24,921.57	\$1,954,565.24	\$310,374.79	86%	\$1,905,788.93	
Fund 1010 - General Fund Totals											
REVENUE TOTALS		1,663,000.00	.00	1,663,000.00	108,596.20	.00	1,848,723.57	(185,723.57)	111%	1,702,583.67	
EXPENSE TOTALS		2,259,492.00	30,369.60	2,289,861.60	137,749.09	24,921.57	1,954,565.24	310,374.79	86%	1,905,788.93	
Fund 1010 - General Fund Totals		(\$596,492.00)	(\$30,369.60)	(\$626,861.60)	(\$29,152.89)	(\$24,921.57)	(\$105,841.67)	(\$496,098.36)		(\$203,205.26)	
Grand Totals											