



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, December 07, 2021 at 7:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**CALL MEETING TO ORDER**

(Total meetings to date - 19)

The twentieth meeting of Council was called to order at 7:30 p.m. by Council President Patton.

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**PRESENT**

Council President Robert Patton  
Ward 1 Councilman Michael Vanni  
Ward 2 Councilwoman Natalie Antosh  
Ward 2 Councilwoman Theresa Bisbee  
Ward 3 Councilman Charles Malta  
Ward 3 Councilman David Phares

**ABSENT**

Ward 1 Councilwoman Monica Koudela

**ALSO PRESENT**

Law Director Landgraf, Police Chief Turner, Fire Chief Tennyson, City Engineer McLaughlin,  
Economic Manager Drake and Council Clerk Trend

**ABSENT**

Mayor Regovich, Finance Director Benedict, Service Director Shannon, Chief Building & Zoning  
Inspector Brennan, Recreation Director Kless

**APPROVAL OF MINUTES**

1. Motion made by Ms. Antosh, seconded by Mr. Malta to approve the minutes of the Regular City Council Meeting of December 7th, 2021.  
**Discussion:** None.  
**Vote:** All ayes. Motion carried.
2. Motion made by Ms. Antosh, seconded by Mr. Phares to approve the minutes of the Special City Council Meeting of December 1st, 2021.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

#### **APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

None.

#### **ADMINISTRATIVE APPEALS**

None.

#### **REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

No report - Mayor Regovich absent.

#### **COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

None.

#### **GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

No report - absent.

**Recreation Director** – Julie Kless

No report - absent.

**City Engineer** – Tim McLaughlin

No written report. The 2021 Road Program has no major items to be addressed and will be closed out after speaking with the contractor. A preliminary walk is still being done for the 2022 Road Program. The City will not be getting any grant money for the projects that were applied for. There may be a possibility to apply for more grant money in the future. We will be looking into the WPCLF Loan Program for these projects. A motion to authorize the bidding of the HVAC project is on the agenda again tonight.

**Finance Director** – Cheryl Benedict

No report - absent.

**Law Director** – Stephanie Landgraf

No report.

**Police Chief** – Brian Turner

Report submitted electronically.

**Fire Chief** – Joe Tennyson

No report. Two firemen were recently sworn in as lieutenants from the recent promotional examination.

**Chief Housing/Zoning Inspector** – Sean Brennan

No report - absent.

**Economic Development Manager** – Monica Drake

The ribbon cutting ceremony for Chipolte has been postponed. Ms. Drake encouraged everyone to visit local businesses in the City.

**WARD MATTERS**

None.

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

**REPORTS OF STANDING COMMITTEES**

**Finance** – Vanni, Bisbee, Koudela

No report.

**Safety** – Phares, Malta, Bisbee

Discussion at the November 23<sup>rd</sup> Safety Committee meeting was on regulations for party centers within the City.

**Service, Utilities & Public Lands** – Malta, Phares, Bisbee

Next meeting will be on Tuesday, January 4th, 2022 at 6:30 p.m. at the Richard J. Bonde Activity Center.

**Streets, Sidewalks & Sewers** – Vanni, Malta, Antosh

No report.

**Tax Compliance** – Koudela, Antosh, Patton

No report.

**Moral Claims** – Antosh, Phares, Patton

No report.

**Budget** – Vanni, Koudela, Patton

No report.

**LIAISON REPORTS**

**Planning** – Phares/Alternate Koudela

No report.

**Board of Zoning Appeals** – Koudela/Alternate Vanni

No report.

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

The Board has been selected for the 2022 year.

**Recreation Board** – Bisbee/Alternate Phares

Breakfast with Santa and the Winter Wonderland are both scheduled for the weekend of December 11-12.

**Plan Review Board – Antosh**

No report.

**Hearts & Hammers – Malta**

Fall clean up has been completed. The Hearts & Hammers Fundraiser will be on January 29<sup>th</sup>, 2022. Donations are being accepted for door prizes and the Chinese Auction at the fundraiser.

**FUND TRANSFERS & BID AUTHORIZATIONS**

None.

**CONTRACT APPROVALS**

None.

**INTRODUCTION & CONSIDERATION OF LEGISLATION****3. Ordinance No. 2021-49 (Law Director)**

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled “Streets, Utilities and Public Services Code;” specifically, Section 921.08, titled “Sanitary Sewer Rental Rates,” to provide a use charge rate based upon \$4.935 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$39.48 per 800 cubic feet of water, or part thereof.

*1st reading 11-2-21/ 2nd reading 11-16-21 /3rd reading 12-7-21*

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2021-49.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**4. Resolution No. 2021-39 (Finance Director)**

A Resolution to approve authorizations (Then and Now Certificate) to Comfort Control Systems in the amount of \$4,020.50, for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2021-39.

**Discussion:** None.

**Vote:** all ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to approve Resolution No.2021-39.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**5. Resolution No. 2021-40 (Finance Director)**

A Resolution to approve authorizations (Then and Now Certificate) to Ohio Fire Chiefs’ Association in the amount of \$7,100.00, for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2021-40.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to approve Resolution No. 2021-40.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

6. Resolution No. 2021-41 (Finance Director)

A Resolution authorizing the return of remaining advanced funds from the Lakefront Connectivity and Downtown Revitalization Fund (225) to the General Fund (101), and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Resolution No. 2021-41.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to approve Resolution No. 2021-41.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

7. Resolution No. 2021-42 (Finance Director)

A Resolution requesting the County Auditor to make advance payments of taxes pursuant to Ohio Revised Code Section 321.34, and declaring an emergency.

Motion made by Mr. Phares, seconded by Mr. Malta to waive the three readings on Resolution No. 2021-42.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to approve Resolution No. 2021-42.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

## MISCELLANEOUS

8. Motion made by Mr. Vanni, seconded by Ward 2 Ms. Antosh authorizing Change Order #1-Final to United Survey, Inc. in the deduct amount of \$3,386.00 for the E. 328th Street Sewer Repair.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

9. Motion made by Mr. Malta, seconded by Mr. Phares authorizing the release of retainage in the amount of \$6,789.40 to United Survey, Inc. for the E. 328th Street Sewer Repair.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

10. Motion made by Mr. Malta, seconded by Ms. Antosh authorizing the mayor to sign a Memorandum of Understanding with the City of Eastlake for the use of the Senior Center Bus on 12/12/2021.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

11. Motion made by Ms. Antosh, seconded by Mr. Phares authorizing CT Consultants to advertise and accept bids for the Willowick Community Center HVAC Project.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

- 12. Motion made by Mr. Phares, seconded by Mr. Malta to approve a change of time to the December 21, 2021 Regular City Council meeting from 7:30 p.m. to 6:30 p.m.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

- 13. Motion made by Mr. Malta, seconded by Ms. Antosh to authorize the Mayor to sign a Memorandum of Understanding between City of Willowick and AFSCME Local 688 and AFSCME Ohio Council 8, AFL-CIO Secretarial Unit and Fraternal Order of Police Willowick Lodge No. 116 Police Clerk/Dispatcher Unit.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**OTHER BUSINESS**

Mr. Phares put together a list of the Boards and Commissions in the City and it has been posted to the City Facebook page.

**PUBLIC PARTICIPATION**

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

**ADJOURNMENT**

Motion made by Mr. Phares, seconded by Ms. Antosh to adjourn.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Meeting adjourned at 7:52 p.m.

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PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_

CLERK OF COUNCIL