



City of Willowick
PLAN REVIEW BOARD
Thursday, May 14, 2026 at 3:00 PM
Willowick Building & Service Center

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

1. Call meeting to order

Chairman Brennan called the May 14th, 2026, Plan Review Board meeting to order at 3:00pm.

Roll call

PRESENT

Chairman Brennan
Chief Daubenmire
Chief Malovrh Jr.
Mr. McLaughlin
Mr. Lazor

ALSO PRESENT

Mr. Pintar

Approval of minutes

Plan Review Board Minutes - April 9th 2026

Motion made to approve the April 9th, 2026, Plan Review Meeting minutes by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

New business

305 Quick Shop - Located at 1205 E. 305th Street

Mr. Awad of Medina was present representing 305 Quick Shop - Located at 1205 E. 305th Street. Chairman Brennan advised the board that this location is the former doggie spa. Mr. Awad stated that he has made some interior changes such as adding coolers, and shelving as this business will be a convenience store. Chairman Brennan referred to the provided floor plan asking if there is a rear exit door, Mr. Awad stated that the rear exit door belongs to the neighboring unit, there was an alteration to the establishment and the rear exit door is only to be used for an emergency for his unit. Chairman Brennan advised the board that this business is permitted in this district.

Motion made to approve 305 Quick Shop - Located at 1205 E. 305th Street by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

Burger King - Located at 31305 Vine Street (Remodel)

There was not a representative for Burger King - Located at 31305 Vine Street (Remodel). Chairman Brennan advised the board that this submittal is for interior and exterior alterations, drive through modifications, concrete updates, stripped service walk towards the street and signage. Chairman Brennan referred to the ordinance with regards to signage in a retail district. Per the ordinance based on the size of the business, they would only be allowed 147.5 sq feet of signage and theirs is currently a total 216 sq. for signage. They will need to either come into compliance or appeal the ordinance regarding the signage.

Motion made to approve Burger King - Located at 31305 Vine Street for the remodel by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

Public portion

Public portion was open and closed at 3:07p.m with no public present.

Old business

None.

Miscellaneous

None.

Adjournment

Motion made to adjourn the May 14th, 2026, Plan Review Board meeting at 3:08pm by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

Chairman Brennan

Heather Boling – Secretary