

Shayna Brubaker

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PROFESSIONAL SUMMARY

Enthusiastic recreation and wellness professional passionate about creating meaningful experiences in parks, community centers, and outdoor settings. Skilled in program coordination, volunteer management, and customer service. Pursuing a B.S. in Sport and Recreation Administration at Missouri State University, to complement more than two decades of community service and leadership experience within the recreation and wellness field.

CORE SKILLS

- Recreation Program Development & Delivery
- Outdoor & Adventure Education
- Youth & Volunteer Leadership
- Facility Operations & Customer Service
- Event Planning & Coordination
- Safety, Risk Management, CPR/First Air
- Curriculum & Activity Planning
- Community Engagement & Inclusive Practices

EDUCATION

Missouri State University – Springfield, MO

Bachelor of Science, Sport and Recreation Administration – *In progress*

Eastern Florida State College – Melbourne, FL

Associate of Arts, 2023 – GPA: 4.0

Travel Career Academy – Springfield, MO

Travel & Tourism Studies, 2003 – Graduated

RELEVANT PROFESSIONAL EXPERIENCE

Recreation Leader – Dan Kinney Family Center/Springfield-Greene County Park Board | Springfield, MO
| Apr 2025 – present

- Support daily recreation and fitness operations.
- Provide front desk services, monitor facility use, and assist with programs/events.
- Ensure safety compliance and deliver excellent customer service.

Wellness Coordinator – Halo Salt Cave | Melbourne, FL | Sep 2022 – May 2023

- Coordinated holistic wellness sessions and community programs.
- Handled scheduling, memberships, and product knowledge/education.
- Assisted with marketing and event promotion to increase community participation.

Camp Host – Serrano Campground, San Bernardino National Forest | Big Bear Lake, CA | Mar–Nov 2021

- Provided guest services, managed reservations, and monitored campground activities for safety.
- Educated visitors on park rules/regulations and local outdoor recreation opportunities.
- Supported emergency response and collaborated with USFS staff.

Volunteer Camp Host – Manatee Cove RV Park, Patrick AFB | Satellite Beach, FL | Mar 2018 – Apr 2019

- Welcomed guests, assisted with reservations, and provided orientation.
- Helped coordinate RV park activities to build community engagement.
- Ensure safe, hospitable environment for military families and retirees.

Zipline/Canopy Tour Guide – Branson Zipline | Branson, MO | May – Sep 2010

- Led canopy tours and delivered safety briefings for groups of up to 20 guests.
- Completed ACCT Challenge Course Guide Certification
- Managed equipment setup, participant safety, and group dynamics.

Children’s Ministry Director – The Journey Church | Big Bear Lake, CA | May 2021 – Mar 2022

- Directed weekly children’s ministry programming and family events.
- Recruited, trained, and scheduled volunteers to support Sunday programs.
- Implemented curriculum and check-in systems to create safe, welcoming spaces.

Preschool Teacher – Westminster Presbyterian Church | Springfield, MO | 2004

- Planned and facilitated developmentally appropriate activities for early learners.
- Maintained a safe and nurturing classroom while supporting social/emotional growth.
- Partnered with parents and staff to monitor progress and readiness skills.

Homeschool Educator – Springfield, MO | 2005 – 2023

- Designed and implemented curriculum across multiple grade levels, integrating outdoor, experiential, and project-based learning.
- Planned and led educational field trips, co-ops, and community programs to supplement classroom learning.
- Developed organizational, instructional, and leadership skills through full-time management of educational programs.

ADDITIONAL EXPERIENCE

Event Coordinator & Cake Decorator – CakeKrush & La Dolce Vita Events | Satellite Beach, FL | Sep 2019 – Mar 2020

- Designed custom cakes and coordinated event orders for weddings and celebrations.
- Assisted clients with planning and logistics for special events.

Chiropractic Assistant – Coastal Chiropractic | Melbourne, FL | May – Oct 2023

- Supported patient care through scheduling, intake, and therapy assistance.
- Maintained accurate records and assisted with front desk operations.

Travel Agent (Leisure Sales) – Great Southern Travel | Springfield, MO | 2003 – 2005

- Planned customized travel itineraries for leisure clients.
- Built strong customer relationships and consistently met sales goals.

Volunteer & Leadership Experience

Boy Scout Superintendent – Ozark Empire Fair | Springfield, MO | (summer) 2014 – 2016

- Organized and managed Scout exhibits, project judging, and Pinewood/Powderpuff Derby races.
- Coordinated logistics, volunteers, and participant engagement for community fair events.

Cub Scout Den Leader – Boy Scouts of America | Springfield, MO | 2013 – 2015

- Led weekly den meetings, advancement activities, and pack events.
- Completed required BSA training including Youth Protection Training and BALOO training.

Girl Scout Troop Leader – Girl Scouts of America | Springfield, MO | 2013 – 2017

- Planned troop meetings, badge activities, and service projects.
- Completed New Leader Orientation, Volunteer Essentials, and safety training modules.

TRAINING & CERTIFICATIONS

- ACCT Challenge Course Certification
- CPR/AEC & First Aid
- BSA- YPT (Youth Protection Training)
- BSA BALOO (Basic Adult Leader Outdoor Orientation)
- GSUSA- NLO (New Leader Orientation)
- GSUSA- Volunteer Essentials Training
- GSUSA- Troop Finance/Managing Troop Funds Training
- GSUSA- Safety Activity Checkpoints