



CITY OF WILLARD

BOARD OF ALDERMAN REGULAR MEETING

May 27, 2025 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

MINUTES

Staff Present: City Administrator Wesley Young, City Attorney Holly Dodge, City Clerk Rebecca Hansen, Parks and Recreation Director Jason Knight, CFO Carolyn Halverson, Planning and Zoning Director Mike Ruesch, Project Manager Steve Bodenhamer, Police Officer JD Landon

Citizens Present: Jennifer Aldrich, Steven Aldrich, Michelle Purdy, Steve Purdy, Leia Pridemore, Kevin Stewart, Katy Stewart, Sam Stewart, Baliey Stewart, Vanessa Keene, Steve Cobb, Valorie Simpson, Craig Baird, Fred Burk, Rachel Pharris, Taylor McCain

PLEDGE OF ALLEGIANCE

Mayor Smith led the Pledge of Allegiance

CALL THE MEETING TO ORDER

Mayor Smith called the meeting to order at 6:03 pm and asked the City Clerk to conduct the roll call.

ROLL CALL

Rebecca Hansen conducted the roll call

Present: Mayor Troy Smith, Casey Biellier, Jeremy Hill, David Keene, Joyce Lancaster, Rachel Mathison, Carol Wilson

Rebecca Hansen confirmed that a quorum was present.

AGENDA AMENDMENTS/APPROVAL OF AGENDA

City Administrator Wes pointed out that May Financials should read "April". Also, Item #7, "A RESOLUTION RECOGNIZING AN AGREEMENT BETWEEN THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION AND THE CITY OF WILLARD, GRANTING THE CITY OF WILLARD TRANSPORTATION PROJECT FUNDS FOR A PEDESTRIAN UNDERPASS AT US 160 AND ROUTE AB" will be discussed and approved as an ordinance, since that is the form required to receive the grant.

Mayor Smith asked for a motion to approve the agenda. Motion was made by Alder Beillier and seconded by Alder Lancaster to approve the agenda. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison, and Wilson.

CONSENT AGENDA:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular

Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

1. Meeting Minutes from May 12, 2025

2. May Financial Summaries

May Financial Statements

May/June Outstanding Invoices, Checks, and Draft Paid Invoices

May Check Register

May Utilities Adjustment Report

Mayor Smith asked for a motion to approve the Consent Agenda. Motion was made by Alder Lancaster and seconded by Alder Mathison to approve the Consent Agenda. Motion carried with a 6-0 vote.

Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison, and Wilson.

CURRENT OUTSTANDING INVOICES, DRAFT AND CHECK PAID INVOICES

City Financial Officer Carolyn Halverson reported there were no current outstanding invoices.

CITIZEN INPUT

There was no citizen input

PRESIDENTIAL FITNESS AWARD PRESENTATIONS BY CHIEF MCCLAIN

Chief McClain presented the Presidential Fitness Award to Madison Aldrich, Jase Brown, Sam Stewart, Marshall Lampe, and Leia Pridemore.

PROJECT MANAGER REPORT

3. Sanitary Sewer Status Update

Project Manager Steve Bodenhamer reported that the City received the permit for the 94 Lift Station from the Department of Natural Resources. The rest of the permits have been approved, as well. A 2-inch gas line is required, and we are negotiating the cost to move the gas line. We are ready to move forward on these projects.

Grant funds are now being processed; we are hopeful that those funds will actually come through. The engineers will soon authorize an ad for bids for 94 upgrades next BOA. Temporary construction easements are needed for machinery and material staging. We are still getting all those permissions.

The revised easement agreement for trustees is still stalled, regarding the Meadows project.

PROPOSALS

4. A PROPOSAL FOR AN INTERIOR ENTRY DOOR FOR THE WILLARD POLICE DEPARTMENT

City Administrator Wes Young explained that the police department exterior pedestrian door has some space at the top. It needs to be more secure. The quoted price will be adjusted for tariffs.

5. RECOMMENDATION TO CONSIDER EXPANDING PARKS BOARD OVERSIGHT ROLE

City Administrator Wes Young let the Board know that the Parks Board is open to taking on a more active role. The Parks Department may adopt a Financial Scorecard, as the City has implemented. Mayor Smith asked for a definition of what “oversight” means—delineating the roles of the Parks Board and the Board of Alders (BOA). Wes replied that there is an upcoming Parks/ BOA Work Meeting. We may use that more in depth to pass more responsibility to the Parks Board. The BOA will have final authority. Jason welcomes those changes, if duties are structured clearly.

RESOLUTIONS

6. A RESOLUTION RECOGNIZING THAT THE MAYOR MAY SIGN TORT EXCLUSIONS REQUIRED FOR RENEWAL OF INSURANCE COVERAGE

City Administrator Wes Young let the Board know that this resolution is a formality required by the insurance carrier in order for the City to secure umbrella insurance coverage.

Motion to approve this resolution carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison, and Wilson

7. A RESOLUTION RECOGNIZING AN AGREEMENT BETWEEN THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION AND THE CITY OF WILLARD, GRANTING THE CITY OF WILLARD TRANSPORTATION PROJECT FUNDS FOR A PEDESTRIAN UNDERPASS AT US 160 AND ROUTE AB

City Administrator Wes Young reminded the Board that this resolution will be discussed as a first read of an ordinance, as required by law. The ordinance form is before the Board. The agreement provides up to \$108,000 of federal funds to design a U shape pedestrian underpass at Highway 160 and Route AB. The City will cover any other costs and any ineligible costs.

Because this resolution was changed in form to a first-read on an ordinance, no vote was necessary.

ORDINANCES

8. A STANDARD YEARLY ORDINANCE ADOPTING AND ENACTING THE CODE OF ORDINANCES OF THE CITY OF WILLARD, INCLUDING RECENTLY PASSED ORDINANCES (SECOND READ)

Mayor Smith had the ordinance read and asked for a motion. Motion was made by Alder Keene and seconded by Alder Hill to approve the Consent Agenda. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison, and Wilson.

9. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CJW FOR SERVICES AND ENGINEERING ON FARM ROAD 103 (FIRST READ)

Planning Director Mike Ruesch explained that Farm Road 103 is getting busy. It has been suggested to use a three-phase approach to engineer what improvements might look like. We can plan development to match our road goals. It will be advantageous to tie the east and west sections of the City together.

10. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CJW FOR SERVICES AND ENGINEERING ON JACKSON STREET FROM PERRYMAN TO JEFFERSON (FIRST READ)

Planning Director Mike Ruesch reminded the Board that this downtown engineering project will enlarge sidewalks, add ADA access, and will connect Miller commercial to historic downtown.

11. AN ORDINANCE REVISING AND REPLACING SECTION 400.510 MIXED-USE OF THE CITY CODE TO ALLOW FOR A MIXED-USE DISTRICT (FIRST READ)

Planning Director Mike Ruesch explained that this ordinance will give flexibility to developers to make presentations and bring ideas. Mike gave a brief reminder of the presentation he gave at the last work study. This is a re-zone, to be used where residents want mixed-use. This will also streamline the approval process. There can be changes, but those changes must be approved. Recreation area requirements have not changed. Recreation donations will be used to build and care of parks. Projects funded must be related to the development. Traffic studies will be mandatory.

CITY ADMINISTRATOR REMARKS

City Administrator Wes Young spoke on the Southwest Missouri Water agreement, which involves investing in shares of Stockton Lake. Cochran reviewed and suggested signing into the water agreement. Cochran says other communities are already expressing interest in buying the water back from Willard. There are options on how to bring the water down, and how to treat the water. Springfield could treat the water and sell it back to us. There will be a presentation on this subject next meeting.

Wes and PIO Rebecca Hansen participated in a radio interview regarding the newly instated Water Board—that initial meeting will be on June 4 at 5:30pm. Looney Underground we will need to use their bond to make repairs to city infrastructure they damaged. Residents continue to express their disapproval of the 6% credit card processing fee through Tyler. It is definitely too high, but we are locked into that. It also is a completely optional fee.

NEW BUSINESS

12. Street Closure Permit

Rachel Pharris and Taylor McCain would like to close their street for a block party. All neighbors are invited to the party and none object. Public Works could put up a sign, we will let police know. The road closure and get-together is scheduled for June 28, 2-10pm.

UNFINISHED BUSINESS

RECESS OPEN SESSION

Mayor called for a motion to recess open session. Motion was made by Alder Biellier and seconded by Alder Hill. Motion carried with a 6-0 vote.

OPEN CLOSED SESSION PURSUANT TO RSMO SECTION 610.021 #(2) REAL ESTATE

CALL THE MEETING TO ORDER

ROLL CALL

CLOSE THE CLOSED SESSION AND RECONVENE THE OPEN SESSION

Open session reconvened at 7:06 pm

ADJOURN MEETING

Mayor Smith called for a motion to adjourn the meeting. The time was 7:06 pm.

Motion was made by Alder Lancaster and seconded by Alder Biellier. Motion carried with a 6-0 vote.

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Rebecca Hansen, City Clerk