

**City of Willard, Missouri  
Park Board Meeting  
February 27, 2025**

The Willard Park Board met on Thursday, February 27, 2025, at the Willard City Hall in Willard, MO.

**Board Members Present:**

President Valorie Simpson, Vice President Fred Burk, Secretary Craig Baird, Troy Winingear, Vanessa Keene.

**Board Members Absent:** Brooke Jarvis, Eric Wilkins.

**Staff Present:** Assistant Parks Director Samantha Guinn.

**Visitors Present:** none.

President Simpson called the meeting to order at 6:03 p.m.

**1. Roll Call:**

Valorie Simpson – present, Fred Burk – present, Craig Baird – present, Troy Winingear – present, Vanessa Keene – present. A quorum was established.

**2. Approval of the Agenda:**

**Motion:** Craig moved to approve the agenda. Fred seconded. The motion passed with 5 votes in favor and 0 votes against.

**3. Approval of the Minutes from the Meeting on January 30, 2025:**

**Motion:** Fred moved to approve the minutes. Troy seconded. The motion passed with 5 votes in favor and 0 votes against.

**4. Citizen's Input:**

None.

**5. Financial Statements:**

The Board reviewed the financial statements in the packet.

**Motion:** Craig moved to approve the financial statements. Fred seconded. The motion passed with 5 votes in favor and 0 votes against.

**6. Director's Report:**

Samantha reviewed the Director's Report with the Board. Highlights included information on the following: a strong spring basketball season, upcoming spring plantings, new office space at the Rec Center for the Parks Director, and the amount of volunteer hours in 2024 (over 3,000 hours).

**7. Recognition of Volunteer of the Year:**

None (carry-over from last month).

**8. New Business:**

A. Partnership with the Missouri Department of Conservation (MDC). Samantha informed the Board that a preliminary discussion has been held with MDC to assist with tree planting and possibly other projects. More information to come in future meetings.

**9. Unfinished Business:**

A. Christmas Committee. Vanessa said that she will be meeting with Stacia Buffington soon to establish the committee.

**10. Adjourn Meeting:**

**Motion:** Troy moved to adjourn the meeting. Fred seconded. The motion passed with 5 votes in favor and 0 votes against. The meeting adjourned at 6:55 p.m.

Submitted by Craig Baird, Secretary

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Valorie Simpson, President

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Craig Baird, Secretary

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Rebecca Hansen, City Clerk